

SPECIAL MEETING DRAFT MINUTES

Members Present: John Fratiello, David Litrico, Bill Briggs, Toni Moran, Paul Shapiro, John Carrington, Kelly Lyman

Staff Present: Allen Corson, Director of Facilities Management; Cherie Trahan, Director of Finance; Derek Dilaj, Acting Director of Public Works; Bill Trietch, Deputy Director of Facilities Management

1. CALL TO ORDER:
Meeting called to order at 1:03PM by Paul Shapiro
2. APPROVAL OF APRIL 17, 2020 MINUTES:
Mr. Fratiello **moved** to approve the minutes of the April 17, 2020 meeting. Mr. Briggs seconded the motion.

The motion **passed** unanimously.
3. DISCUSSION REGARDING INTERVIEWS FOR ARCHITECTURAL DESIGN SERVICES:
The Committee went over the packet materials and discussed the interview protocol.
4. INTERVIEWS OF ARCHITECTURAL DESIGN SERVICES APPLICANTS:
Representatives from Jacunski Humes Architects, LLC, Maier Design Group, and Silver Petrucelli & Associates, Inc. presented their proposals and answered Committee questions regarding the roof replacement project
5. EXECUTIVE SESSION:
At: 12:47PM, Ms. Moran **moved** to enter into executive session and invite to the session Interim Town Manager John Carrington, Superintendent of Schools Kelly Lyman, Director of Facilities Management Allen Corson, Director of Finance Cherie Trahan, Acting Director of Public Works Derek Dilaj, and Deputy Director of Facilities Management Bill Trietch for the purpose of review of submitted proposals and qualifications for architectural design services, in accordance with CGS §1-200(6)E and 1-210(b)24. Mr. Briggs seconded the motion.

The motion **passed** unanimously.

The executive session concluded and the Committee reconvened in open session at 1:44PM.
6. DISCUSSION AND POSSIBLE ACTION REGARDING SELECTION OF ARCHITECTURAL DESIGN SERVICES FIRM FOR THE MANSFIELD MIDDLE SCHOOL ROOF REPLACEMENT PROJECT
Ms. Moran **moved** to schedule a special meeting of the Mansfield Middle School Roof Building Committee on Thursday, April 30, 2020 at 4:00PM for the purpose of reviewing additional

information from Maier Design Group and Silver Petrucelli & Associates, Inc. Mr. Briggs seconded the motion.

The following vote was recorded by roll call:

Briggs	Y
Fратиello	Y
Litrico	Y
Moran	Y
Shapiro	Y

The motion **passed**

7. ADJORNMENT:

Mr. Frатиello **moved** to adjourn the meeting at 1:50PM. Ms. Moran seconded the motion.

The motion **passed** unanimously

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office