

Town Manager's Proposed Budget

For Fiscal Year 2020

March 25, 2019

Presentation Outline

- Priorities
- Budget Drivers
- Town Budget Overview
- Departmental Detail
- Capital / CNR
- Revenues
- Summary & Impact

Priorities

Priorities

- Public Safety
 - Increase Employee Safety & Operational Reliability
 - Increase Resident Mobility During & After Storms
 - Decrease Likelihood of Power Outages
- Economic Development
 - Increase Promotion of Community
 - Implement Marketing & Branding Strategy
- Continuity of Operations
 - Cloud-Based Software Enhancements
 - Facility Improvements for Inventory & Resident Benefit

Priorities

- Personnel Safety
 - Safety Improvements for Facilities & Personnel
- Personnel Investment
 - Professional Development
 - Training
 - Licensing and Certifications
- Investment in the Future
 - Fully-Funding ADC for OPEB & MERS
 - Continuing Pay-As-You-Go Funding for Capital
 - Continuing to Contribute to the Unassigned Fund Balance

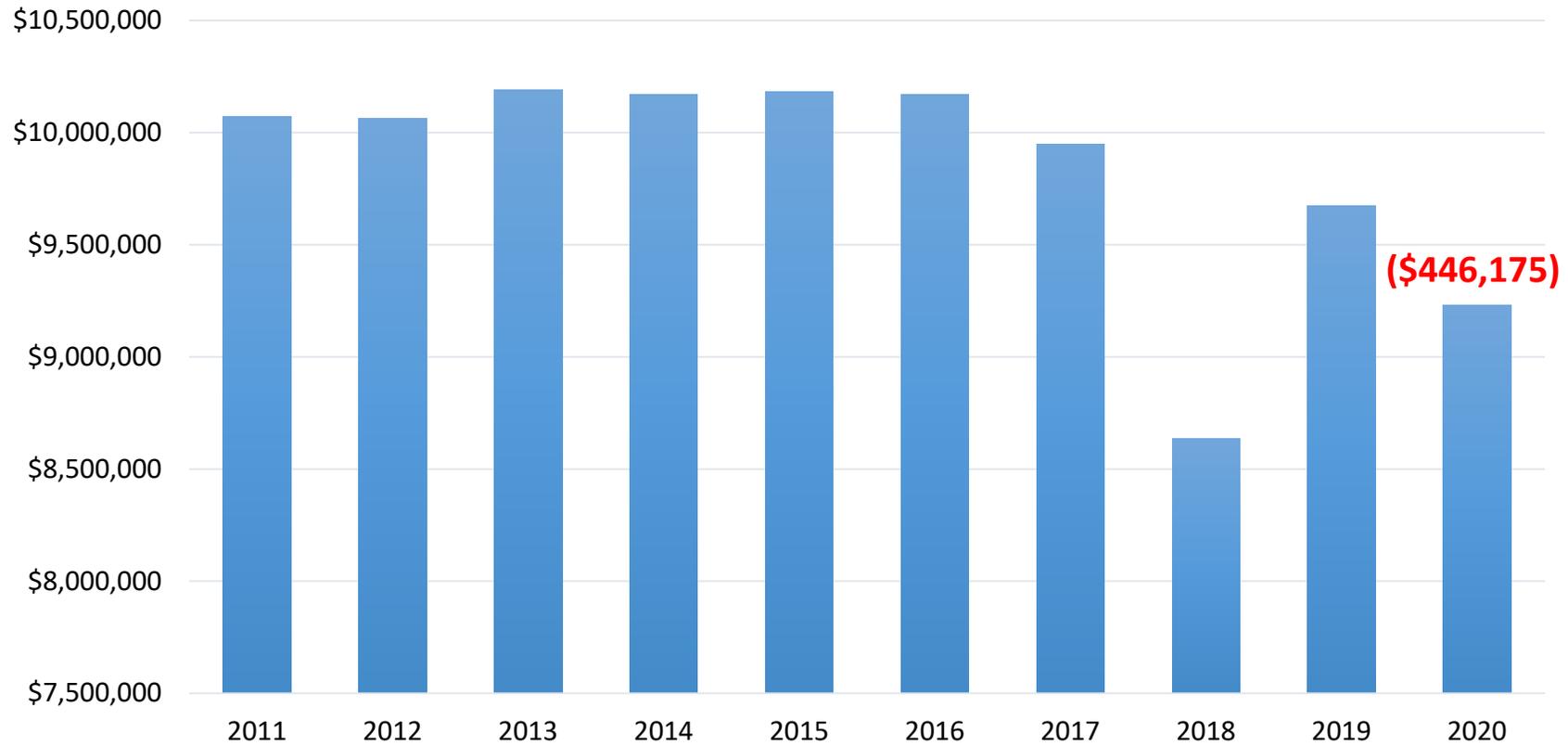
Budget Drivers

Budget Drivers

- Governor's Proposed Changes to Education Aid & Town Contribution to Teachers Retirement System
- Wages & Benefits
- Debt Service

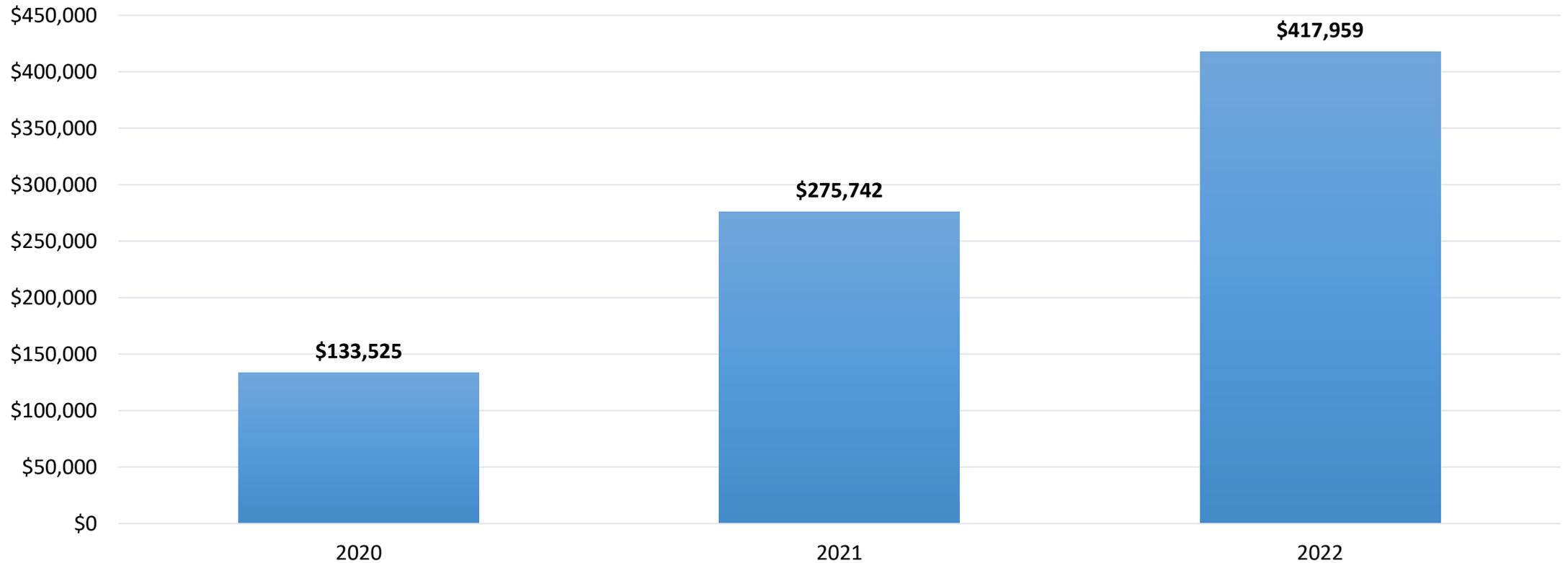
Budget Drivers

ECS Funding Historical Trend



Budget Drivers

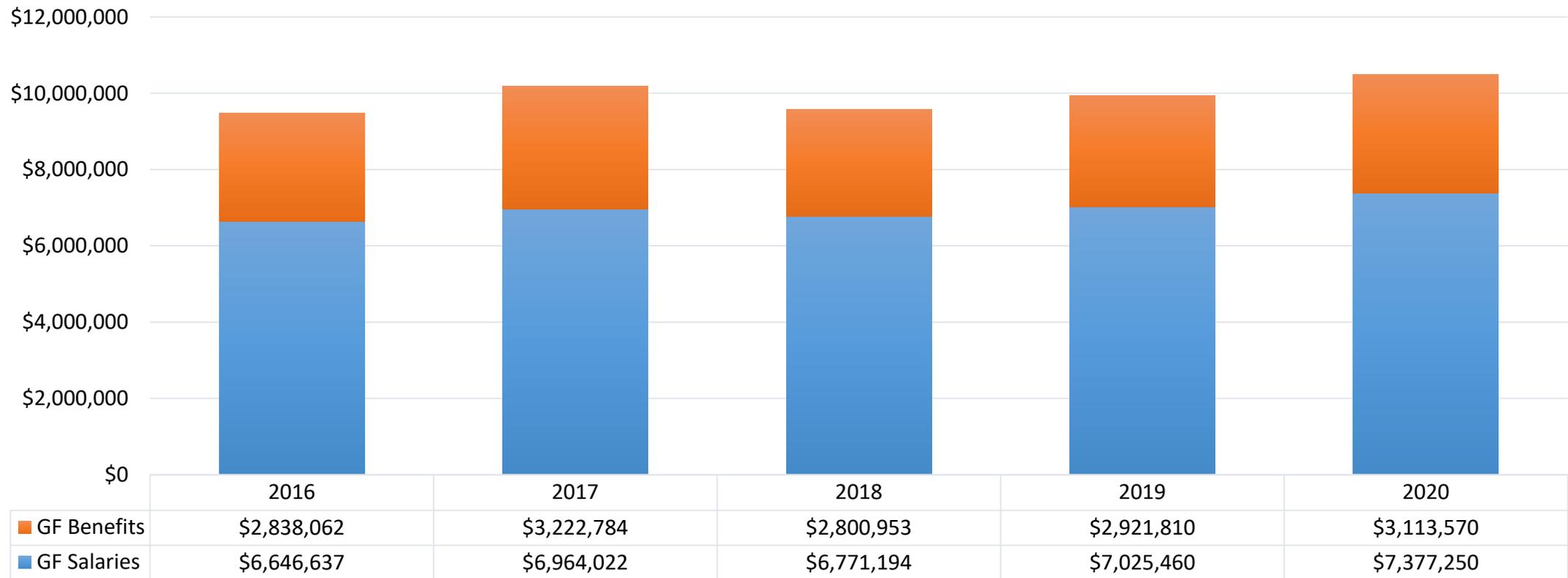
Proposed Teachers Retirement System Funding



**Prior to FY2020, municipalities were not responsible for contributions to the State-run TRS*

Budget Drivers

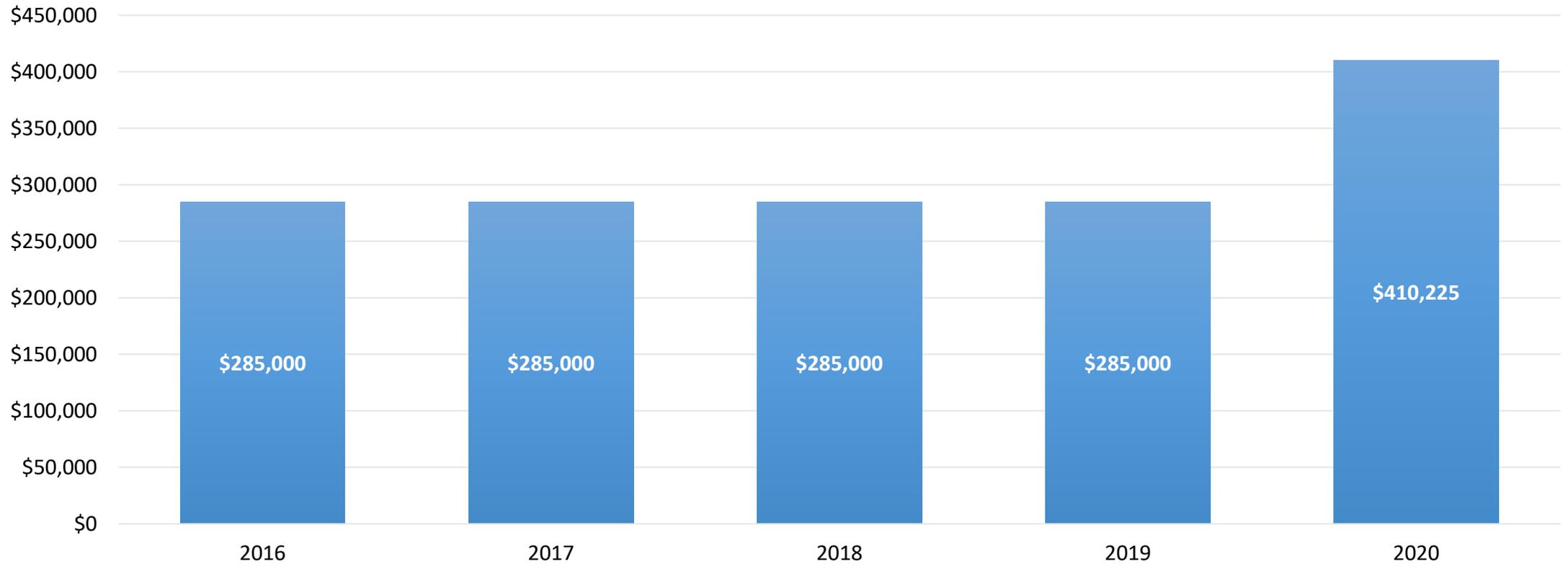
Five-Year General Fund Salaries & Benefits Trend



