



**BOARD OF DIRECTORS
GOVERNANCE COMMITTEE
Monday, May 18, 2020
By Teleconference**

4:00 PM

MINUTES

Present: Steve Bacon, Diana Pelletier, Frank Gifford, Prabhas KC, and Sean Vasington

Staff: Cynthia van Zelm

1. Call to Order

Steve Bacon called the meeting to order at 4:34 pm.

2. Public Comment

There was no public comment.

Mr. Bacon said he may be called away during the meeting. He made a motion for Diana Pelletier to chair the meeting if he is called away. Sean Vasington seconded the motion. The motion was approved.

3. Approval of March 23, 2020 Minutes

Diana Pelletier moved to approve the minutes as presented. Frank Gifford seconded the motion. The minutes were approved unanimously.

4. Nomination of Committee Chairs

The Committee made the following recommendations to the Board of Directors:

- Appoint Ms. Pelletier as chair of the Governance Committee as of July 1, 2020
- Reappoint Toni Moran as chair of the Finance and Growth Committee as of July 1, 2020

Mr. Bacon will follow-up with Jessie Shea to see if she will continue to chair the Festival Committee.



Mr. Bacon made a motion to recommend that Prabhas KC be re-appointed by the Board as the UConn student representative on the Board. Mr. Vasington seconded the motion. The motion was approved.

5. Appoint Registered Agent

Mr. Bacon said he has been the registered agent for some time. The registered agent would receive service of process if the Partnership is sued.

Mr. Bacon recommended that Ms. Pelletier, as incoming President, serve as the Partnership's registered agent for the year she is Board President.

Mr. Bacon made a motion that the Executive Director be authorized to file with the Secretary of State a change of agent to list Ms. Pelletier as the registered agent. Mr. KC seconded the motion. The motion was approved.

6. Committee and Task Forces

Ms. van Zelm will poll Board member Kyle Muncy to ascertain where he would like to serve.

Ms. van Zelm said there had been previous discussion about forming a business committee/task force and a public spaces task force.

Mr. KC reiterated his interest in working with the businesses in the fall as recovery continues from COVID-19. How can we help them? Mr. Bacon suggested reaching out to Board member Mr. Conjura. Ms. Pelletier asked to be included in the discussions.

7. Adjourn

Mr. Vasington made a motion to adjourn. Mr. Gifford seconded the motion. The motion was approved. The meeting adjourned at 5:04 PM.

Mr. Vasington thanked Mr. Bacon for his great job chairing the Governance Committee. All agreed!

Minutes prepared by Cynthia van Zelm