

# HOUSING AUTHORITY OF THE TOWN OF MANSFIELD

## REGULAR MEETING MINUTES

Housing Authority Office

December 17, 2020

8:30 a.m.

Attendance Via Conference Call: Mr. Long, Chair; Mr. Simonsen, Vice Chair and Acting Secretary; Ms. Hall, Assistant Treasurer, was excused; Ms. Holt, Commissioner; Ms. Fields, Executive Director; Ms. Rudd, Assistant Director; invited guests, Ms. Allison and Kathy Ward.

The meeting was called to order at 8:31a.m. by the Chair.

### **MINUTES**

The Chair declared, without objection, the acceptance of the minutes of the November 19, 2020 Regular Meeting.

### **COMMENTS FROM THE PUBLIC**

None

### **COMMUNICATIONS**

None

### **REPORTS OF THE DIRECTOR**

#### **Bills**

A motion was made by Ms. Holt and seconded by Mr. Simonsen to approve the November Bills. Motion approved unanimously.

#### **Financial Reports –A (General)**

A motion was made by Mr. Simonsen and seconded by Ms. Holt to approve the October financial reports. Motion approved unanimously.

#### **Financial Report-B (Section 8 Statistical Report)**

A motion was made by Ms. Holt and seconded by Mr. Simonsen to approve the November Section 8 Statistical Report. Motion approved unanimously.

### **COMMENTS FROM COMMISSIONERS**

None

### **COMMITTEE REPORT**

None

## **PROPERTY MANAGEMENT (NON-OWNED)**

### **South Eagleville (Eagleville Green)**

MNHDC continues to look for additional funds to cover the construction costs of the project. It is expected that a funding application will be submitted to DOH this month.

## **UNFINISHED BUSINESS**

### **Commissioner Term Ending**

The Committee on Committees took up his reappointment at their meeting on November 12, 2020. No appointment letter has been received yet, but it is expected.

### **Tenant Commissioner Vacancy**

Ms. Fields stated that there was no request for an election. The Board is now allowed to suggest a replacement to fill the vacancy of the Tenant Commissioner. Ms. Fields suggested the possibility of a Holinko tenant or a Section 8 participant.

## **NEW BUSINESS**

### **Election of A Members**

The Housing Authority annually elects two commissioners to the Board of the Mansfield Nonprofit Housing Development Corporation. Currently the elected board members are Mr. Long and Mr. Simonsen.

A motion was made by Ms. Holt and seconded by Mr. Simonsen to elect Mr. Long and Mr. Simonsen to the Board of the Mansfield Nonprofit Housing Development Corporation effective January 2021. Motion approved unanimously.

### **Meeting Dates for 2021**

The normally scheduled meeting dates for the 2021 Regular board meeting will take place on the third Thursday of each month. This schedule has been posted with the Town.

January 21, 2021

February 18, 2021

March 18, 2021

April 15, 2021

May 20, 2021

June 17, 2021

July 15, 2021

August 19, 2021

September 16, 2021

October 21, 2021

November 18, 2021

December 16, 2021

### **E-RAP Update**

The State has agreed to fully fund the E-RAP program at Wrights Village this year, so no one will be removed in the spring for lack of funding.

**NEXT MEETING DATE**

The next Regular Meetings are scheduled for January 21, 2021; February 18, 2021; and March 18, 2021. All meetings will be held at 8:30 a.m.

**OTHER BUSINESS**

None

**ADJOURNMENT**

The Chair declared the meeting adjourned at 9:28 a.m. without objection.

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William Simonsen, Acting Secretary

**Approved**

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Richard Long, Chair