

MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Madison Day, Steve Ferrigno, Mary deVecchis, Toni Moran, Kathy Ward, Richard Weyel, Kelly Lyman, John Carrington

Members Absent: Chris McNaboe

Staff Present: Curt Vincente, (Retiring) Director of Parks and Recreation; Cherie Trahan, (Retiring) Director of Finance; Allen Corson, Director of Facilities Management; Charmaine Bradshaw-Hill, Director of Finance

Guests: Scott Pellman (Project Manager, Colliers International), Felicia Smith (Colliers International), Ryszard Szczypek (TSKP Studio), Mehmet Sahin (TSKP Studio)

1. CALL TO ORDER

Meeting called to order at 4:32PM by Chairman Randy Walikonis.

2. APPROVAL OF MINUTES

Ms. deVecchis **moved** to approve the minutes of the August 13, 2020 meeting.
Mr. Weyel seconded the motion.

The motion **passed** unanimously.

3. OWNERS PROJECT MANAGER UPDATE

Ms. Smith went over the updated milestone schedule and spoke to the Committee about the design development set. She informed the Committee that design review comments are due by September 2, 2020 and estimate reconciliation will be on September 8, 2020. Ms. Smith also told the Committee that they are working on pulling together additional information requested from OSCGR before they can release the RFP for Phase 1 well testing and drilling.

Mr. Ferrigno joined the meeting at 4:40pm

4. ARCHITECTS UPDATE

Mr. Szczypek told the Committee that the application and all necessary documents for site approval and special permits have successfully been submitted to the Planning and Zoning Commission. He then informed the Committee that the Town Planning Department will forward the application and all of the documents to the various commissions and advisories for their review and comments prior to the next Planning Commission meeting in early September where a Public Hearing will be set.

5. REVIEW AUGUST INVOICE PACKAGE

Mr. Kueffner **moved**, effective August 27, 2020, to approve Archeological Consulting Services invoice number 11200802 for archeological services, BSC Group invoice number 9140355 for site survey and wetlands delineation service, and Colliers International invoice number 006860 for project management services related to Project #078-0068N Mansfield Elementary School. Ms. Day seconded the motion.

The motion **passed** unanimously.

6. OTHER ITEMS COMING BEFORE THE COMMITTEE

None

7. ADJORNMENT

Ms. deVecchis **moved** to adjourn the meeting at 5:09PM. Mr. Weyel seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office