

DRAFT MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Madison Day, Steve Ferrigno, Mary deVecchis, Toni Moran, Kathy Ward, Chris McNaboe, Richard Weyel, Kelly Lyman, John Carrington

Staff Present: Jay O'Keefe, Assistant Director of Parks and Recreation; Allen Corson, Director of Facilities Management

Guests: Scott Pellman (Project Manager, Colliers International), Felicia Smith (Colliers International), Ryszard Szczypek (TSKP Studio), Mehmet Sahin (TSKP Studio), Brian Turner (CMTA, Inc.).

1. CALL TO ORDER

Meeting called to order at 4:34PM by Chairman Randy Walikonis.

2. APPROVAL OF MINUTES

Ms. Moran **moved** to approve the amended minutes of the July 23, 2020 meeting.
Ms. McNaboe seconded the motion.

The motion **passed** with Mr. Weyel and Ms. deVecchis abstaining.

3. OWNERS PROJECT MANAGER UPDATE

Mr. Pellman reported that the environmental consultants have completed sampling materials at the site and will continue testing. Additionally, some sampling in public areas caused minor chipping in floor tiles that will need to be repaired. He also told the Committee that they are preparing for the Phase 1 meeting with the State to get approval for the initial well drilling of the geothermal and domestic well systems.

Ms. Smith went over the updated milestone schedule and told the Committee that the design documents will be available and shared with the Committee and turned over to the estimators for review next week. She asked the Committee to submit their review comments by the first week of September. Ms. Smith shared dates of upcoming meetings that included the estimate reconciliation meeting, value engineering meeting, and Phase 1 approval meeting. Ms. Lyman asked the Project Manager if a review with the Administrators could be scheduled. Mr. Pellman and Ms. Smith will work with Committee members to get possible dates for a meeting. Lastly, the Committee was informed that the Phase 1B archeological report has been completed and will be closed out noting no findings, additional precautions or further work is needed.

Mr. Kueffner joined the meeting at 4:47pm

4. ARCHITECTS UPDATE

Mr. Szczypek shared an updated site plan and spoke to the Committee about indoor and outdoor storage spaces for custodial equipment, maintenance equipment, outdoor physical education equipment, and an enclosure for a generator. He then shared a detailed presentation on implementation of safety features for purifying air in the air handling systems as well as other anti-pathogen features.

Brian Turner from CMTA shared a presentation on energy and sustainability. The presentation included and the Committee discussed energy efficiency measures for the new school building.

5. OTHER ITEMS COMING BEFORE THE COMMITTEE

Mr. Pellman asked the Committee to take action on the floor patching needed as a result of the environmental sampling.

Ms. Moran **moved** to approve the expenditure of \$250.00 to repair floor tiles disrupted during inspections. Mr. Weyel seconded the motion.

The motion **passed** unanimously with Mr. Kueffner abstaining.

6. ADJORNMENT

Mr. Moran **moved** to adjourn the meeting at 5:51PM. Mr. Kueffner seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office