



It is the mission of the Mansfield Public Schools, in partnership with the Mansfield community, to ensure that each and every child develops the knowledge, skills, and dispositions essential for civic engagement and personal excellence in learning, life, and work within our local and global community.

**Mansfield Board of Education Meeting
October 14, 2021
DRAFT Minutes**

Attendees: Kathy Ward, Chair, David Litrico, Edith Allison, Katherine Paulhus, Kelly Zimmermann

Absent: Rebecca Aubrey, Elizabeth Verge

The meeting was called to order at 7:01pm by Ms. Ward.

Ms. Allison read the mission statement.

APPROVAL OF MINUTES: Motion by Mr. Litrico, seconded by Ms. Allison to approve the minutes of the September 23, 2021, Special Meeting. Vote: Unanimous in favor.

Motion by Ms. Allison, seconded by Mr. Litrico to approve the minutes of the September 23, 2021, Workshop. Vote: Unanimous in favor.

Motion by Ms. Allison, seconded by Mr. Litrico to approve the minutes of the October 6, 2021, Special Meeting. Vote: Unanimous in favor.

Susannah Everett, Vice-Chair arrived at 7:03.

Ms. Ward indicated she is moving the two agenda items - Approval of Furniture, Fixtures and Equipment Specifications for new elementary school (FF&E) and Approval of Technology Plan Specifications for new elementary school as the first item under Information, Presentations, and Actions to respect our visitors' time.

HEARING FOR VISITORS: None

COMMUNICATIONS: We received a Congratulatory letter to Kathy Ward from Connecticut Association of Boards of Education on earning Master Board of Education Member designation and a letter from the State of CT Board of Education acknowledging the work the BOE and Superintendent are doing in support of schools.

ADDITIONS TO THE PRESENT AGENDA: None

COMMITTEE REPORTS: Ms. Zimmermann reported the Personnel Committee met and she will share the recommendations during the Executive Session.

INFORMATION, PRESENTATIONS, AND ACTIONS:

- Mrs. Lyman introduced Scott Pellman and Susan Pinckney to address the Approval of Furniture, Fixtures and Equipment Specifications for new elementary school (FF&E) and Approval of Technology Plan Specifications for new elementary school. Mr. Pellman explained these plans will be presented to the state for reimbursement. This procedure requires approval of the specifications by the Board of Education. Mrs. Lyman indicated the school building committee approved the plan specifications at this afternoon's meeting. Motion by Ms. Allison, seconded by Mr. Litrico to hereby certify that these final plans and project manuals for FF&E and Technology, as prepared for bidding and dated October 7, 2021, and the professional cost estimates, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated October 7, 2021, have been reviewed and approved for this project on the dates shown above. Vote: Motion passed with Mrs. Paulhus in abstention.
- Superintendent's Report – Mrs. Lyman presented her report regarding recent activities within the schools and district.

- Transition Plan for New Elementary School – Ms. Rodriguez and the other elementary principals presented details regarding a 12-month Transition Plan to support the transition of staff, students, and families to the new elementary school.

Martha Kelly, Secretary, arrived at 7:40pm.

- October 1 Enrollment Report - Mrs. Lyman presented the October 1 enrollment data.
- MMS Modernization Study – Allen Corson, Director of Facilities Management, updated the Board regarding progress with this study.
- Update on School Building Project – Mrs. Lyman shared a current drone photo and an update on the project.
 - Watch our school grow <https://mansfieldct.gov/2178>
- MMS Roof Project Update – Mr. Litrico gave an update and indicated the project is on schedule, as revised, and under-budget.

NEW BUSINESS (if needed): Motion by Ms. Allison, seconded by Ms. Everett to move New Business, Superintendent's Contract, to follow Executive Session. Motion passed.

HEARING FOR VISITORS: None

CONSENT AGENDA: Motion by Mr. Litrico, seconded by Ms. Allison the following items be approved. Vote: Unanimous in favor.

That the Mansfield Public Schools Board of Education approve the salary increase for **Louis Goffinet**, Technology Integration Specialist, effective July 1, 2021, at an annual salary of \$61,119, Level MA, Step 3 of the Teachers' Salary Schedule.

That the Mansfield Public Schools Board of Education approves the resignation of **Jeremy McKenzie**, Teacher at Mansfield Middle School; effective October 1, 2021.

EXECUTIVE SESSION: Motion by Ms. Everett, seconded by Ms. Allison to go into Executive Session at 8:35pm. Vote: Unanimous in favor.

Ms. Ward declared the end of Executive Session at 9:01pm.

ADJOURNMENT: Motion by Ms. Everett, seconded by Mr. Litrico to adjourn at 9:01pm. Vote: Unanimous in favor.

Respectfully submitted,
Jil Corso, Board Clerk