

## Minutes

### Present:

Ethel Mantzaris, Chair (Youth Services Advisory Committee)  
Will Bigl (Commission on Aging)  
Ron Baker (Member at Large)  
Marie Hakmiller (Member at Large)

### Absent:

Lorraine Kenowski (Member at Large)  
Victoria Nimirowski (WAIM)

### Staff:

Pat Schneider (Director of Human Services)  
Dorothy Del Valle (Human Services Administrative Services Specialist)

- I. The chair called the meeting to order at 3:31 pm.
- II. The unofficial minutes from September 25, 2019 meeting were approved as written.
- III. Department Update (Pat Schneider):
  - a. Staffing update:
    - i. Joan Marshall, MSW the Senior Outreach Social Worker has resigned her position.
    - ii. Youth Services currently has two interns working in the department.
  - b. Program update:
    - i. Senior Center Library branch and Maple Road Café continues to have increased traffic.
    - ii. Invitations will be sent out to the committee members for the March 12, 2020 PS Announcement hosted by Youth Service.
    - iii. Youth Services was awarded an Opioid Prevention Grant, which will be used for lock boxes, drug takeback day and for training events.
  - c. Budget update:
    - i. Pat will be discussing the department's budget with the Interim Town Manager and the Director of Finance on January 30, 2020.
    - ii. Pat will available to speak at the Town Council meetings when the budget is presented.
- IV. Old Business
  - a. Membership:
    - i. Committee discussed member recruitment.

V. New Business

a. Agency Grant Application review

- i. Committee agree on presenting the following funding for those agencies, which submitted applications.

<b>Agency</b>	<b>Committee Recommendation</b>
ACCESS	\$1,000
Community Companion and Homemaking Service	\$5,000
CT Legal Services	\$6,500
Holy Family Home/Shelter	\$3,500
Perception Programs	\$3,000
Sexual Assault Crisis Center of Eastern CT	\$4,500
TVCCA/Meals on Wheels	\$5,000
United Services	\$5,000
Veteran's Advisor/WRCC	\$10,000
WAIM	\$3,500
Windham Region No Freeze Project	\$1,500
<b>Proposed Total</b>	<b>\$48,500</b>

- b. Committee approved future meeting dates with the time of 3:30 pm – 4:30 pm.

i. Dates –

April 29, 2020

June 24, 2020

September 30, 2020

December 9, 2020

January 27, 2021

VI. No Public Comment

VII. Meeting Adjournment: 4:20 pm

Next Meeting April 29, 2020 in Conference Room B.