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GoToMeeting | Audrey P. Beck Municipal Building  
4 So. Eagleville Road, Mansfield, CT

## DRAFT MINUTES

### 1. CALL TO ORDER

Deputy Mayor Shaiken called the regular meeting of the Mansfield Town Council to order at 7:09 p.m. on GoToMeeting.

### 2. ROLL CALL

Present: Ausburger (*see below for late arrival*), Berthelot, Bruder, Fratoni (*see below for late arrival*), Freudmann, Kochenburger, Moran (*see below for late arrival*), Schurin, Shaiken

### 3. APPROVAL OF MINUTES

*[Mayor Moran joined the meeting and presided.]*

Ms. Berthelot **moved** and Mr. Schurin seconded to approve the minutes of the April 22, 2020 special meeting as presented. Motion **passed** with all in favor.

Ms. Berthelot **moved** and Mr. Schurin seconded to approve the minutes of the April 27, 2020 regular meeting as presented. Motion **passed** with all in favor.

Mr. Shaiken **moved** and Mr. Bruder seconded to consider new business item 9B immediately following the Report of the Town Manager.

### 4. PUBLIC HEARING

#### A. Small Cities Program (Community Development Block Grant)

The reading of the public hearing notice was waived by consensus. Director of Planning and Development Linda Painter reviewed the grant program, activities eligible for the grant, and the Town's grant application.

*[Mr. Fratoni and Mr. Ausburger joined the meeting.]*

Ms. Painter and the Town's Small Cities consultant Mary Bromm answered Councilor questions regarding public noticing of project funds, size of the proposed fire truck in relation to the Town's existing fire stations, fire services staffing, and impact on the budget.

There were no comments from the public. The public hearing was closed.

## 5. OPPORTUNITY FOR PUBLIC TO ADDRESS COUNCIL

None.

## 6. REPORT OF THE TOWN MANAGER

Interim Town Manager John Carrington held his report for old business item 8A.

## 7. REPORTS AND COMMENTS OF COUNCIL MEMBERS

Mayor Moran reported that she attended a discussion regarding what it will take to reopen education facilities and the concern about the effectiveness of online teaching especially at the elementary levels and for those families with computer access challenges.

## 8. OLD BUSINESS

### A. Update on Town Response to COVID-19 (Item #7A, 4.27.20 Agenda)

Mr. Carrington presented his Town Manager's Report on the Town's response to COVID-19.

### B. FY 2020/2021 Budget Review Calendar and Budget Discussion (Item #7B, 4.27.20 Agenda)

Mr. Shaiken **moved** and Ms. Berthelot seconded to adopt the Revised Budget Review Calendar for FY 2020/2021 as presented by staff. Motion **passed** unanimously.

Director of Finance Cherie Trahan gave a budget presentation including information about the grand list, Region 19 contribution, revaluation analysis on commercial properties, prioritization of capital project funding, and staffing changes.

Council discussed the merits of specific capital projects and requested staff-proposed budget reductions and additional information regarding the costs associated with reopening the town over the next year.

## 9. NEW BUSINESS

### A. Grant Opportunity: CT Department of Agriculture Farm Viability Grant

Director of Human Services Patricia Schneider together with Jiff Martin presented information regarding the Connecticut Department of Agriculture Farm Viability Grant and answered Councilor questions.

Mr. Bruder **moved** and Ms. Berthelot seconded, effective May 11, 2020, to authorize the submission of the Farm Viability Grant Application to the CT Department of Agriculture. Motion **passed** with all in favor except Ausburger, Fratoni, and Freudmann who voted against.

**B. Small Cities Program: Authorization to Apply for Small Cities Funding and Adoption of Required Plans and Policies**

Council discussed, expressed concern about expanding fire staffing, and asked for staff to find out if the Town would be in non-compliance with the grant should the fire truck obtained with grant funds be moved to a firehouse different than the one written into the grant application.

Mr. Shaiken **moved** and Ms. Berthelot seconded to table the item until a special meeting to be called before May 22nd should new information about the placement of the vehicle come to light. Motion **passed** with all in favor except Ausburger, Fratoni, and Freudmann who voted against.

**C. Appointment of Auditor to Conduct Financial Audit for Fiscal Year 2019/2020**

By recommendation of the Finance Committee, Mr. Kochenburger **moved**, effective May 11, 2020 to appoint Blum Shapiro and Company, P.C. as the auditing firm for the Fiscal Year 2019/20. Motion **passed** unanimously.

**D. Transfer of Uncollected Taxes to Property Tax Suspense Book**

By recommendation of the Finance Committee, Mr. Kochenburger **moved**, effective May 11, 2020, to transfer \$30,277.71 in uncollected property taxes to the Mansfield Property Tax Suspense Book, as recommended by the Collector of Revenue. Motion **passed** unanimously.

**E. Financial Statements Dated March 31, 2020**

By recommendation of the Finance Committee, Mr. Kochenburger **moved**, effective May 11, 2020, to accept the Financial Statements dated March 31, 2020. Motion **passed** unanimously.

**10. REPORTS OF COUNCIL COMMITTEES**

Mr. Kochenburger reported that the Finance Committee, Parks and Recreation Department and Director of Finance will hold a discussion to plan for the Mansfield Community Center deficit.

Mr. Bruder reported that the Committee on Committees will be meeting this week to interview for the Eastern Highlands Heath District Board of Directors and will hold interviews next month for other committees.

**11. DEPARTMENTAL AND ADVISORY COMMITTEE REPORTS**

None.

**12. PETITIONS, REQUESTS AND COMMUNICATIONS**

**A. E. Cibriero (5.1.20)**

**B. T. Friedland (5.1.20)**

**C. J Sidney (5.1.20)**

**D. A. Welch (5.2.20)**

## E. Sgt. K. Timme, town of Mansfield April 2020 Monthly Report

### 13. FUTURE AGENDAS

None

### 14. ADJOURNMENT

Mr. Shaiken **moved** and Mr. Bruder seconded to adjourn the meeting at 10:20 p.m. The motion **passed** unanimously.

Antonia Moran, Mayor

Sara-Ann Chaine, Town Clerk