

July 27, 2021, 6:30 pm

Council Chamber | Audrey P. Beck Municipal Building  
4 So. Eagleville Road, Mansfield, CT

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## **MINUTES**

### **1. CALL TO ORDER**

Mr. Mitoma called the meeting to order at 6:34pm.

### **2. ROLL CALL**

Present: Evans, Lorenz, Mitoma, Nocton

Excused: Bruder

### **3. APPROVAL OF MINUTES**

June 29, 2021

Minutes were approved by Consensus

### **4. REPORTS AND COMMENTS OF SUBCOMMITTEE MEMBERS**

Ms. Evans noted opportunities for bystander training; as well as opportunities to continue to support NAACP's efforts to protest the closing of maternity services at Windham Hospital

Ms. Lorenz noted her participation in empathy circle training and indicated she would report back on what she learns

### **5. OLD BUSINESS**

#### **A. Survey Review and Discussion**

Discussion was had on the plan for analysis and reporting on the survey results. Subcommittee members suggested a number of key points to highlight, including

- Areas of strength for Mansfield
- Areas for concern or improvement
- Strengths and weaknesses of the data collection method
- Plans for additional outreach
- Recommendations for future actions
- Breaking out responses by demographics

For the next meeting, Mitoma and Evans would look into analysis of crosstab information; Interns would work on some coding of qualitative data, and Lorenz and Nocton would put together an outline of the report.

## **6. NEW BUSINESS**

### **A. Drafting a Letter/Procedure of Response for Public Correspondence**

After reviewing the commission's charge, the subcommittee discussed drafting an acknowledgement template that would express appreciation for any communication; note that it's content would be considered in the course of the commission's mandate to advance human rights; and potentially suggest additional resources for the person concerned to consult.

Evans agreed to compile a list of potential resources

Nocton agreed to draft the template

Mitoma agreed to invite a member of the Town staff to provide a briefing to the commission on appropriate resources to which to refer individuals.

## **7. OPPORTUNITY FOR PUBLIC COMMENT**

**None**

## **8. ADJOURNMENT**

**Meeting was adjourned at 7:50pm**