**Benefits include fringe, medical insurance, pension, and professional development.*

Budget Drivers

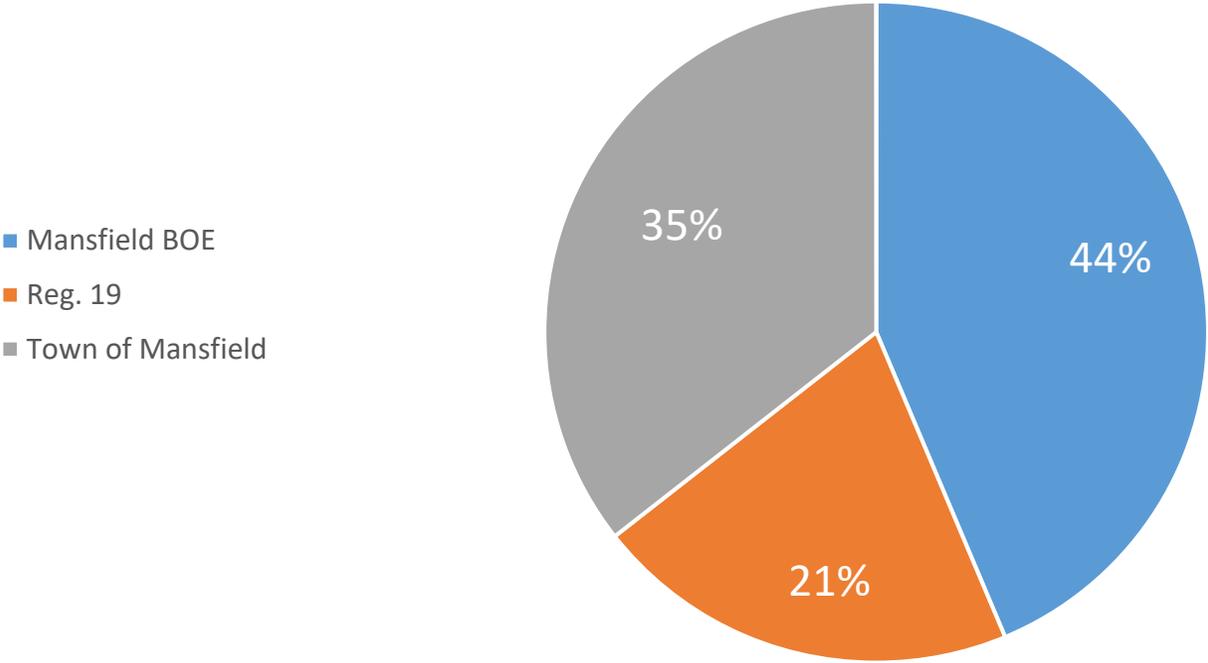
Five-Year Debt Service Trend



Town Budget Overview

Overview

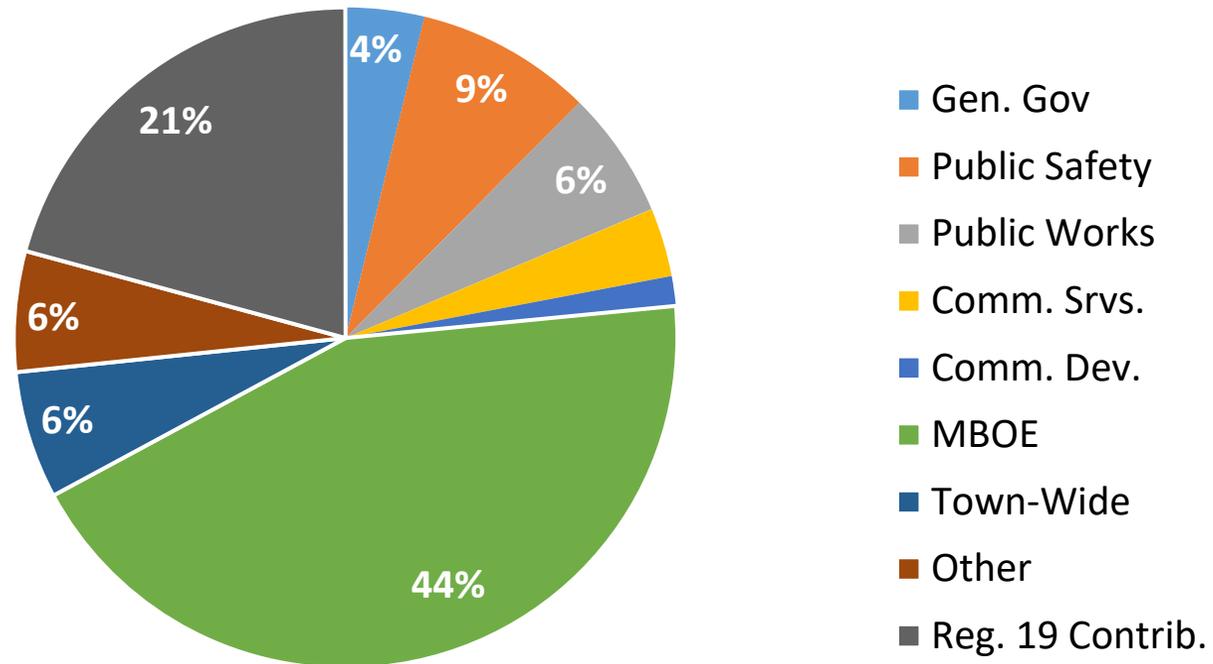
Total Expenditures



Mansfield BOE	\$23,637,850
Region 19 BOE	\$11,238,560
Town of Mansfield	\$19,259,950

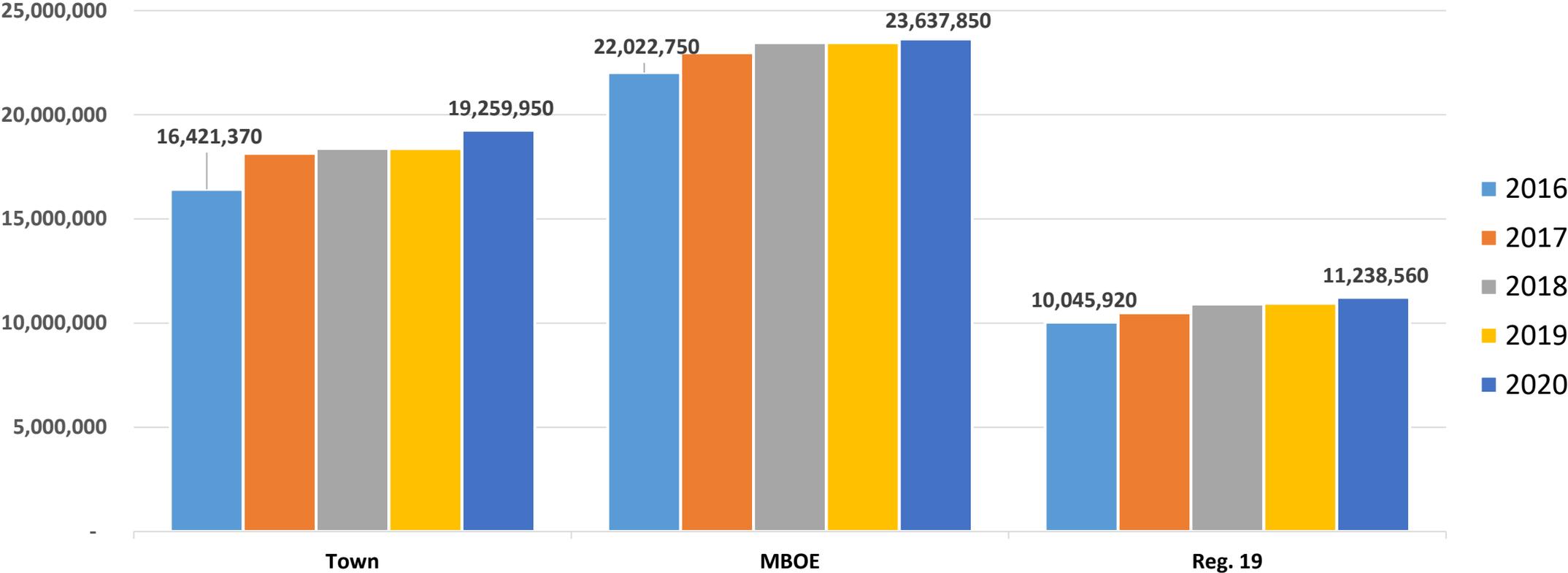
Overview

Town Expenditures



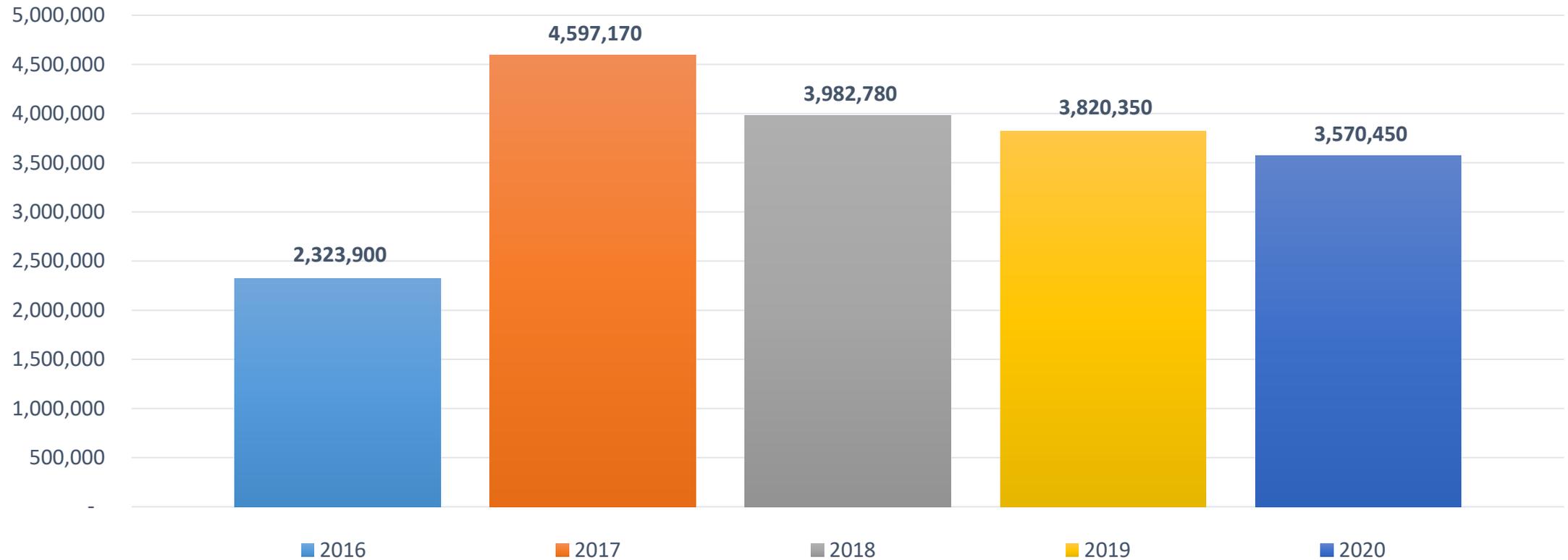
Overview

Five-Year Expenditures Trend



Overview

Five-Year Capital Trend



Staffing

- Positions for Performance (positions affected)
 - Finance (1)
 - Shared Purchasing Agent
 - Fire Services (1)
 - Firefighter*
 - Public Works (1)
 - Tree Expert
 - Human Services (1)
 - Social Worker (Town & Schools)
 - Information Technology (1)
 - Administrative Professional

Department Detail

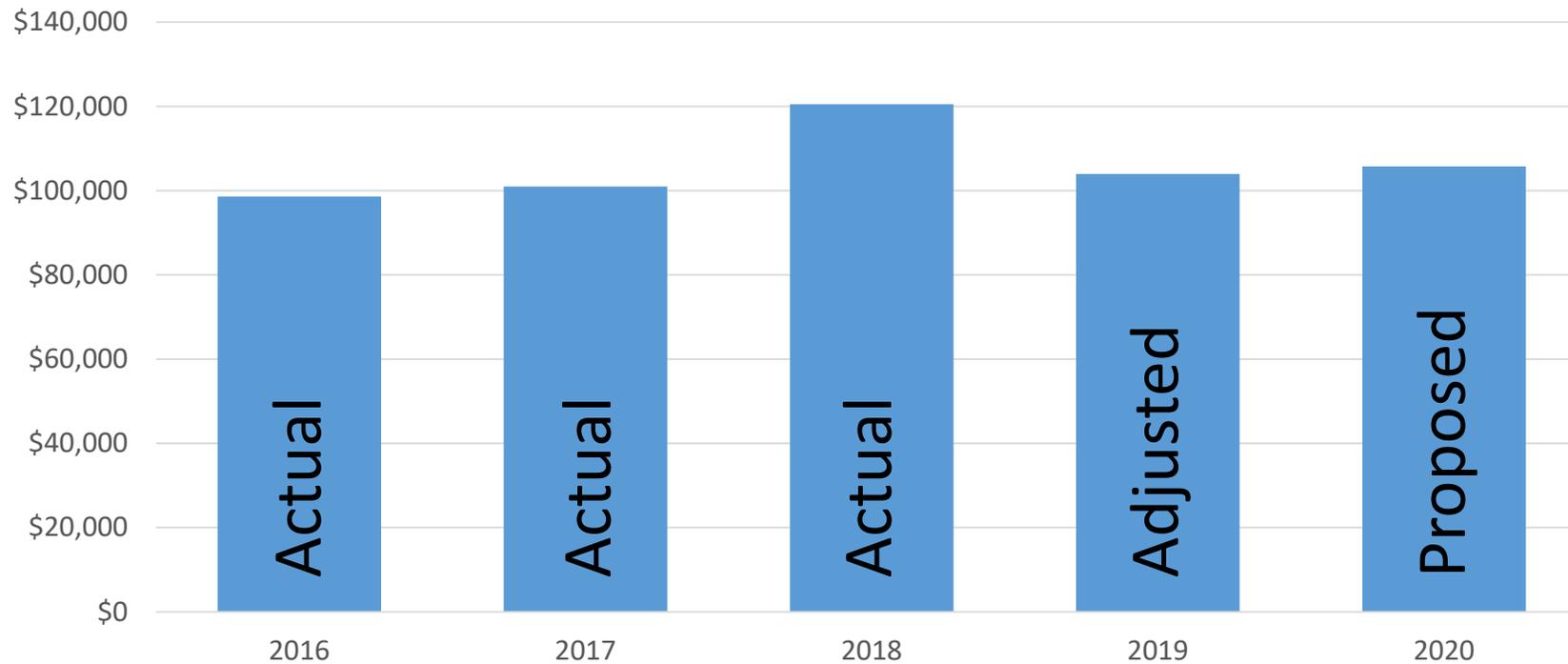
Department Detail

1. General Government
2. Public Safety
3. Public Works
4. Community Development
5. Community Services
6. Shared Services
7. Town-Wide Expenditures
8. Transfers to Other Funds

General Government

Legislative (Increase 1.72%)

