

HOUSING AUTHORITY OF THE TOWN OF MANSFIELD

REGULAR MEETING MINUTES

Housing Authority Office

October 15, 2020

8:30 a.m.

Attendance Via Conference Call: Mr. Long, Chair; Mr. Simonsen, Vice Chair and Acting Secretary; Ms. Hall, Assistant Treasurer joined at 9:20 a.m.; Ms. Holt, Commissioner; Ms. Fields, Executive Director; Ms. Rudd, Assistant Director; invited guest, Ms. Allison.

The meeting was called to order at 8:40 a.m. by the Chair.

MINUTES

The Chair declared, without objection, the acceptance of the minutes of the September 17, 2020 Annual Meeting.

COMMENTS FROM THE PUBLIC

None

COMMUNICATIONS

A letter was received from the family of a tenant who will need a higher level of support than is available at Wrights Village. The letter expressed her appreciation of all the staff support and the “special care provided by Karen who is so kind!” Karen as the RSC Coordinator spends the most time with tenants and families helping with relocation when tenants are moving in or need to move out to a higher level of care.

REPORTS OF THE DIRECTOR

Bills

A motion was made by Ms. Holt and seconded by Mr. Simonsen to approve the September Bills. Motion approved unanimously.

Financial Reports –A (General)

A motion was made by Mr. Simonsen and seconded by Ms. Holt to approve the August financial reports. Motion approved unanimously.

Financial Report-B (Section 8 Statistical Report)

A motion was made by Ms. Holt and seconded by Ms. Simonsen to approve the September Section 8 Statistical Report. Motion approved unanimously.

REPORT FROM TENANT REPRESENTATIVE

None

COMMENTS FROM COMMISSIONERS

None

COMMITTEE REPORT

None

PROPERTY MANAGEMENT (NON-OWNED)

South Eagleville (Eagleville Green)

With the Federal Home Loan Bank funding request completed, the focus is now on securing funding from the Department of Housing. If both these funding sources are received, there are still some unfunded construction costs. The Mansfield Nonprofit Housing Development Corporation is continuing to search for the last dollars needed to complete the project. The UCONN Foundation was looking for an investment opportunity rather than a donation and it is doubtful that the needs of the property and the needs of the Foundation can be met.

UNFINISHED BUSINESS

Holinko Eviction

Judgement was granted on March 12, 2020. The execution was filed. A virtual hearing with the court is scheduled for this Friday.

Access Agency – Donation Check

Access Agency stated that if we did not need the donation to offset our costs due to our Resident Service Coordinator grant, then they would like the check returned. Ms. Fields returned the check on September 18, 2020.

Fall at Holinko Estates

The insurance company has been handling this matter.

NEW BUSINESS

Executive Session

Ms. Fields asked the Chair to request a vote to go into Executive Session to discuss an employee matter which contain privileged information. The Chair requested a motion be made

A motion was made by Mr. Simonsen and seconded by Ms. Holt to go into Executive Session at 9:10 a.m. and to invite Ms. Fields, Ms. Rudd, Ms. Ward and Ms. Allison.

The Board came out of Executive Session at 9:28 a.m.

NEXT MEETING DATE

The next Regular Meetings are scheduled for November 19, 2020; December 17, 2020; and January 21, 2021. All meetings will be held at 8:30 a.m.

OTHER BUSINESS

None

ADJOURNMENT

The Chairman declared the meeting adjourned at 9:31 a.m. without objection.

William Simonsen, Acting Secretary

Approved

Richard Long, Chairman