

DRAFT MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Madison Day, Richard Weyel, Steve Ferrigno, Chris McNaboe, Mary deVecchis, Toni Moran, Kathy Ward, Kelly Lyman, John Carrington

Staff Present: Allen Corson, Director of Facilities Management; Derek Dilaj, Acting Director of Public Works; Curt Vincente, Director of Parks and Recreation

Guests: Scott Pellman (Project Manager, Colliers International), Felicia Smith (Colliers International), Ryszard Szczypek (TSKP Studio), Jeff Brown (TSKP)

1. CALL TO ORDER

Meeting called to order at 4:30PM by Chairman Randy Walikonis.

Ms. deVecchis made a **motion** to add an Executive Session for Discussion and Possible Action Regarding Selection of Archeological Services for the Elementary School Project in accordance with CGS Section 10-287(b)(2) to the agenda as item #5 and have all other numbers follow accordingly. Mr. Weyel seconded the motion.

The motion **passed** unanimously.

2. APPROVAL OF MINUTES

Ms. Day **moved** to approve the minutes of the May 14, 2020 meeting.

Ms. deVecchis seconded the motion.

The motion **passed** unanimously.

3. OWNERS PROJECT MANAGER UPDATE

Ms. Smith shared the updated Milestone Schedule and Master Design Review log. She informed the Committee that a draft RFP for demolition testing and abatement of the existing building will be ready before the next meeting.

Mr. Kueffner **moved**, effective May 28, 2020, to approve BSC Group invoice number 9139690 for Site Survey and Wetlands Delineation, Consulting Engineering Services invoice number 2020067.000003 for engineering services, Collier's invoice number 6001 for project management services, and TSKP invoice number 3 for architectural services related to Project #078-0068N Mansfield Elementary School. Mr. Weyel seconded the motion.

The motion **passed** unanimously.

4. ARCHITECTS UPDATE

Mr. Szczypek gave an update on wells, which led to a discussion on health department permits and approval of drilling for domestic and geothermal wells. The Committee discussed touchless or motion sensor faucets and doors or other adjustments that might need to be made to meet post COVID-19 standards.

5. EXECUTIVE SESSION

At: 5:26PM, Ms. deVecchis **moved** to go into Executive Session for a Discussion and Possible Action Regarding Selection of Archeological Services for the Elementary School Project in accordance with CGS Section 10-287(b)(2), and invite in Interim Town Manager John Carrington, Superintendent Kelly Lyman, Director of Finance Cherie Trahan, and Owner's Representatives Felicia Smith and Scott Pellman of Colliers International. Mr. Kueffner seconded the motion.

The motion **passed** unanimously.

The executive session concluded and the Committee reconvened in open session at 5:56PM

Mr. Kueffner **moved** to authorize the Interim Town manager to enter into an agreement with Archeological Consulting Services (ACS) for Phase 1A Archaeological Site Assessment for the New Elementary School project. Ms. McNaboe seconded the motion.

The following vote was recorded by roll call:

Day	N
deVecchis	N
Ferrigno	Y
Kueffner	Y
McNaboe	Y
Moran	N
Walikonis	Y
Ward	Y
Weyel	Y

The motion **passed**.

6. OTHER MATTERS COMING BEFORE THE COMMITTEE

None

7. ADJORNMENT

Ms. Day **moved** to adjourn the meeting at 5:58PM. Ms. Moran seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office