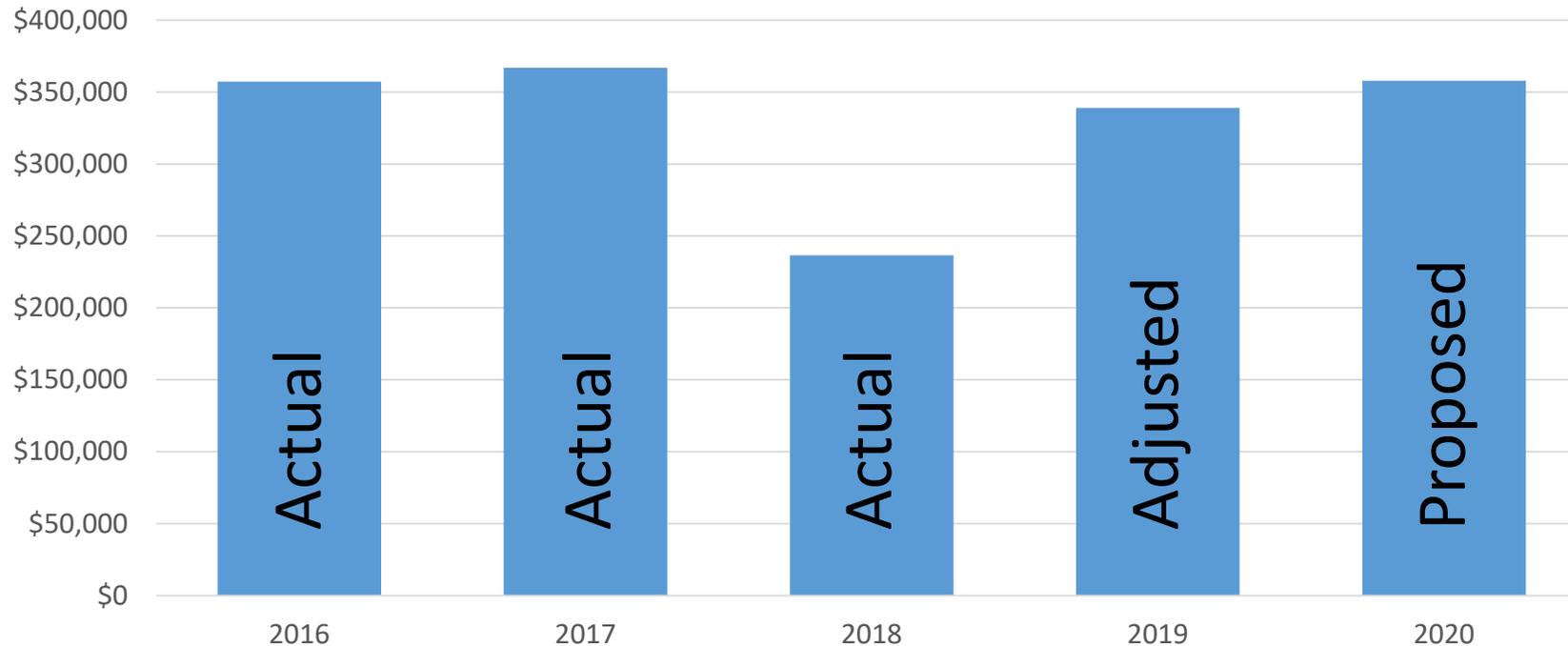
- Conferences
- MCC Reimbursement



General Government

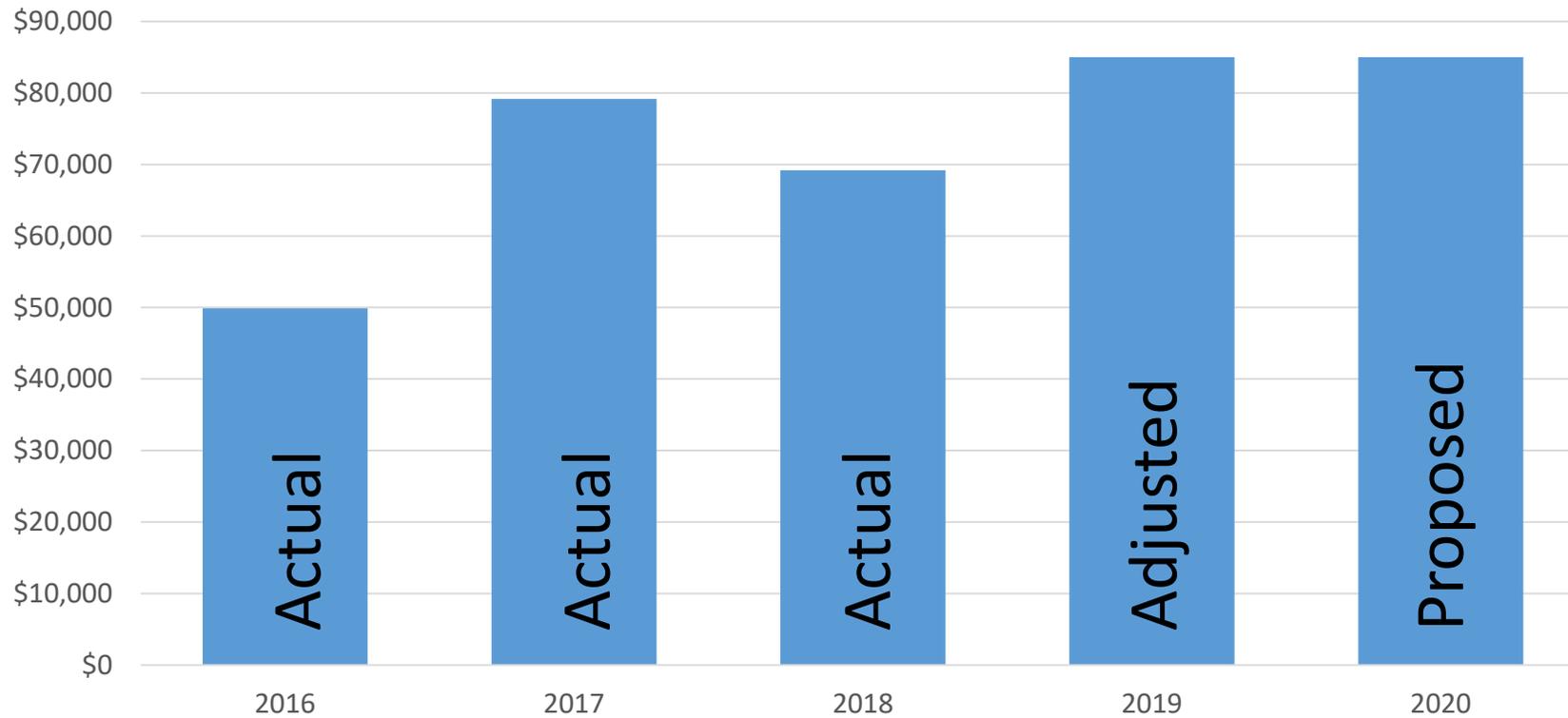
Management/Human Resources (Increase 4.11%)

- Increase Professional Development
- Budget for Recruitment



General Government

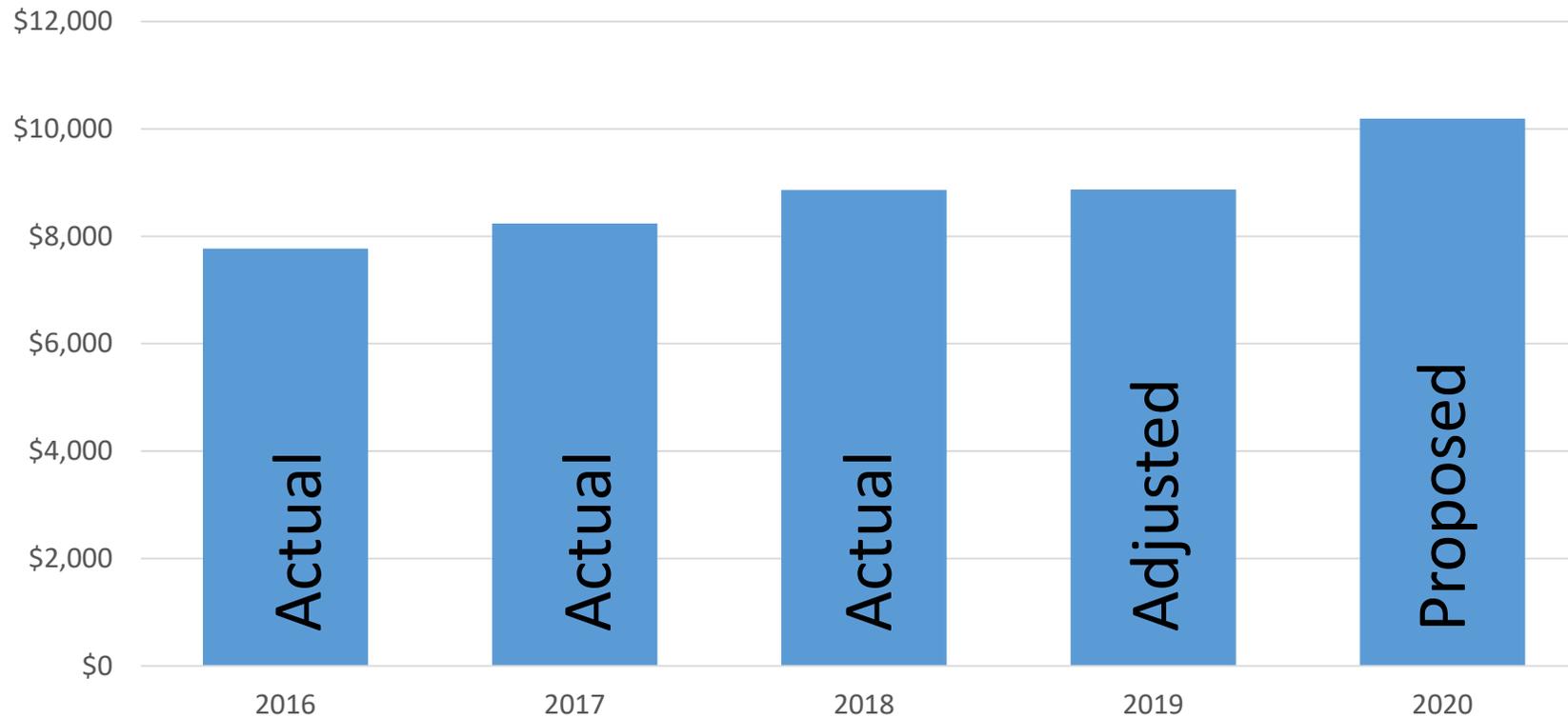
Town Attorney (No Change)



General Government

Probate (Increase 14.88%)

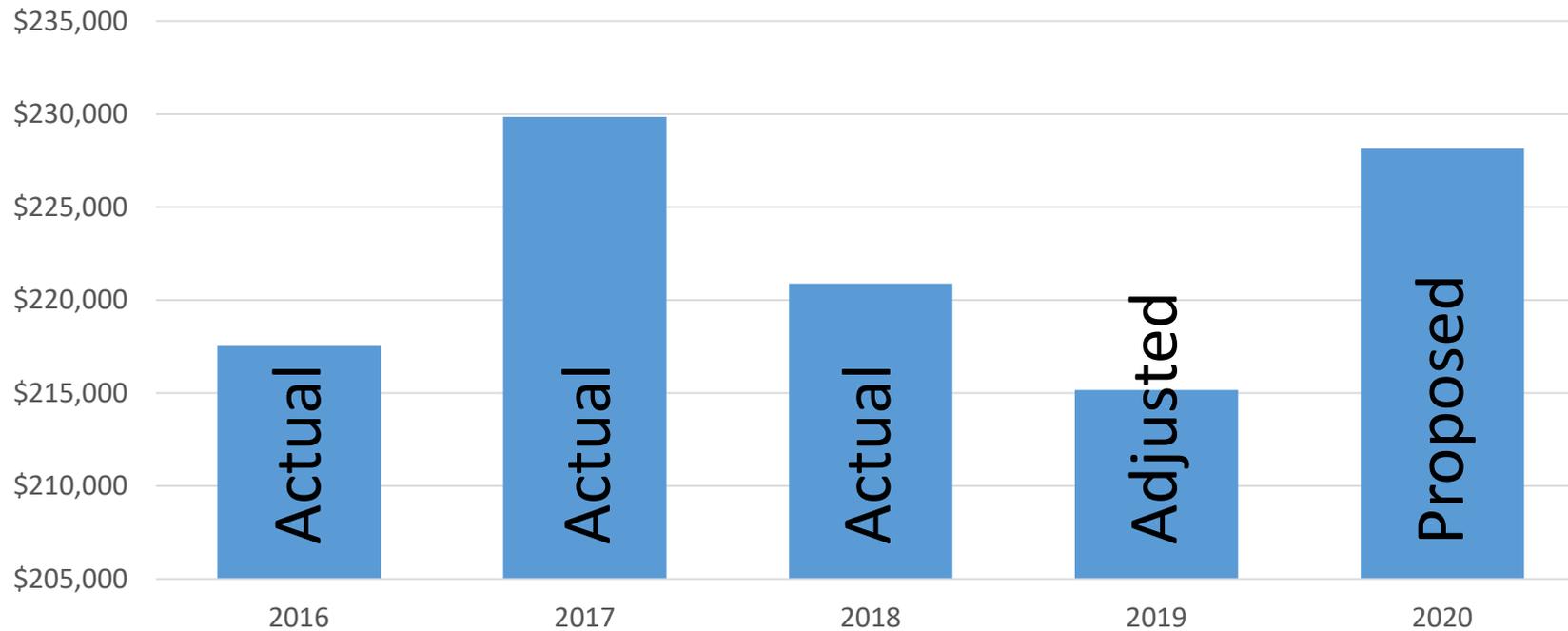
- Security Improvements



General Government

Town Clerk (Increase 6.04%)

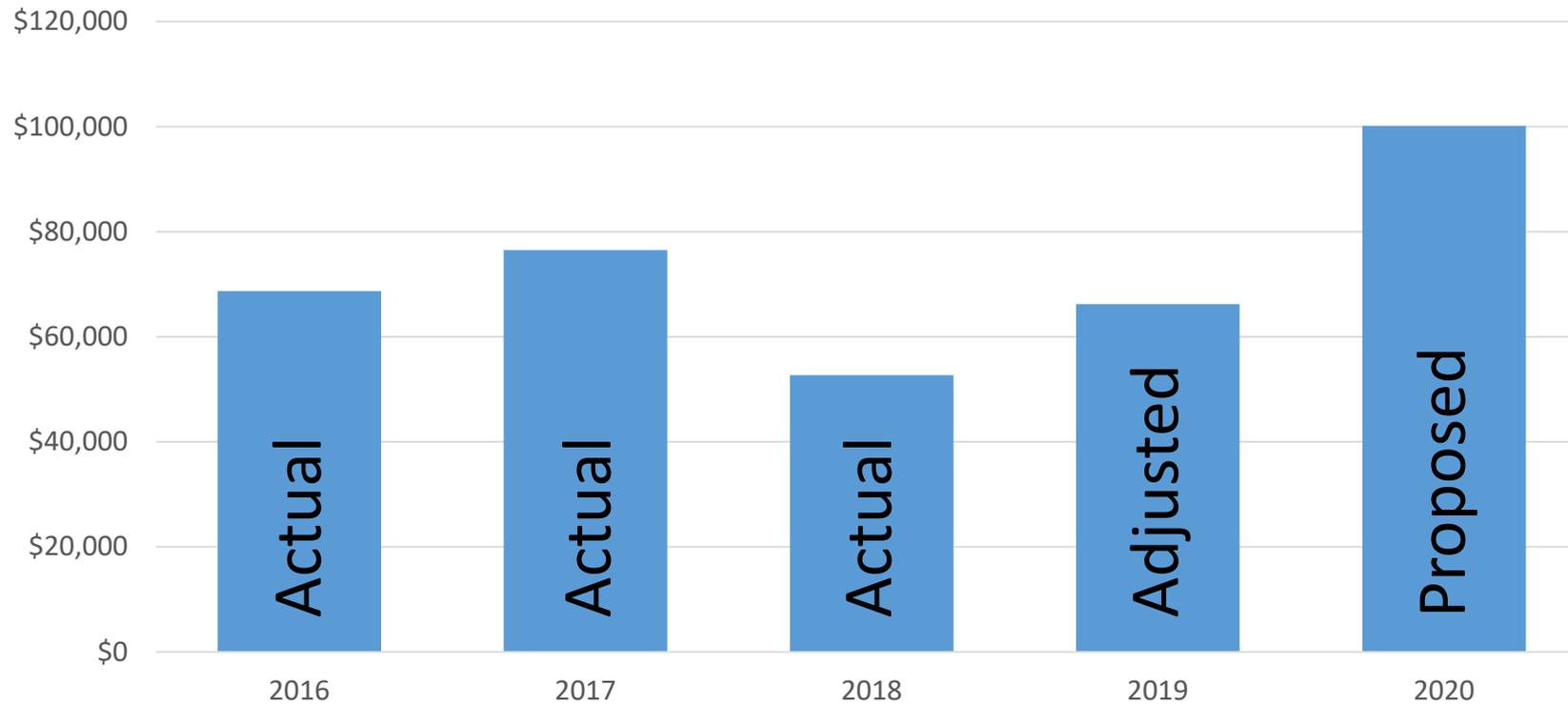
- Step Increases
- Software (Efficiency Improvement)



General Government

Registrar of Voters (Increase 51.22%)

