

MANSFIELD ARTS ADVISORY COMMITTEE

Application for Art Exhibition Space
at
The Mansfield Community Center

Date _____

Name _____

Address _____

Phone _____ **E-mail** _____

Name of the person who will act as liaison with the Community Center for this exhibition (if different from above):

Name _____

Address _____

Phone _____ **E-mail** _____

Exhibitions will generally run for 3 months e.g., June through August, etc.). If there is a time constrain, please indicate your preferred dates:

On the next page, please provide as much detailed information as possible about the objects proposed for display - e.g. the number of objects, their size, any special requirements for display and security, names of artists, whether objects are mounted, matted, or framed. Include any other information that will help the committee to consider your application. Please use additional sheets if necessary. Please support your application with **pictures or slides** (these will be returned to you, after the application is reviewed).

The Exhibition Application will be reviewed by the Mansfield Arts Advisory Committee. Mansfield artists will be given priority!

Please complete this form and returned it with any supporting material to:

Arts Advisory Committee
C/o Mansfield Parks and Recreation
10 South Eagleville Road
Storrs, CT 06268



Mansfield Community Center

ART DISPLAY PROCEDURES

- The Mansfield Arts Advisory Committee (AAC) and the artist will negotiate the display period for art exhibits at the Mansfield Community Center (MCC).
- Exhibits will normally run for three months: January 15 to April 14; April 15 to July 14; July 15 to October 14; or October 15 to January 14. That is, exhibits are normally installed on the 15th of January, April, July, or October, and normally come down on the 14th of April, July, October, or January three months later.
- Artists are expected to show their work for the agreed-upon period. Removal of work more than one week before the end of this period requires AAC approval.
- With the approval of the AAC, artists may substitute a different work for one already on display.
- Artists must negotiate day and time for removing art in advance with Jay O’Keefe, Assistant Director of Parks and Recreation, at the MCC. Any changes in the agreed-upon day or time must be approved by Mr. O’Keefe.
- Artists must sign in at the MCC desk and show ID before removing any work.
- Work not removed by the artist (or agent) by the end of the agreed-upon display period may be removed by the AAC. In this case, the AAC will attempt to reunite artist and work, but assumes no responsibility for loss or damage. The MCC does not have room to store works of art.

ARTIST’S CONSENT

I have read and consent to the above Art Display Procedures. My display period begins _____(date) and ends _____(date).

WAIVER: I hereby agree to release, discharge and hold harmless the Town of Mansfield, its directors, officers, employees, agents, contractors, volunteers and/or members/visitors from any and all liability or damage that may occur to my artwork while on display at the Mansfield Community Center property.

PHOTO RELEASE: I understand that for promotional purposes that the Town videotapes and/or takes photographs of participants and the interior of the facility. I hereby release and permit the Town of Mansfield to utilize for said promotional purposes any photographs of my displayed artwork or myself while at the Mansfield Community Center.

Name: _____

Address: _____

Phone: _____

Signature: _____ Date: _____



Mansfield Community Center

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- While exhibited during the agreed-upon display period, works are insured against loss or damage under the terms of the Town’s insurance policy, *provided* such works are listed and individually valued on the “Artist’s Consent and Estimation of Art Value” form.

Artist's Consent and Estimation of Art Value

I have read and consent to the above Art Display Procedures. My display period at _____ (location) begins _____ (date) and ends _____ (date).

I understand that works exhibited at this location during this display period will be insured against loss or damage under the terms of the Town of Mansfield's insurance policy, *provided* that they are individually listed and valued below. (Continue on the reverse side of this sheet if more space is needed.)

Item Name	Estimated Value
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____

I understand that failure to list and value my works shall imply consent to the following WAIVER: I hereby agree to release, discharge and hold harmless the Town of Mansfield, its directors, officers, employees, agents, contractors, volunteers and/or members/visitors from any and all liability or damage that may occur to my artwork while on display for the designated period at the designated location.

Signature

Date

Address

Phone

PHOTO RELEASE: I understand that for promotional purposes that the Town videotapes and/or takes photographs of participants and the interior of the facility. I hereby release and permit the Town of Mansfield to utilize for said promotional purposes any photographs of my displayed artwork or myself while at the Mansfield Community Center.

Signature