

MEMO

To: Mansfield Board of Education
CC: Kelly Lyman, Superintendent
From: Cherie Trahan
Date: June 11, 2020
Subject: **FY 2020/2021 Budget**

INTRODUCTION

On June 4, 2020 the Mansfield Town Council adopted a budget which included an adjustment to the new shared Communications position included in the Town and Board of Education budgets. The hiring of this position was deferred until January 1, 2021 following additional review in November 2020.

The impact on the Board of Education is a reduction of \$22,700 bringing the total for the Board of Education FY 2020/2021 to \$23,467,540. As you know, the Town Council can only adjust the total of your budgeted expenditures. The Board of Education decides what line items are to be adjusted.

Recommendation

Since the Town will not move forward with filling the shared Communications position until at least January 1, 2021 it would be appropriate to reduce your budget accordingly.

If the Board of Education agrees with this recommendation, the following motion is in order:

Resolved, to reduce the salaries and benefit line items for the Shared Communications position, included in the Superintendent's program, by \$22,700 in the Board of Education FY 2020/2021 Budget.