- Staffing & Poll Worker Increases

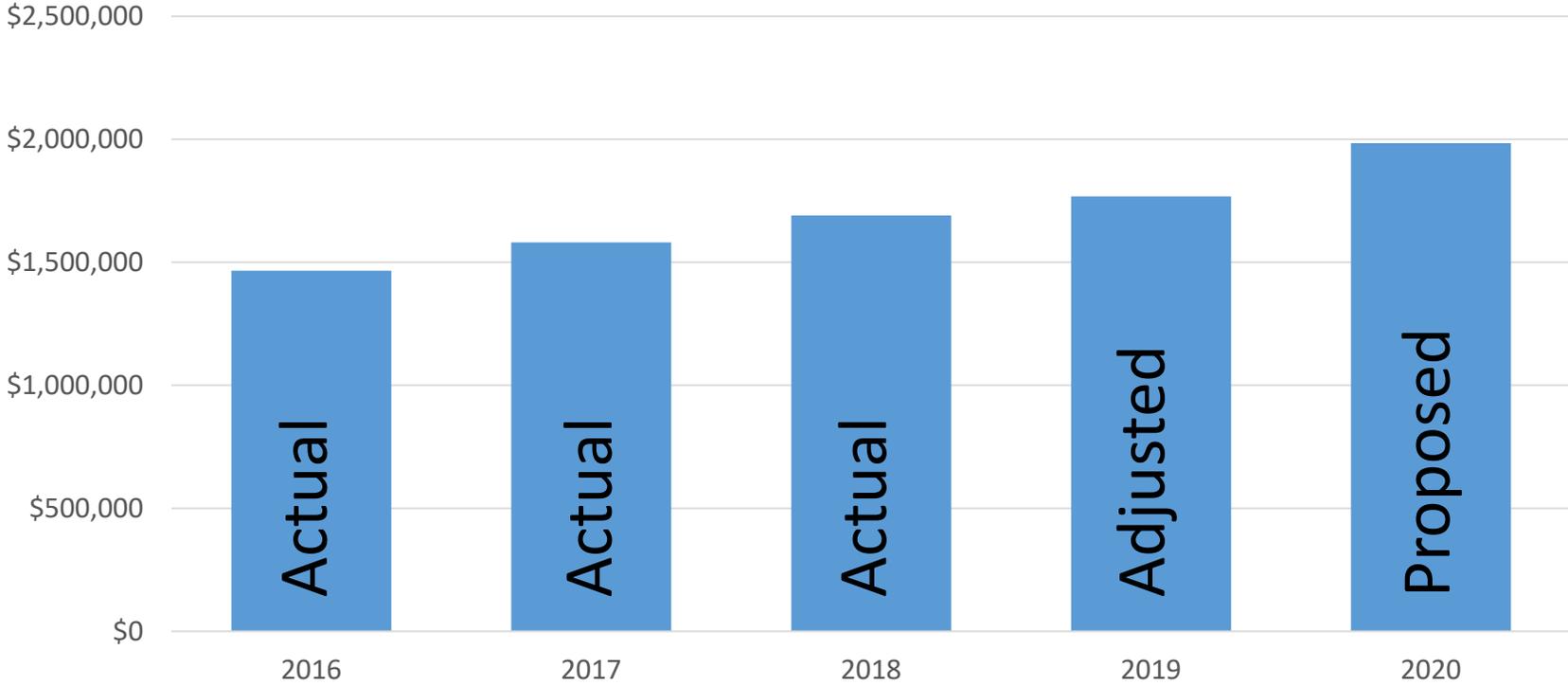


Public Safety

Public Safety

Police Services (Increase 12.26%)

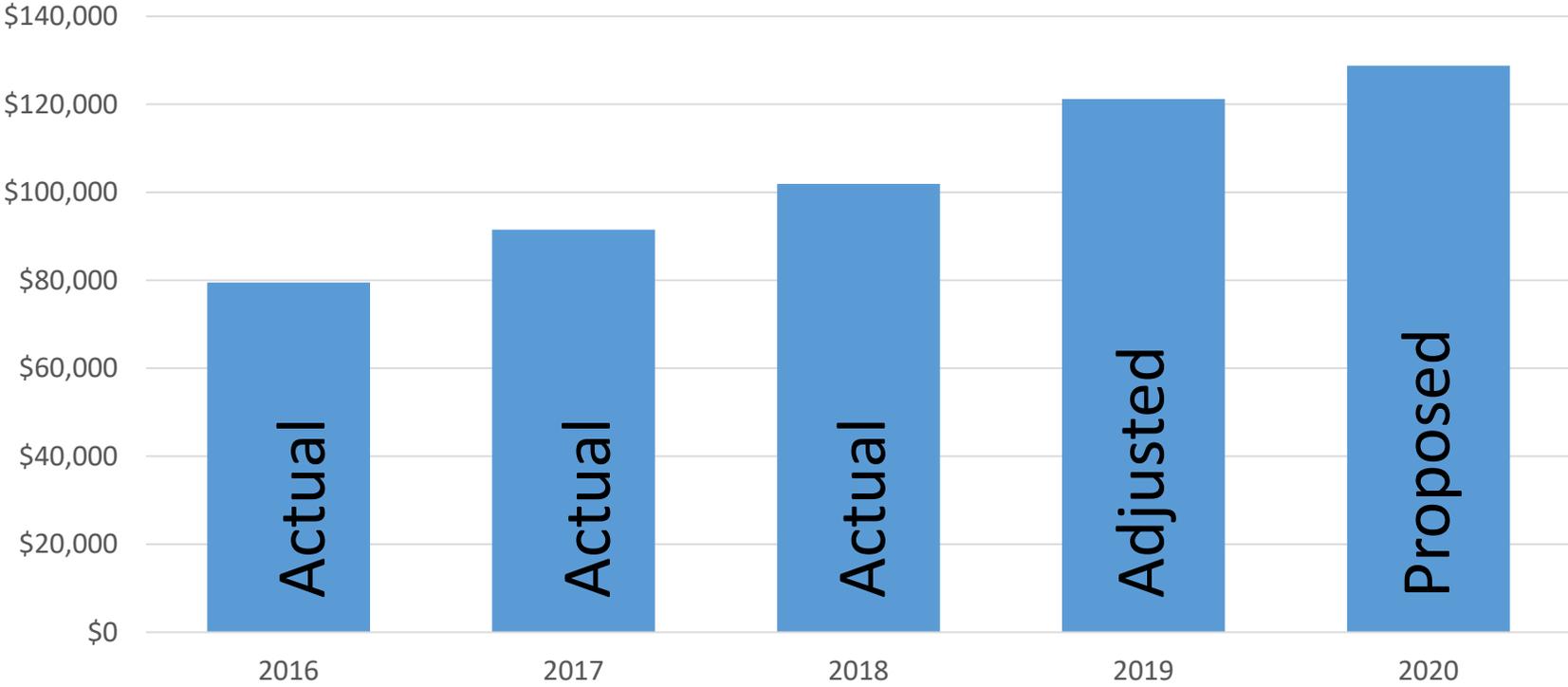
- COLA & Fringe Increase



Public Safety

Animal Control (Increase 6.24%)

- Step Increase



Public Safety

Fire Prevention (Fire Marshal) (Increase 5.19%)

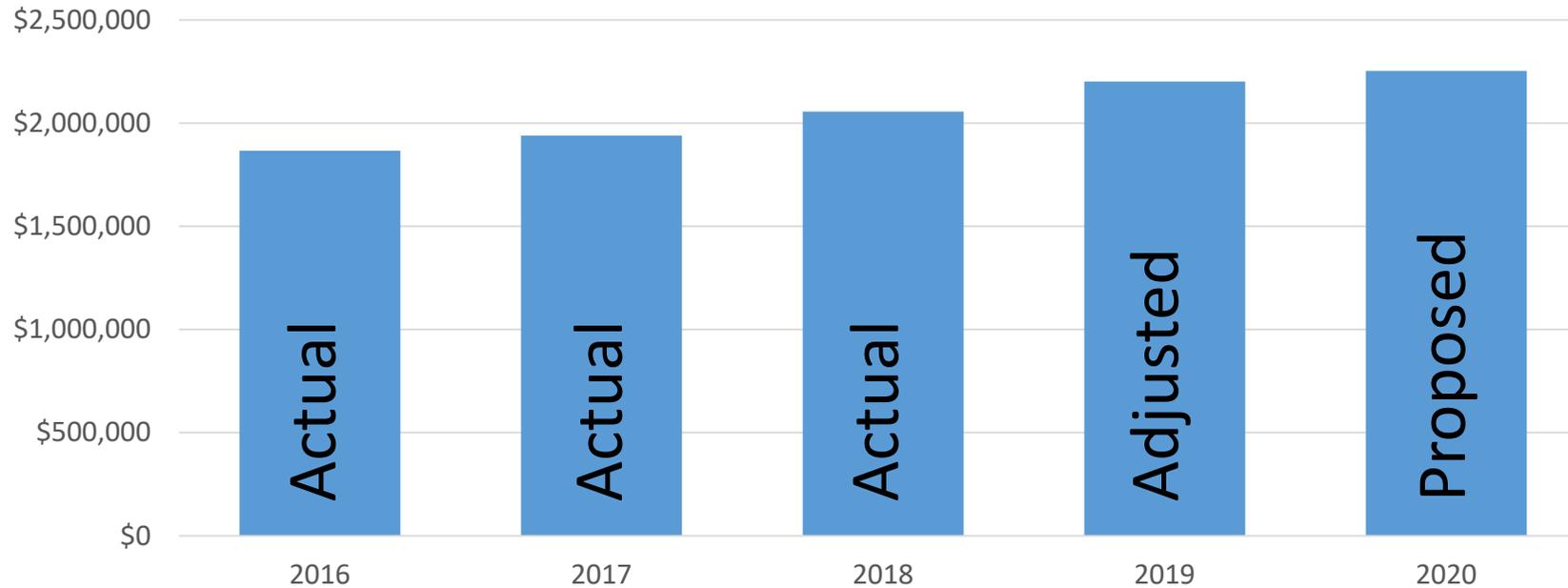
- Step Increase
- Software Support



Public Safety

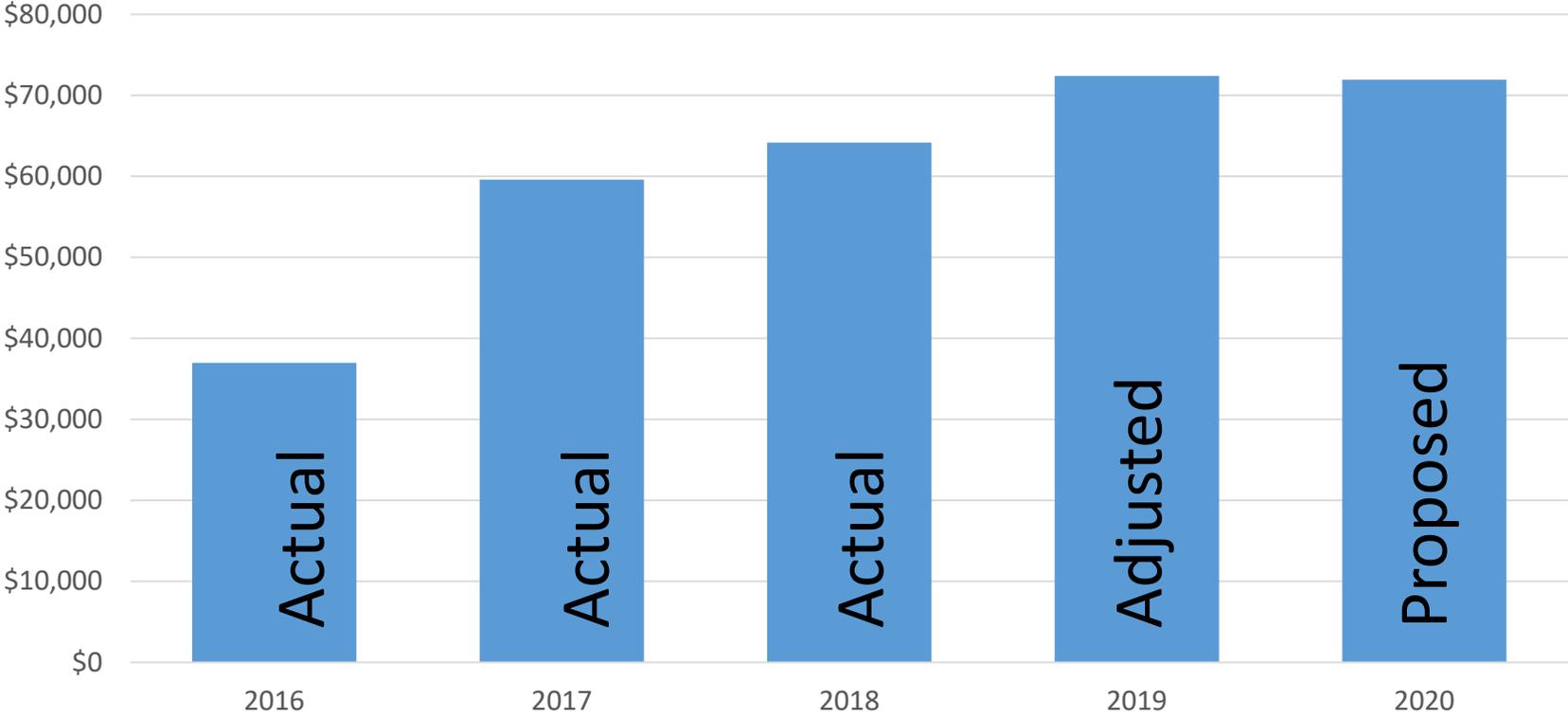
Fire & Emergency Services (Increase 2.32%)

- Firefighter (new position)*
- Protective Clothing
- Training



Public Safety

Emergency Management (Decrease 0.62%)

