

MINUTES

1. CALL TO ORDER

The meeting was called to order at 5:33 PM.

2. INTRODUCTIONS AND RECOGNITIONS

Present: Sarah Dufresne, Katie Bell, Tracy Smith, Shamim Patwa, Anne Bladen, Judy Stoughton, Debbie Plourde, Lisa Dahn, Miguel Colon, Erin Clark

Sarah Dufresne recognized everyone in their hard work on staying open and providing services to children and families during the pandemic.

Katie Bell recognized Sarah Dufresne for her “get it done” attitude.

Debbie Plourde recognized Anne Bladen for the reopening of the Uconn Development Child Labs and Tracy Smith for all of her help.

Anne Bladen recognized Lisa Dahn and Debbie Plourde for their help in creating reopening procedures.

3. APPROVAL OF MINUTES

The December 2, 2020 Minutes were approved by consensus at 5:38 PM

4. SCHOOL READINESS COUNCIL ITEMS/STAFF REPORT

a. FY 2021 Funding Updates

- i. All School Readiness sites are open and all spaces are full. There will be some funds leftover for FY21 due to the 4 months Child Labs was closed, but that will not affect FY22 funding.

b. All centers were asked to go in and review or update the OEC registry for accuracy.

c. Monitoring will look a little different this year due to covid. Sarah Dufresne will be contacting each center to do a virtual visit within the next few weeks. The results of these visits will be shared with the council at an upcoming meeting.

- d.** The FY22 grant application will be very similar to the FY21 application. This should make the process much easier on the centers and the liaison.
- e.** QE funds are now available in the state system and any reimbursements or payments can be made.
- f.** There is a new payment system this year for SR funds. This new system required additional input from the town's finance department. In an effort to assist the finance department with the entry and completion of the narrative required, it was suggested that the liaison be granted access to the state payment system. Lisa Dahn made a motion for the "Mansfield School Readiness Liaison to be granted permission to access the SDE grant payment system." Debbie Plourde seconded the motion.
The motion passed unanimously with no abstentions and no objections at 5:50 PM.

5. CLOSING/ UPCOMING AGENDA ITEMS

- a.** Shamim Patwa stated that the schools are working on their pre-k screenings for 2021. These screenings may be virtual and notice will be sent out as to when they will be happening.
- b.** The "Big Books" will need to be updated and Sarah Dufresne agreed to assist with the project. It was suggested to have them available virtually for incoming kindergarteners to view at home.

Next meeting is Wednesday, March3, 2021.

6. ADJOURNMENT

The meeting adjourned at 6:04 PM.