

MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Madison Day, Richard Weyel, Steve Ferrigno, Chris McNaboe, Mary deVecchis, Toni Moran, Kathy Ward, Kelly Lyman, John Carrington

Staff Present: Allen Corson, Director of Facilities Management; Derek Dilaj, Acting Director of Public Works; Curt Vincente, Director of Parks and Recreation

Guests: Scott Pellman (Project Manager, Colliers International), Felicia Smith (Colliers International), Ryszard Szczypek (TSKP Studio)

1. CALL TO ORDER

Meeting called to order at 4:30PM by Chairman Randy Walikonis.

2. APPROVAL OF MINUTES

Mr. Kueffner **moved** to approve the minutes of the April 23, 2020 meeting.
Mr. Ferrigno seconded the motion.

The motion **passed** unanimously.

3. OWNERS PROJECT MANAGER UPDATE

Mr. Pellman and Ms. Smith shared the updated Milestone Schedule and talked to the Committee about the archeological assessment RFP and the proposed amendment to the land survey agreement with BSC Group.

Mr. Weyel **moved** to authorize the project manager to issue a Request for Proposals for Phase IA Archaeological Site Assessment pending the insertion of appropriate dates on the draft before the committee. Mr. Ferrigno seconded the motion.

The motion **passed** unanimously.

Mr. Kueffner **moved** to authorize the Interim Town manager to sign the amended agreement for land surveying services as presented by BSC Group. Mr. Ferrigno seconded the motion.

The motion **passed** unanimously.

4. ARCHITECTS UPDATE

Mr. Szczypek shared presentations showing the updated schematic design and site landscape plans. The Committee discussed playground equipment, well locations, interior and exterior studies and updated floor plans

5. OTHER MATTERS COMING BEFORE THE COMMITTEE

None

6. ADJORNMENT

Mr. Kueffner **moved** to adjourn the meeting at 5:45PM. Ms. Day seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office