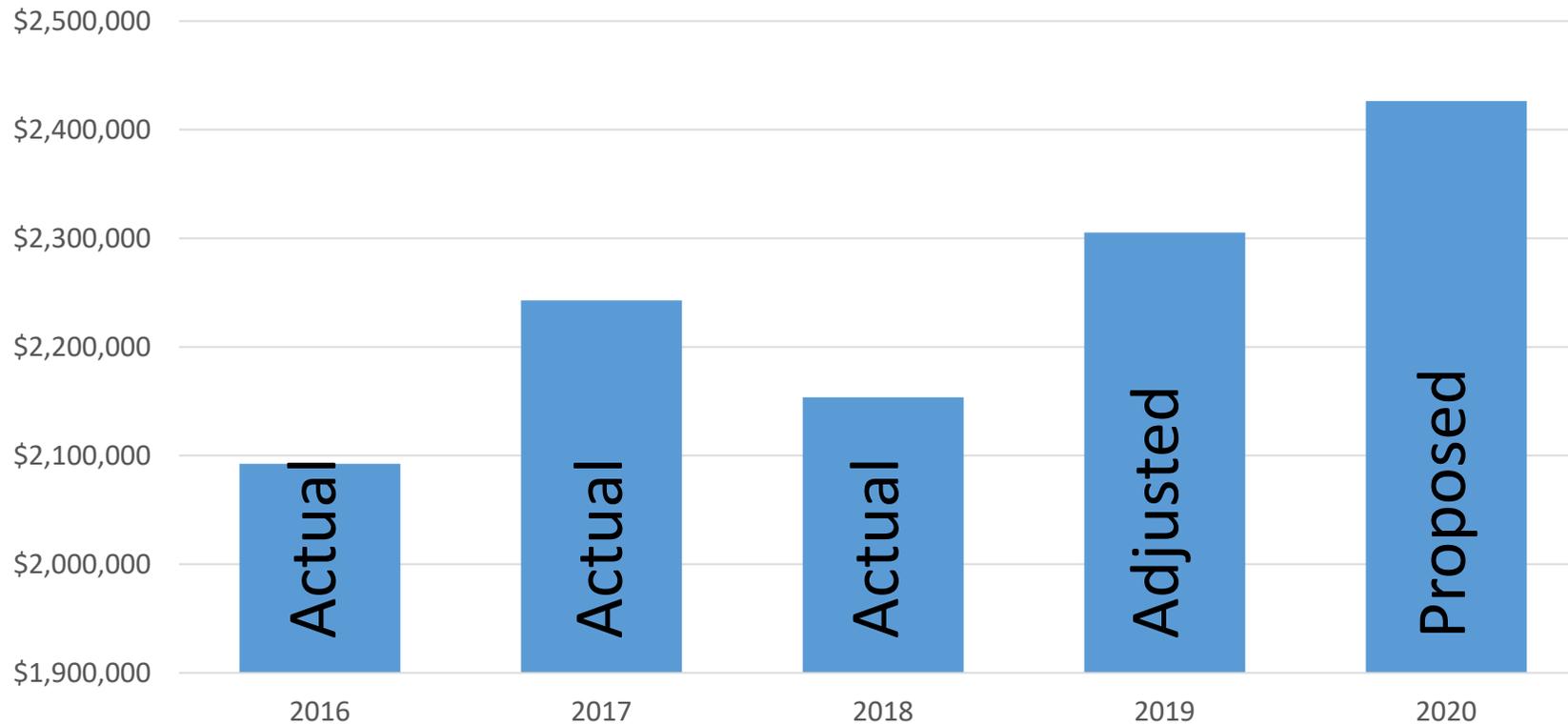


Public Works

Public Works

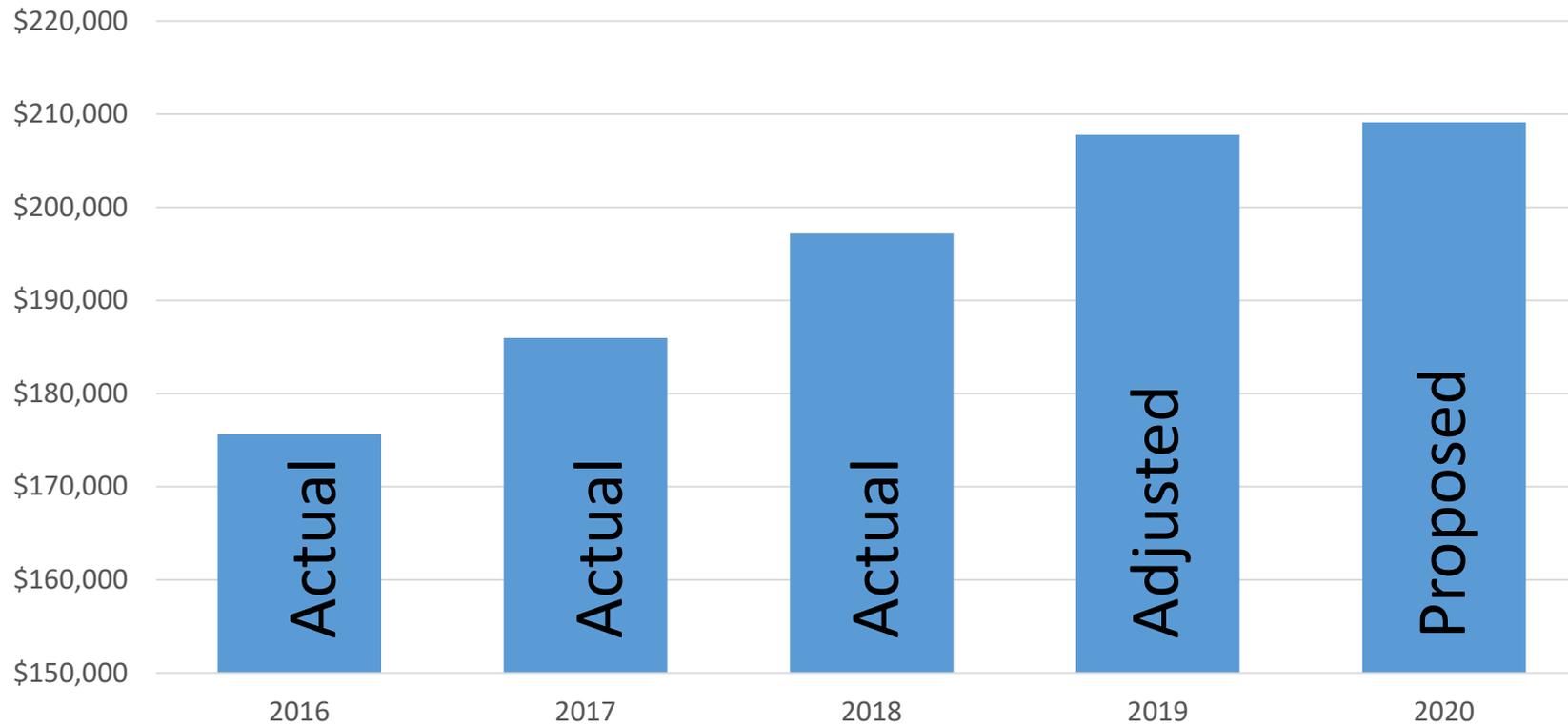
Public Works (Increase 5.25%)

- Tree Expert (new position)



Public Works

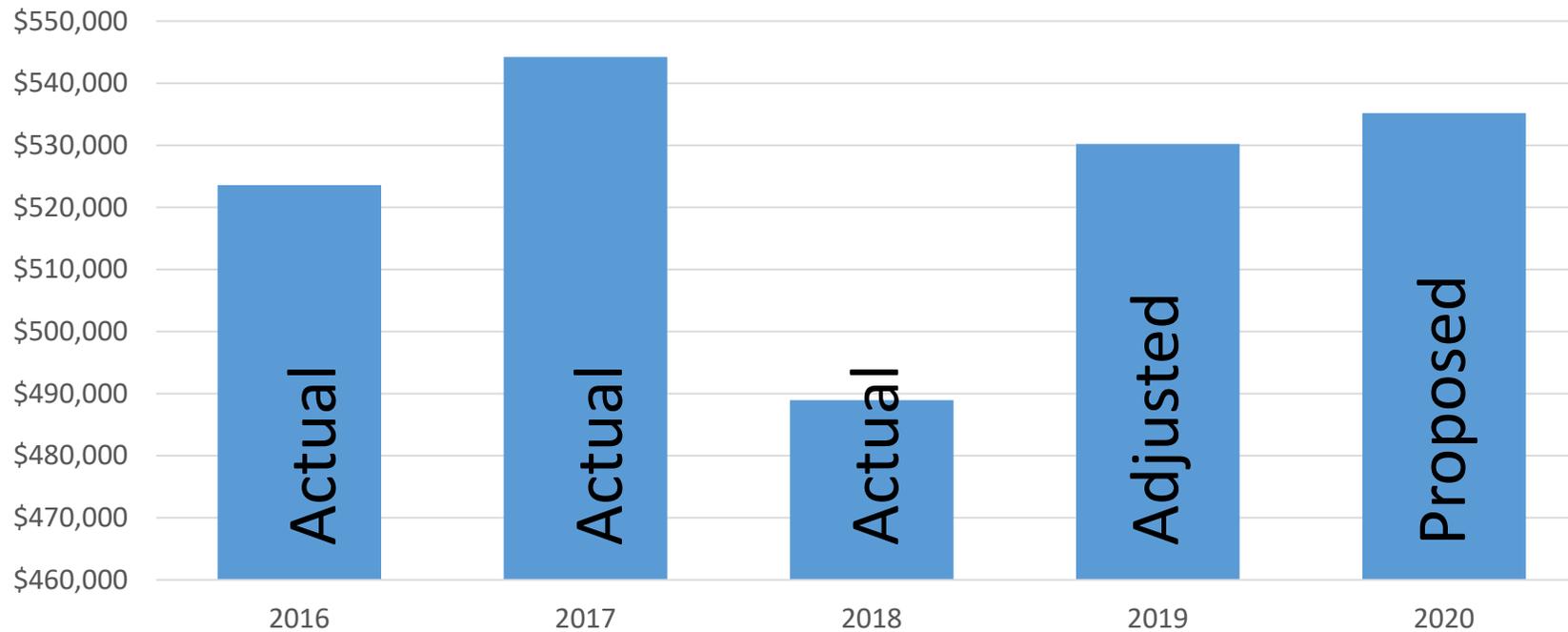
Engineering (Increase 0.64%)



Public Works

Equipment Maintenance (Increase 0.94%)

- Gasoline
- GPS Systems

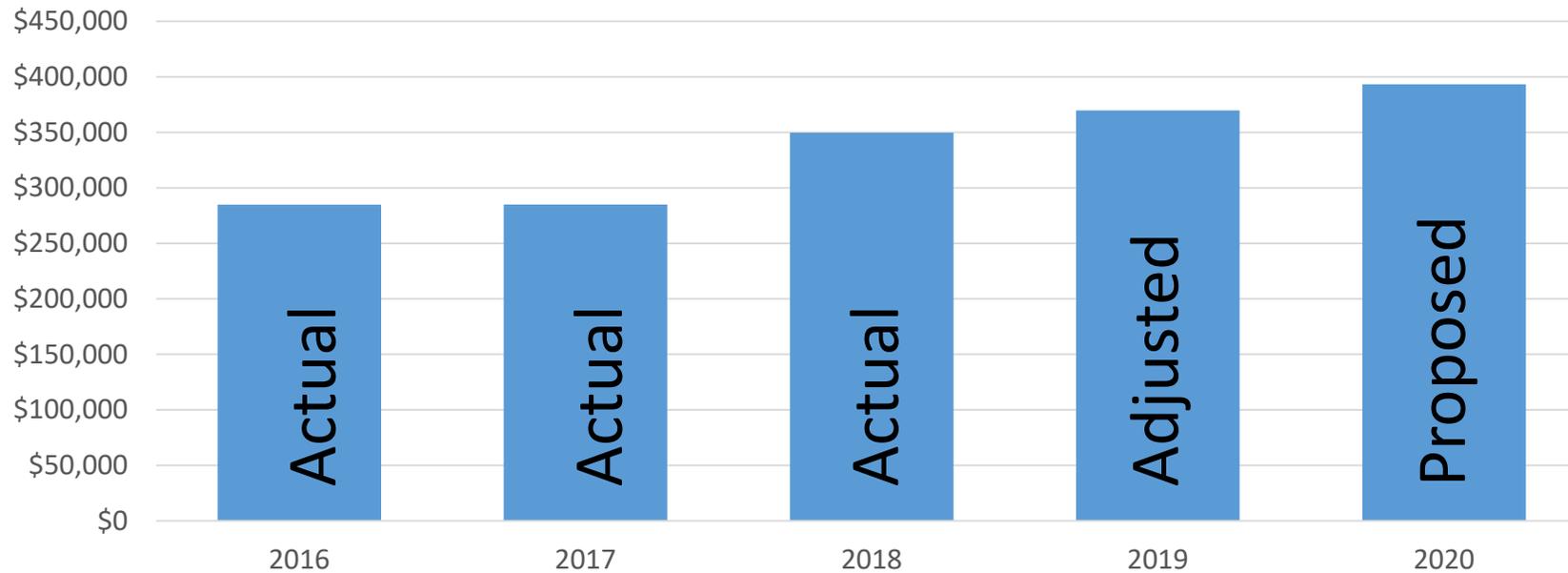


Community Development

Community Development

Building Inspection (Increase 6.36%)

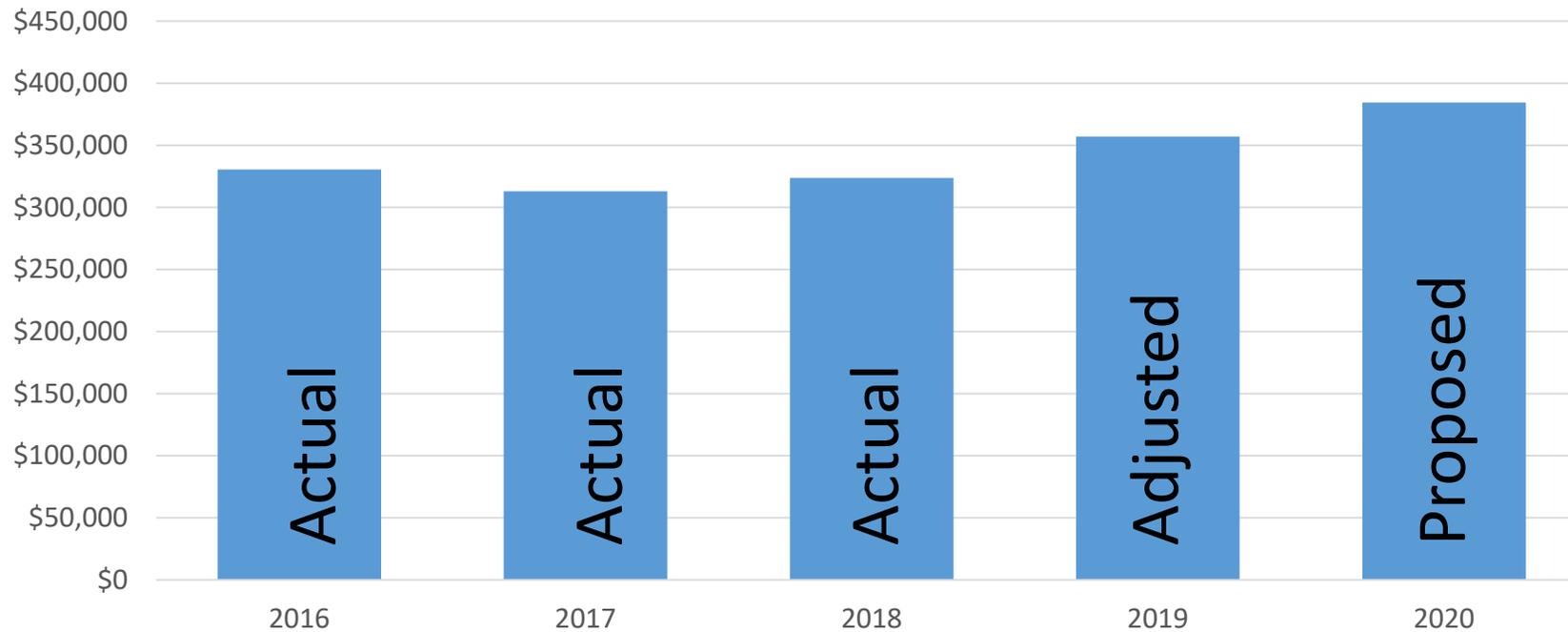
- Step Increases
- Part-Time Hours Increase
- Software Deployment



Community Development

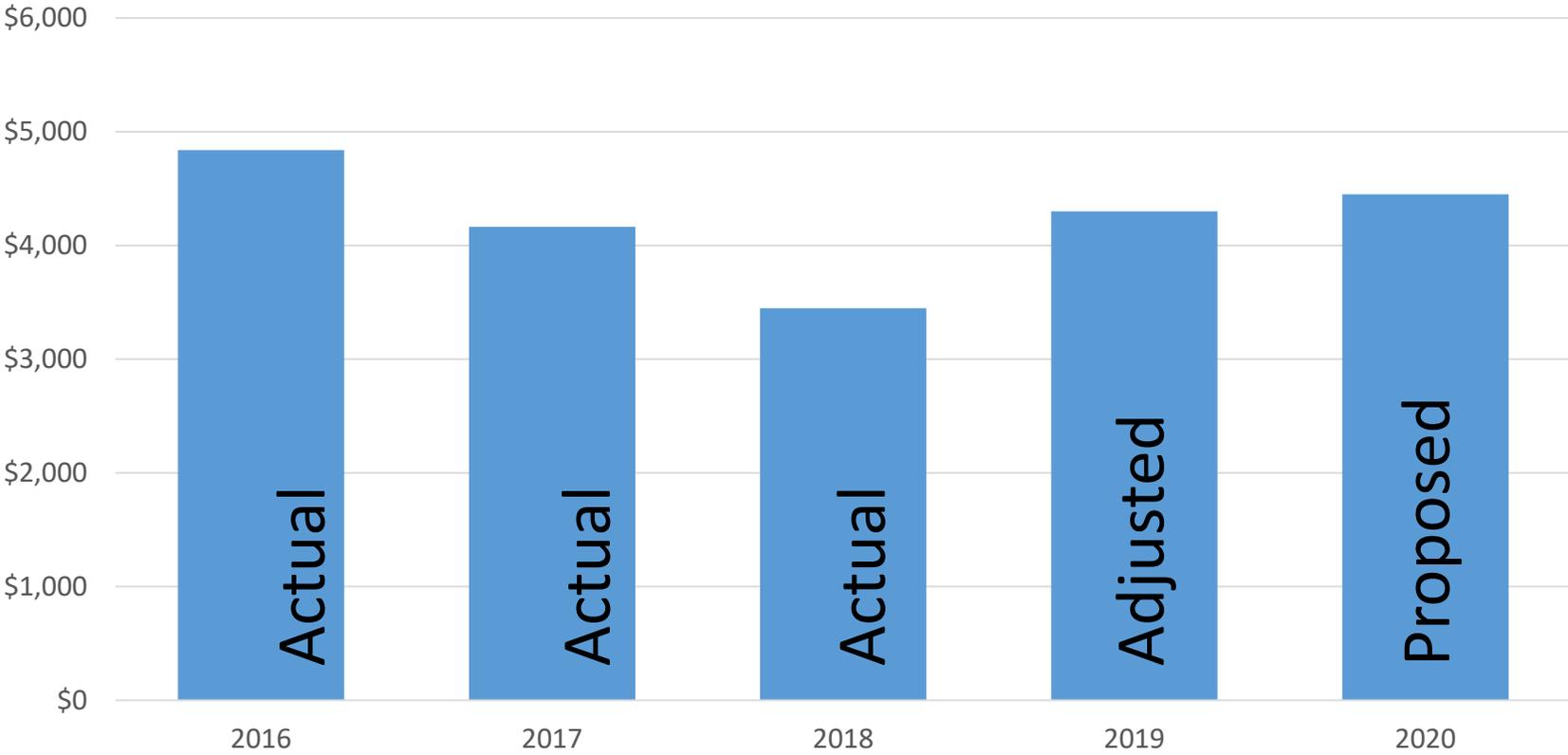
Planning & Development (Increase 7.69%)

