



**BOARD OF DIRECTORS  
GOVERNANCE COMMITTEE  
Monday, March 23, 2020  
By Teleconference**

**4:00 PM**

**MINUTES**

Present: Steve Bacon, Diana Pelletier, Frank Gifford, Prabhas KC, and Sean Vasington

Staff: Cynthia van Zelm

**1. Call to Order**

Steve Bacon called the meeting to order at 4:01 pm.

**2. Public Comment**

There was no public comment.

**3. Approval of February 24, 2020 Minutes**

Diana Pelletier moved to approve the minutes as presented. Frank Gifford seconded the motion. The minutes were approved unanimously.

**4. Update on Board and Officer positions**

Mr. Bacon reported that he met with Mario Conjura with People's United Bank, who agreed to serve on the Board if elected by the membership.

Ms. Pelletier will reach out to Committee member Betsy Paterson to schedule a remote meeting with a candidate for one of the elected positions.

Cynthia van Zelm said she has been in touch with new Board member Kyle Muncy and has provided him with orientation materials in lieu of meeting in person. Sean Vasington suggested a remote video conferencing orientation with Mr. Muncy at the April Committee meeting.

Mr. Bacon asked Committee members to bring any other suggestions for elected Board members to the April Committee meeting.



Mr. Bacon and Ms. van Zelm will follow-up with Board member and Mayor Toni Moran on status of remaining Town Council position.

Mr. Bacon announced that Ms. Pelletier has agreed to serve as President when Mr. Bacon goes off the Board in June.

After discussion, Mr. Gifford agreed to serve as Secretary and Mr. Vasington agreed to serve as Treasurer, both beginning in June.

Ms. van Zelm and Mr. Bacon will ask Ms. Moran if she will continue to serve as Vice President.

Ms. Pelletier said she will chair the Governance Committee once Mr. Bacon leaves the Board.

#### **5. Review of potential draft Bylaws changes.**

The Committee recommended the following Bylaws' changes (attached) for the Board's consideration at the April Board meeting.

#### **6. Adjourn**

Mr. Gifford made a motion to adjourn. Ms. Pelletier seconded the motion. The motion was approved. The meeting adjourned at 5:43 PM.

*Minutes prepared by Cynthia van Zelm*