
GoToMeeting | Audrey P. Beck Municipal Building
4 So. Eagleville Road, Mansfield, CT

DRAFT MINUTES

CALL TO ORDER/ROLL CALL

Mayor Moran called the special meeting of the Mansfield Town Council to order at 6:33 p.m. on GoToMeeting.

Present: Ausburger, Berthelot, Bruder, Fratoni, Freudmann, Kochenburger, Moran, Schurin, Shaiken

Board of Education Present: Kathy Ward, Susannah Everett, Katherine Paulhus, Martha Kelly, Rebecca Aubrey

Staff Present: Interim Town Manager John Carrington, Director of Finance Cherie Trahan, Superintendent of Schools Kelly Lyman, Director of Information Technology Jaime Russell, Director of Parks and Recreation Curt Vincente, Director of Facilities Management Allen Corson

1. Staff Reports/Communications

Mr. Carrington reported there are no further COVID-19 updates. Ms. Trahan reviewed the contents of the meeting packet and discussed revaluation numbers.

2. Budget Review

- Board of Education – Mansfield Public Schools
Board Chair Kathy Ward introduced the Board's budget process. Superintendent Lyman reviewed state and national educational achievements, financial investment in relation to performance, and a student profile including eligibility for free/reduced meals, special education, and English as a second language. Ms. Lyman presented major cost drivers of the proposed budget, effects of enrollment reductions, effects of changes to health insurance benefits, projected school facility needs, and capital fund requests including air conditioning for the middle school auditorium and technology updates.
- Shared Facilities Management
Mr. Carrington reviewed increases and capital projects. In response to Councilor questions, Mr. Carrington and Mr. Corson explained the need and process for the replacement of light fixtures in the parking garage. Staff will prioritize projects per Council's request.

- Management Services Fund
Mr. Carrington reviewed major components of the proposed budget and reviewed elements of the shared services agreements.
- Shared Finance
Mr. Carrington reviewed expenditures and revenues. Ms. Trahan explained how expense shares are determined.
- Shared Information Technology
Ms. Trahan reviewed expenditures and revenues and explained how expense shares are determined.

3. Discussion of Proposed Budget/Council Questions

None. All discussion and questions took place during business item number two.

4. Public Comment

None.

ADJOURNMENT

Mr. Shaiken **moved** and Mr. Kochenburger seconded to adjourn the meeting at 8:31 p.m. The motion **passed** unanimously.

Antonia Moran, Mayor

Sara-Ann Chaine, Town Clerk