- Increase Economic Development Administration
- Regional Economic Development Study



Community Development

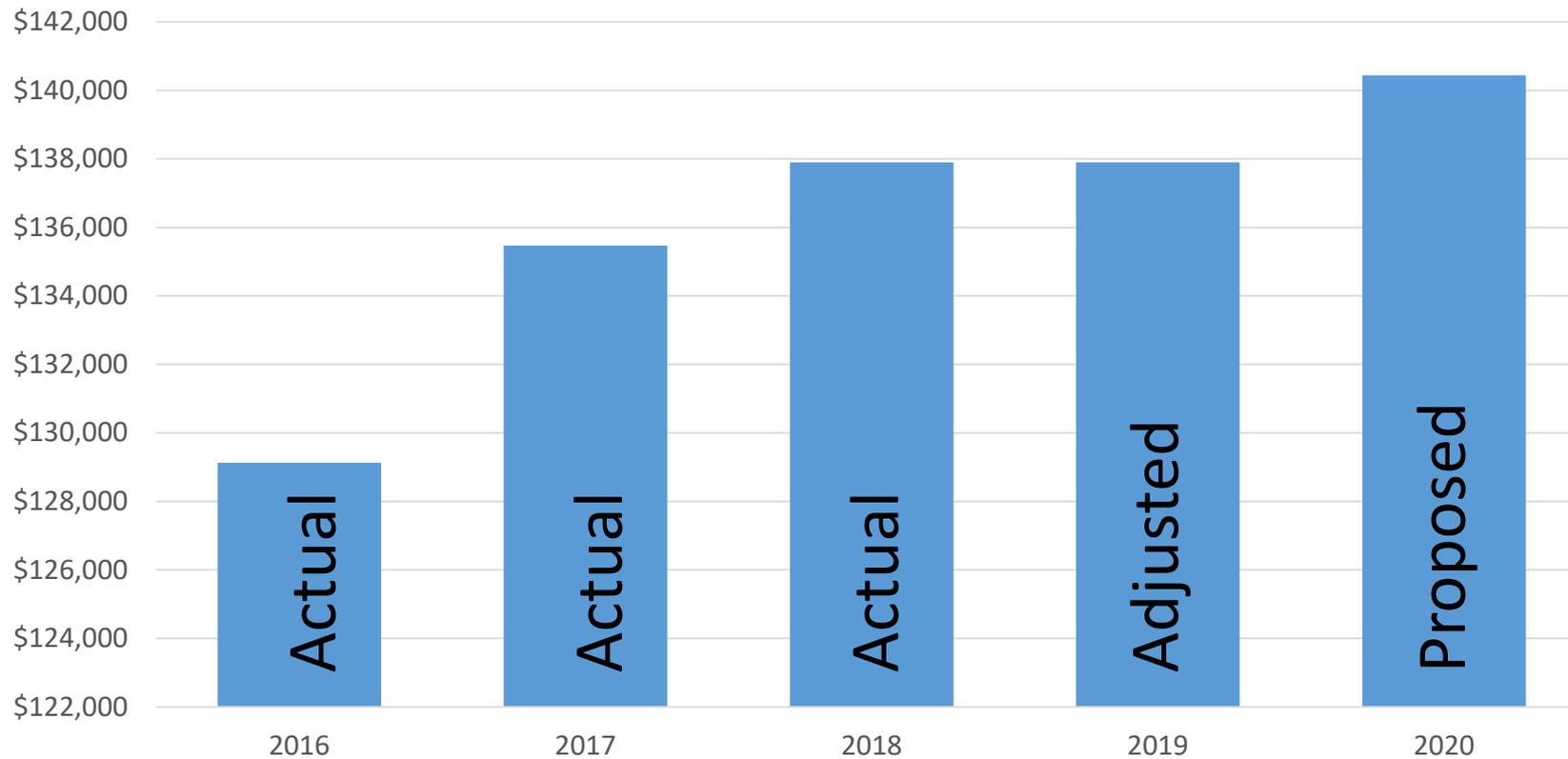
Boards & Committees (Increase 3.49%)



Community Services

Community Services

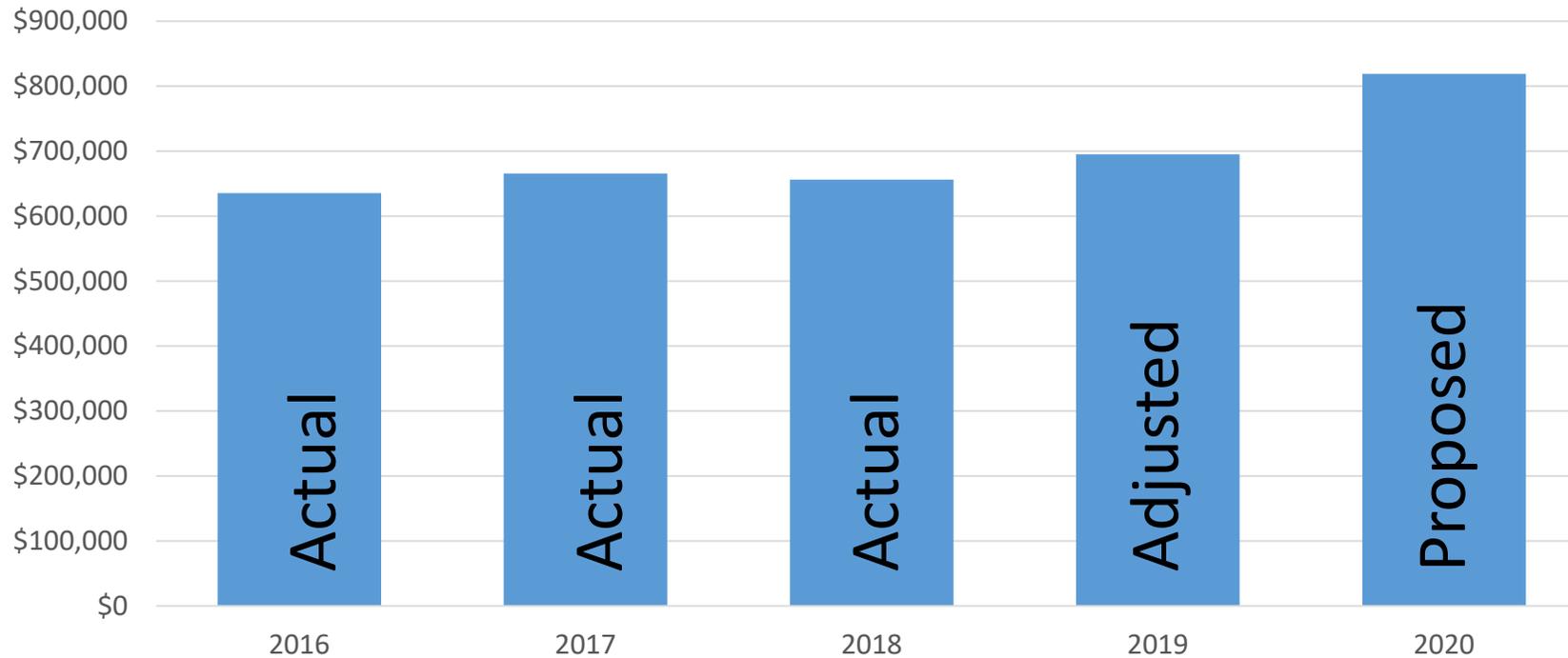
Health Regulation & Inspection (EHHD) (Increase 1.84%)



Community Services

Human Services (Increase 17.78%)

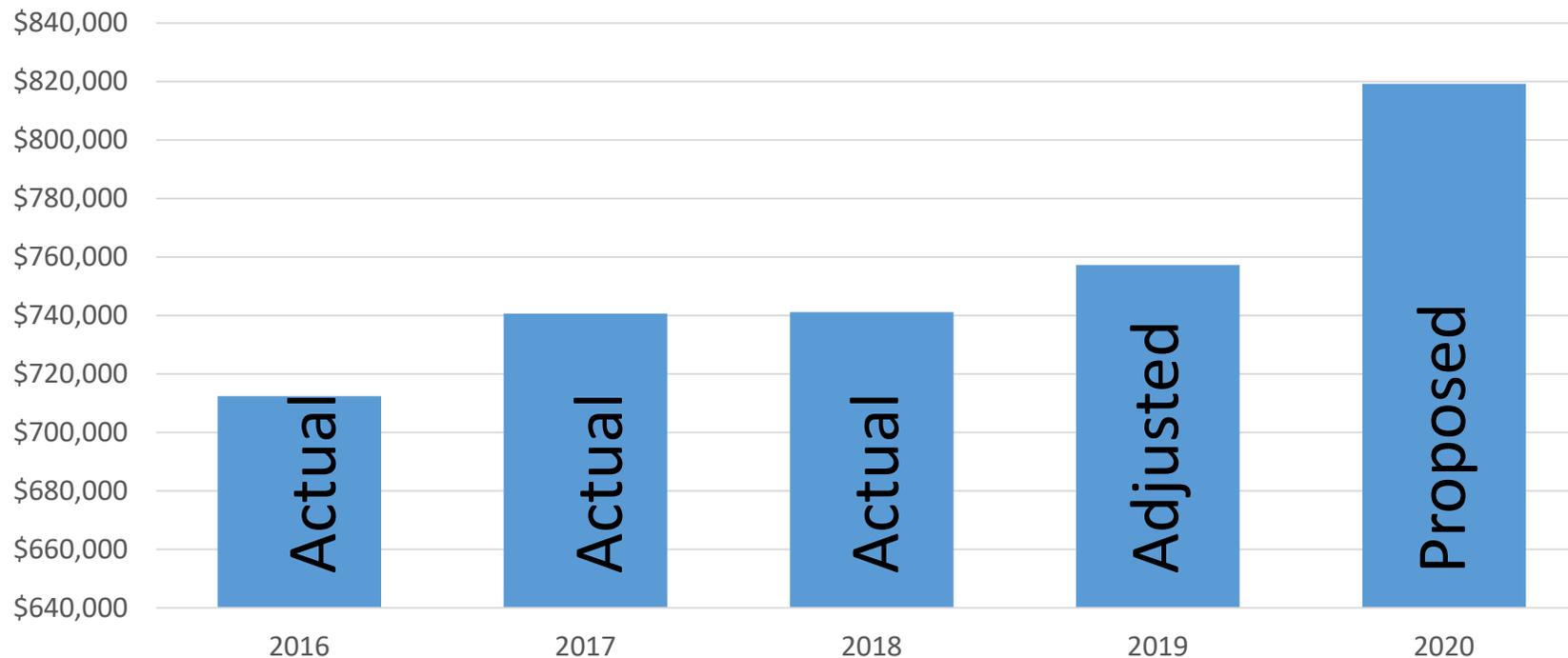
- Social Worker (new position)
- Part-Time Hours Increase (reflects FY19 adjustments)



Community Services

Library Services (Increase 8.18%)

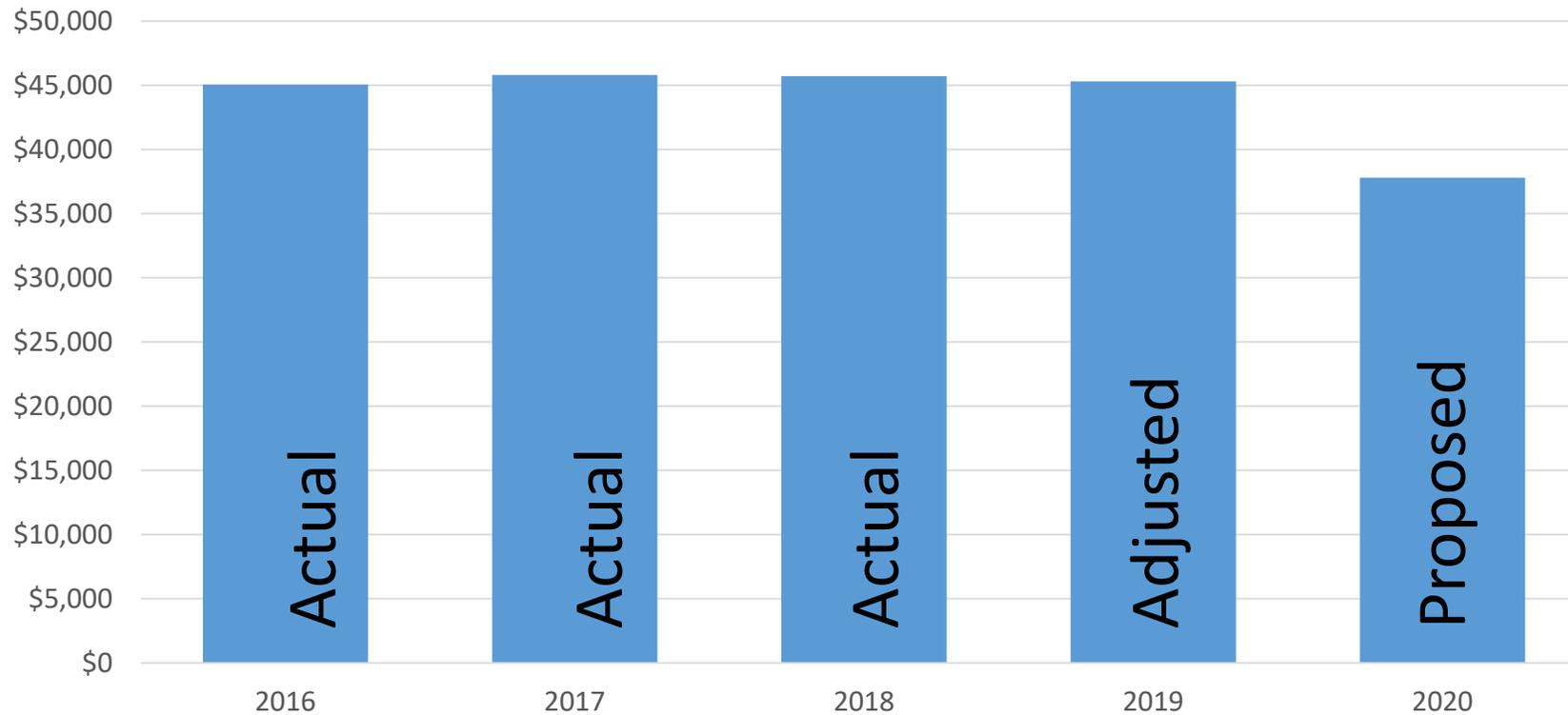
- Collection & Online Database Expansion
- Part-Time Hours Increase



Community Services

Grants to Area Agencies (Decrease 16.56%)

