



TOWN OF MANSFIELD
OFFICE OF THE YOUTH SERVICES BUREAU

Patricia Michalak, MA
Youth Service Bureau Coordinator

**Mansfield YSB Advisory Board
Minutes**

Tuesday, November 9, 2010
12:00 noon @ Mansfield Town Hall
Conf. Rm. B

Board Members

Present:

Ethel Mantzaris, Chair
Frank Perrotti, Co-Chair
Patricia Michalak, YSB Coordinator
Kathleen McNamara, YSB Senior Social Worker
Kevin Grunwald, Director of Human Services
Jerry Marchon, Retired Mansfield Police Officer
Chuck Leavens, EOS Counselor
Eileen Griffin, Social Worker, LCSW
Sevan Angacian, UConn Ph.D. Candidate

Absent:

Candace Morrell, Assistant Principal MMS
Teri Hebert, Educational Consultant
Jeff Smith, Resident
Jay O'Keefe, Parks & Recreation
Jennifer Abele, EOS Student
Jane Griffin, EOS Student

Guests:

Matthew Lawrence

Proceedings:

I. Call to Order

Meeting called to order at 12:01PM by Chair, Ethel Mantzaris

II. Approval of minutes: September 14, 2010

Meeting minutes from October 12, 2010 were accepted and approved

III. Reports

Coordinator's Report - Pat Michalak:

- i. Conference on domestic violence;
 - 1- Conference highlighted the importance of services in communities to support victims of domestic violence.
 - 2- Discussed alert-bracelets for these victims and perpetrators
 - 3- Discussed new laws and acts that were passed
- ii. Big Friends:
 - 1- 50 + kids went to pumpkin patch
 - 2- UConn paid for the drivers and van
 - 3- Frank suggested we thank UConn Community Outreach with a note
- i. During holiday, Big Friends will bring kids over to arcade at UConn
- iii. LIST Meeting:
 - i. Subcommittee for the LIST committee was formed
 - 1- They are meeting today, 11/9/10, to discuss possibility of shared regional review board
 - ii. Our YSB Board is interested in doing this regionally
- iv. Work-Study Student from UConn:
 - i. Alexis is a UConn freshman who is helping with input of data
 - 1- Sevan and Pat are working on analyzing the inputted data and making sense of it to guide future work and help with budgeting
- v. Friends of Youth Service Award:
 - 1- Mansfield honored Jerry Marchon with this award; Jerry has served on the board for 23 years, and has 35 years working in the town!
- vi. Football Tickets:
 - 1- 25 football tickets were given to Mansfield families to attend the UConn, West Virginia game
- vii. Adventure Learning, Holiday Hill:
 - i. Matt Lawrence is assisting with this group and he will be facilitating a group with 6th grade boys
 - viii. Kathy hosted another dinner for the women's group in October
 - i. Another will be held in December
 - ix. Monthly meetings are taking place now with Dr. Barton from Psych Services, who sees some of YSB children
 - i. Advancing with note-taking process and sharing of information through the help of IT Director, Jamie Russell

Director's Report – Kevin Grunwald:

- x. NECASA grant came through for prevention activities – \$3,300
 - i. Majority of the money goes to COPE group
 - ii. Discussed Safe Grad and funding for students to attend
- xi. Grant from the William Casper Gradstein Foundation:
 - i. Survey was developed on community connectedness
 - Survey was sent to 2,000 people and over 500 were returned as of today
- xii. Holiday Program for families:

- i. Department has reached the deadline for applications
 - Over 80 applications were sent out

IV. Old Business

- a. Challenge Budget: Kevin Grunwald
 - i. Needs a larger conversation around the Challenge program
 - ii. No commitment has been made as of yet by Fred Baruzzi and Bruce Sylvia for anything beyond a one-time basis
 - iii. Frank offered to help Kevin with this work
 - 1. Kathy suggested a sub-committee come together to have a plan for funding of Challenge:
 - a. Subcommittee would include Frank, Kevin, Chuck, Jerry
 - b. Kevin will set a date for a meeting.
- b. YSB is requesting the use of a Universal In-take Form for the department:
 - i. Kevin said the intake form is on hold since last time we met
 - 1. No Human Service meeting has taken place since last Advisory Board meeting.
 - 2. Will update the group at the next meeting

V. New Business

- a. YSB Budget:
 - i. Youth work/employment
 - 1. Pat would like to be able to offer some money to student workers to extend YSB services
 - ii. Advocating for the interests of kids with regard to YSB budget
 - iii. Louis DeLoreto – contact for program from E.O. Smith about funding for students doing community service or work/study-like jobs

VI. Adjournment

- Meeting adjourned at 12:56PM
- Minutes submitted by Sevan Angacian