- Failure to Respond

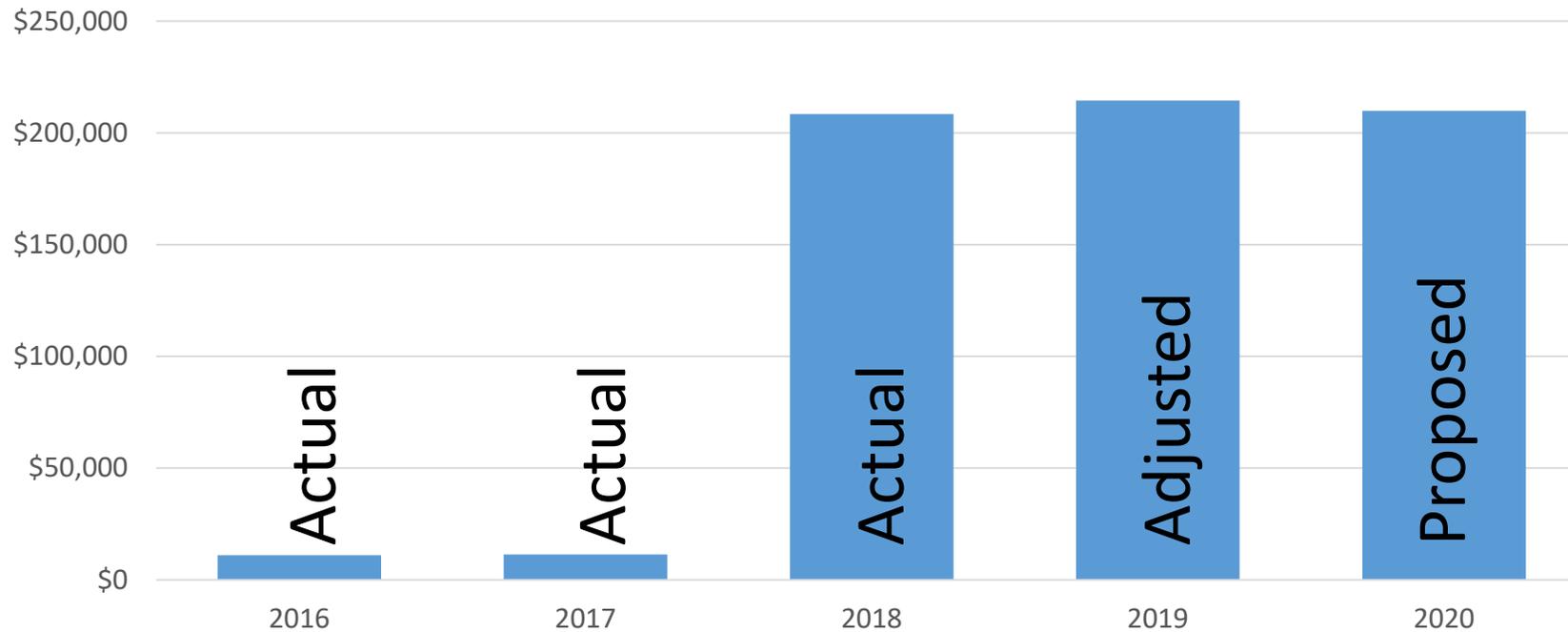


Shared Services

Shared Services

Information Technology (Decrease 2.14%)

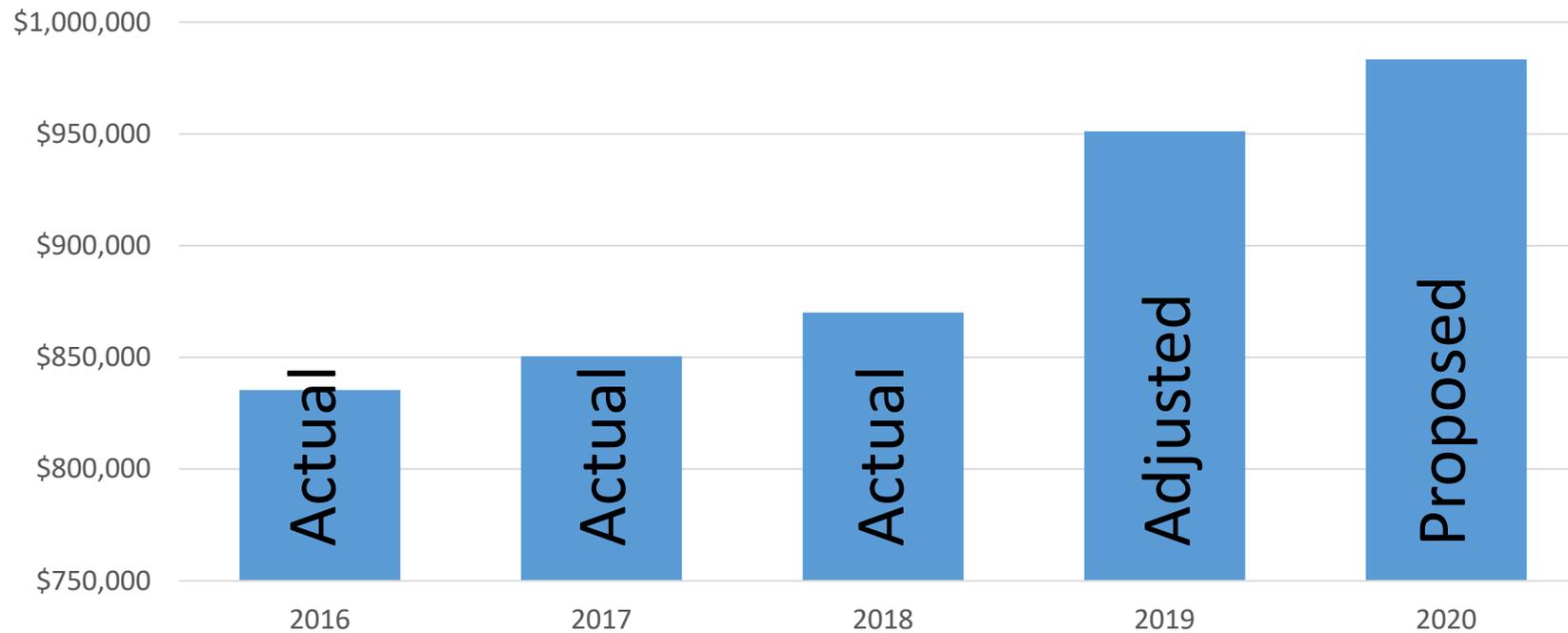
- Administrative Professional – PT, non-benefitted (new position)



Shared Services

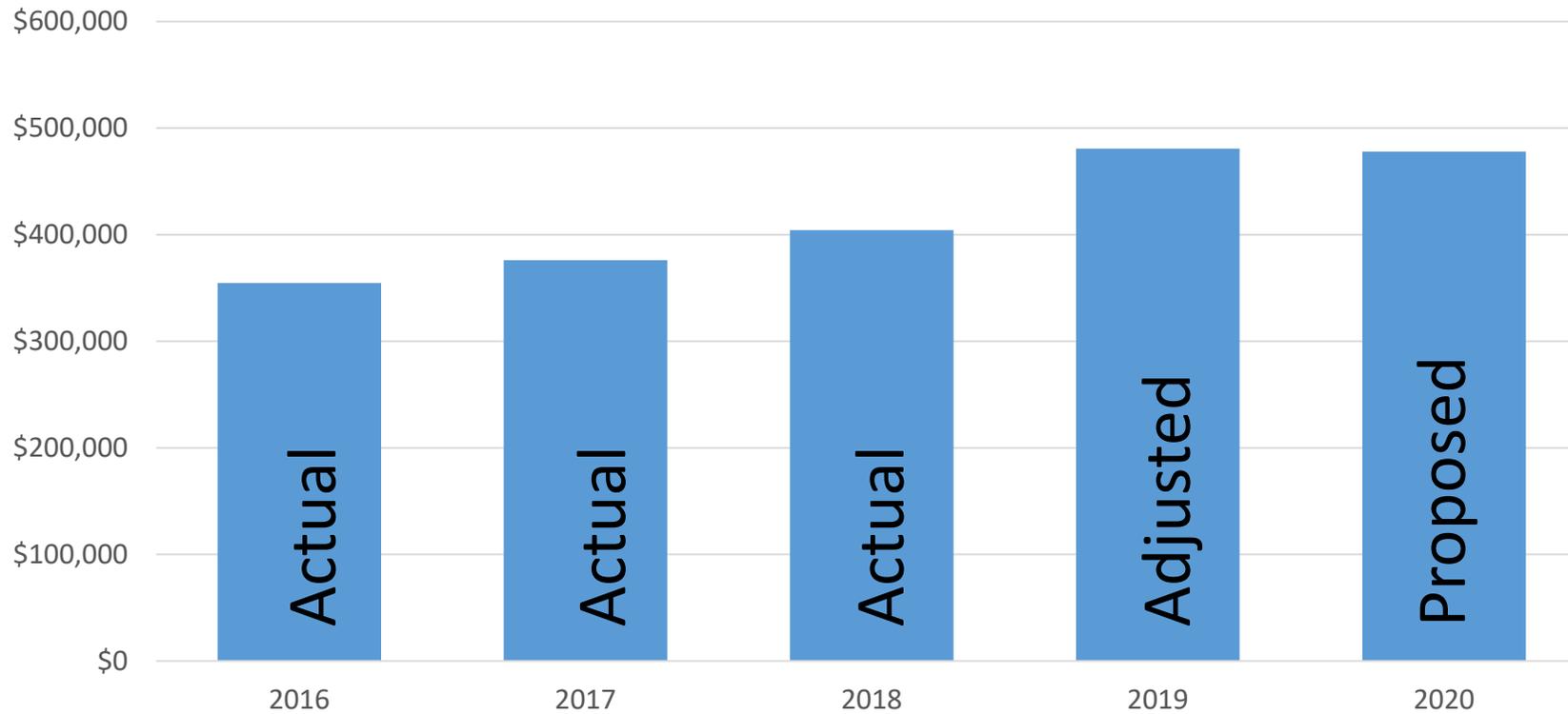
Finance (Increase 2.94%)

- Purchasing Agent (new position)



Shared Services

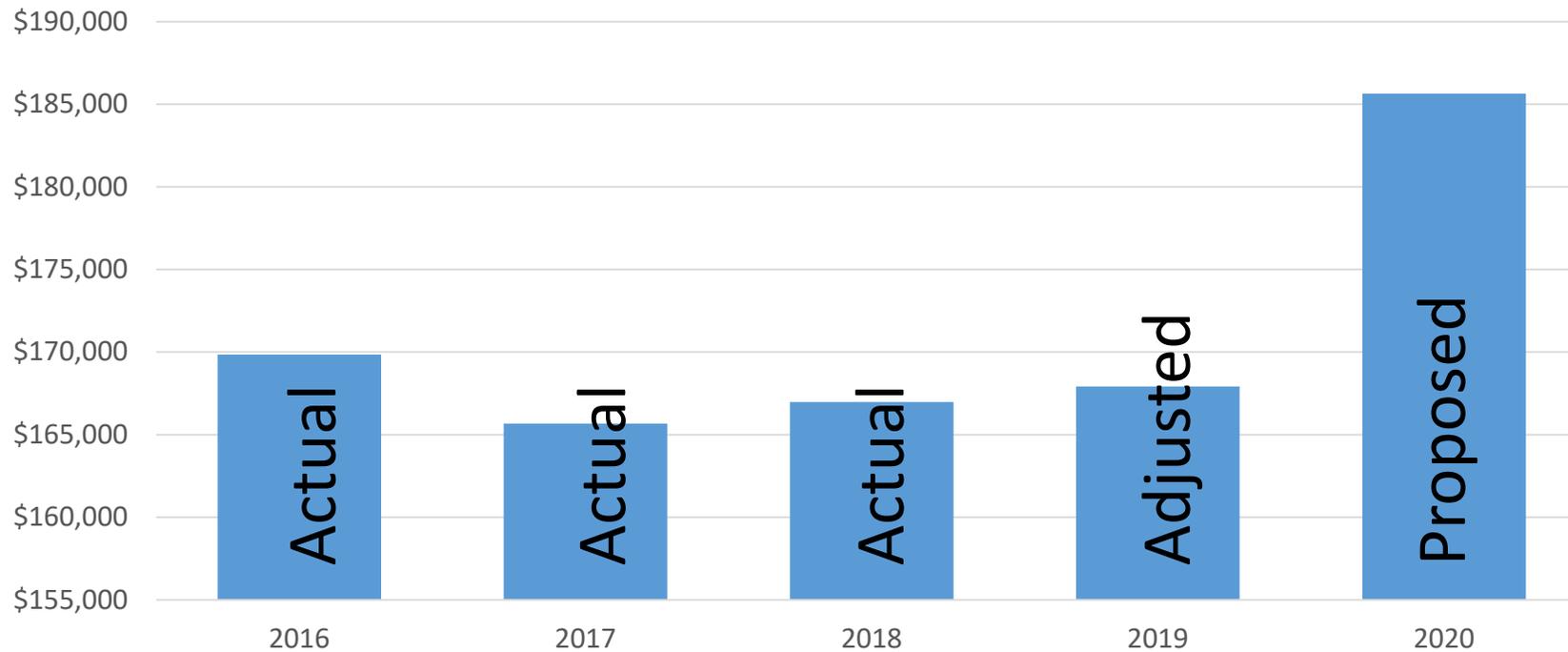
Finance – Core Services



Shared Services

Finance – Tax Collection

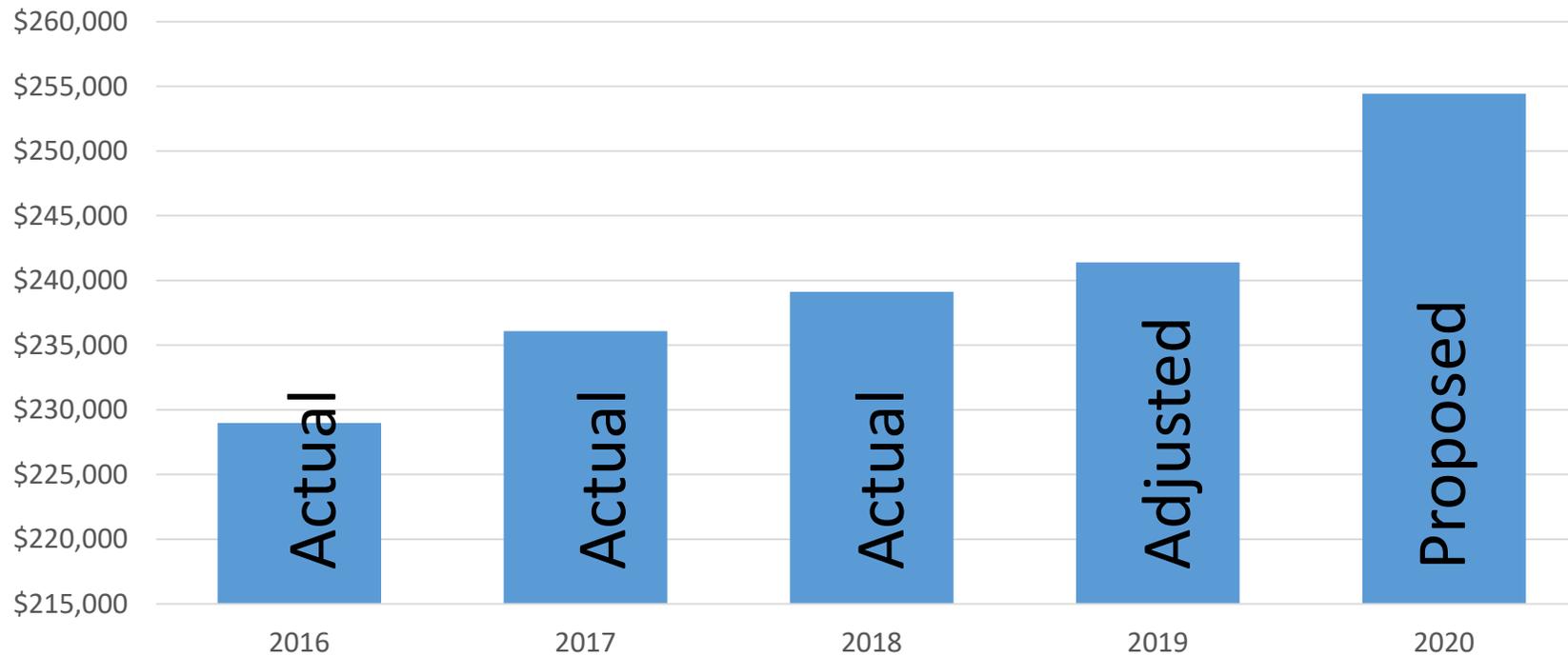
- Step Increases
- FY19 Staff Adjustment PT - FT



Shared Services

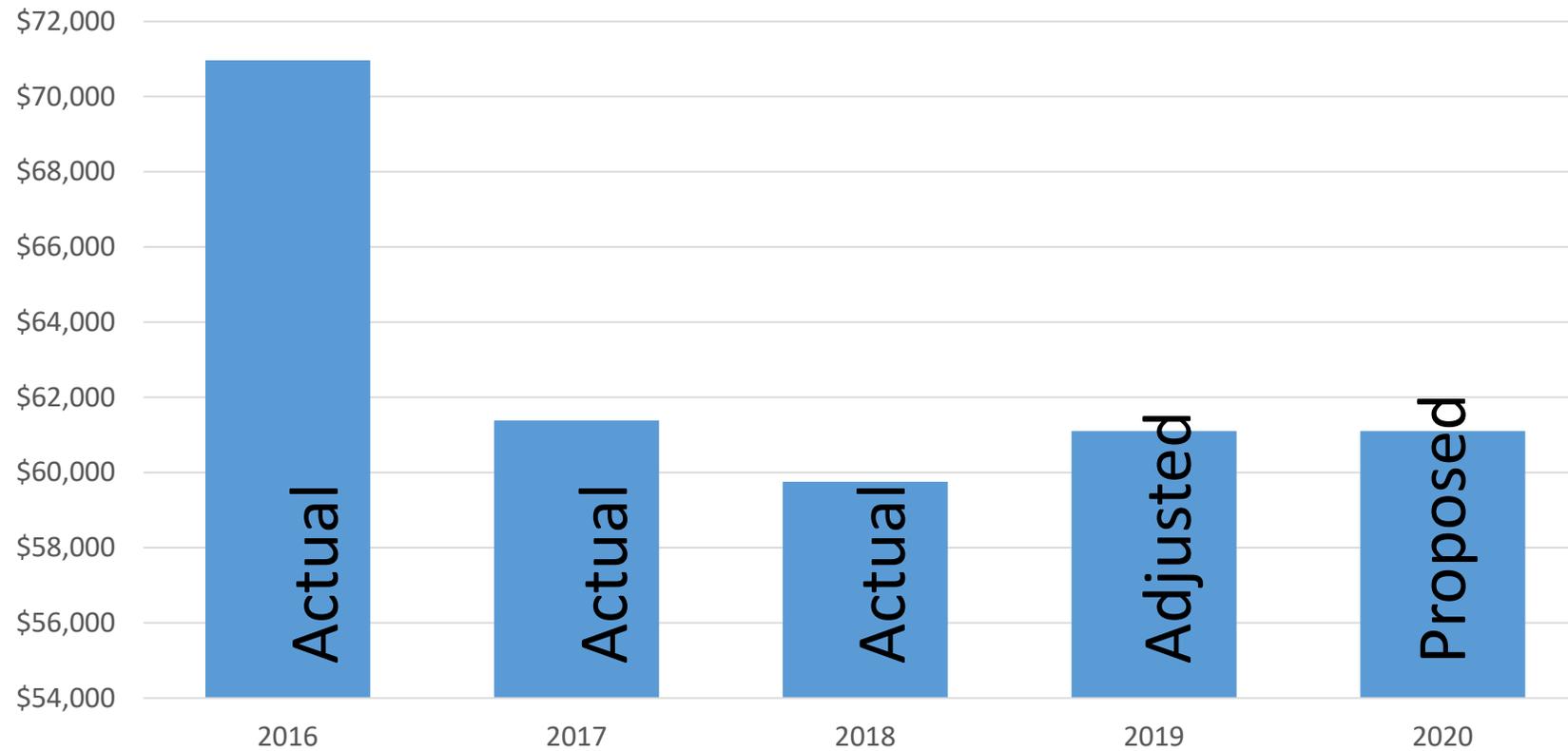
Finance – Assessment

- Reflection of Actual Wages (FY19 FMLA)
- Revaluation Services



Shared Services

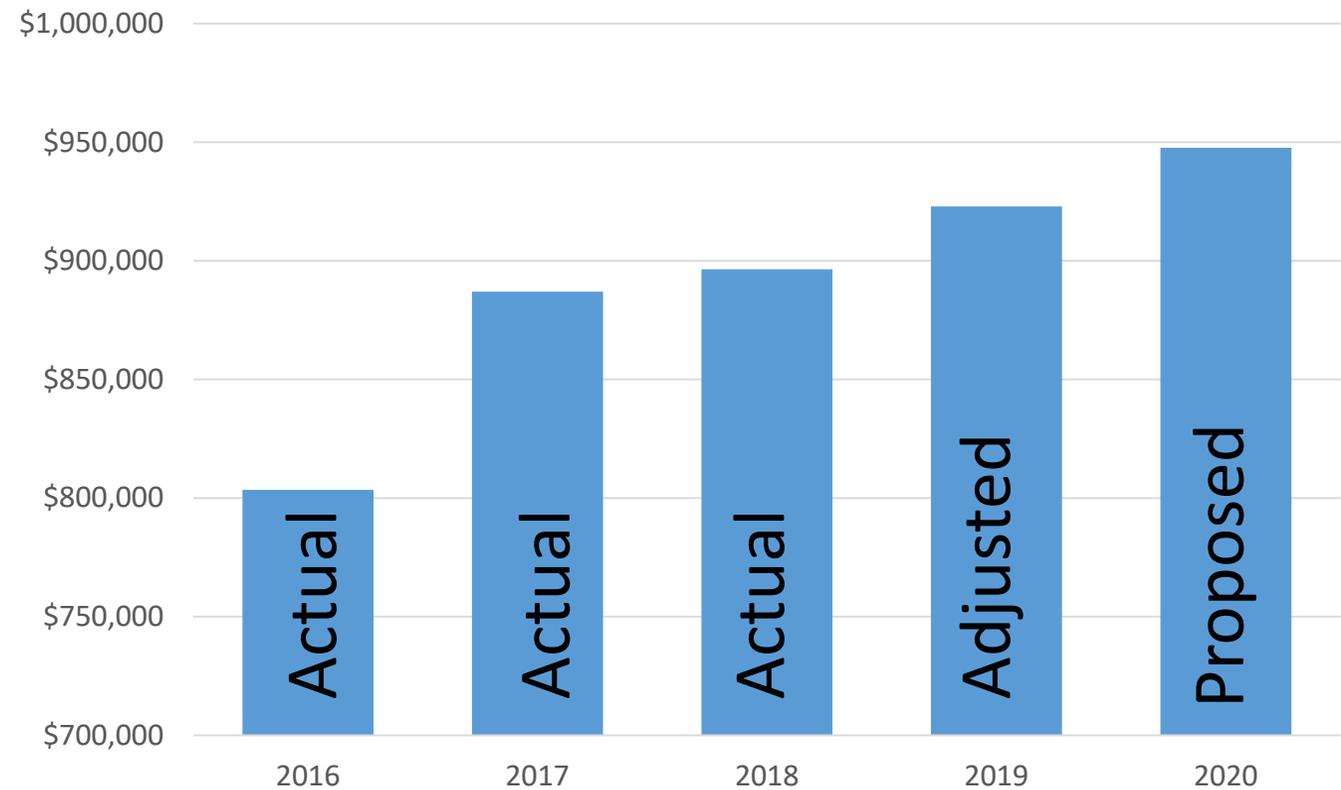
Finance – Central Services



Shared Services

Facilities (Increase 2.68%)

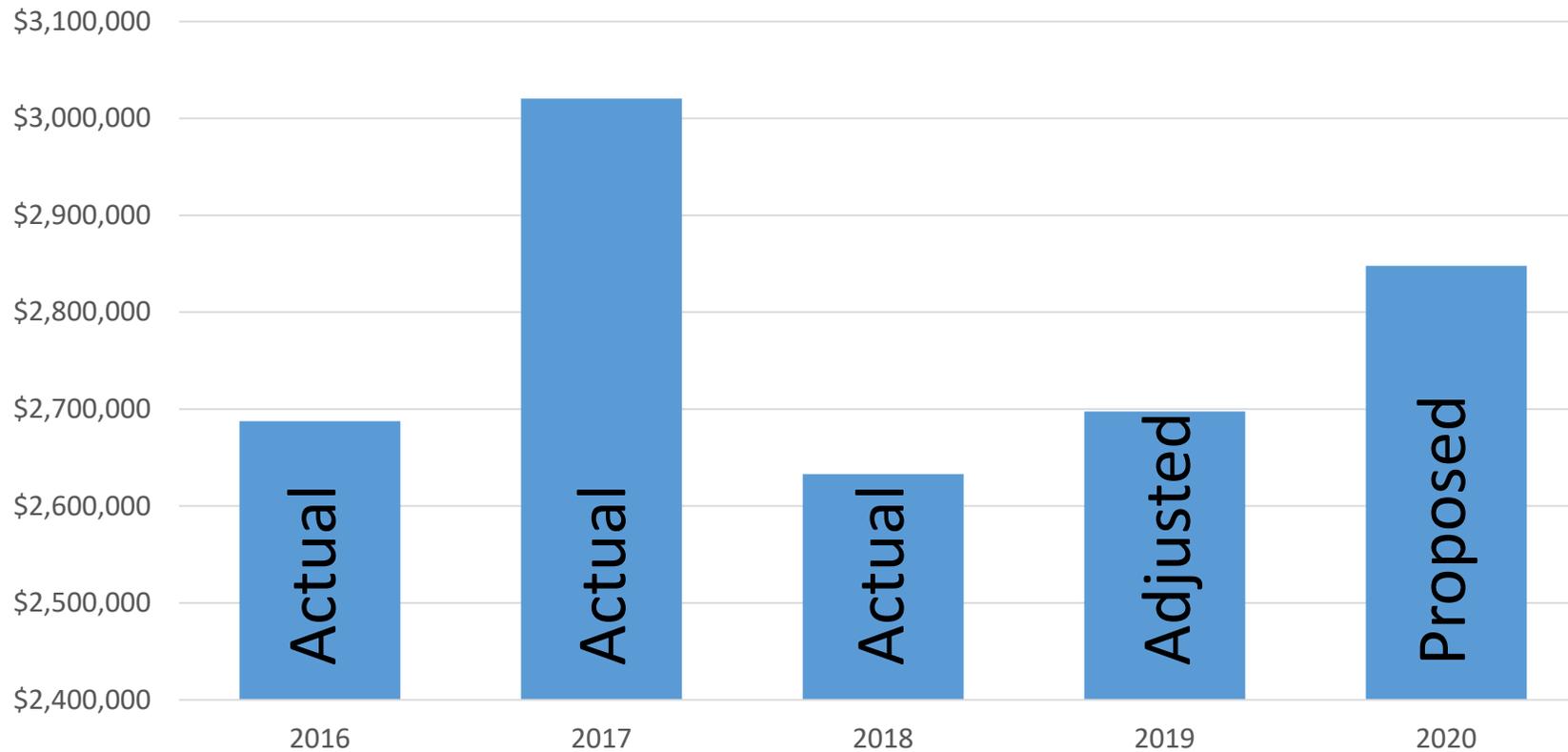
- Step Increases
- Increase OT Costs
- Increase Part-Time Hours
- Utility Cost Increases



Town-Wide Expenditures

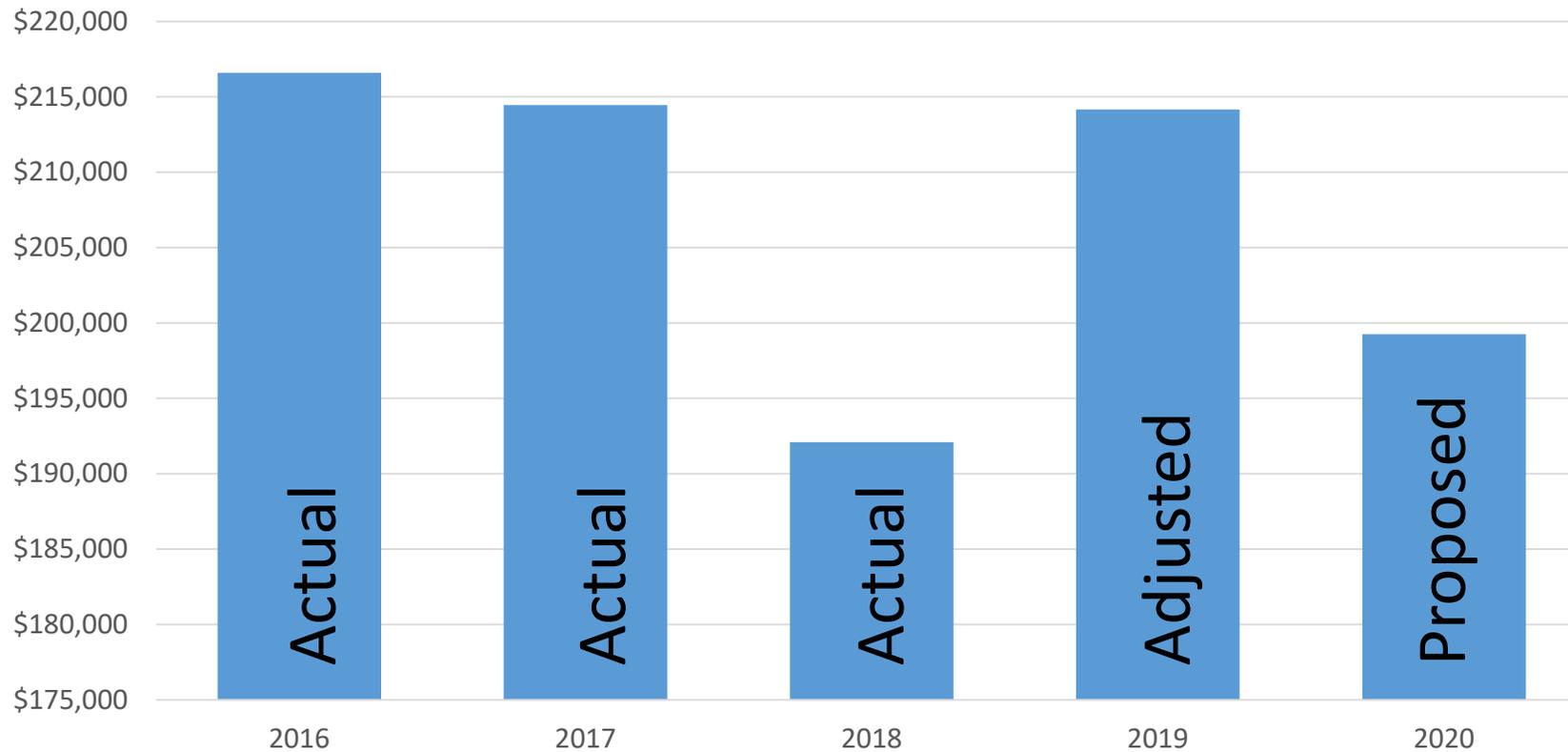
Town-Wide Expenditures

Employee Benefits (Increase 5.57%)



Town-Wide Expenditures

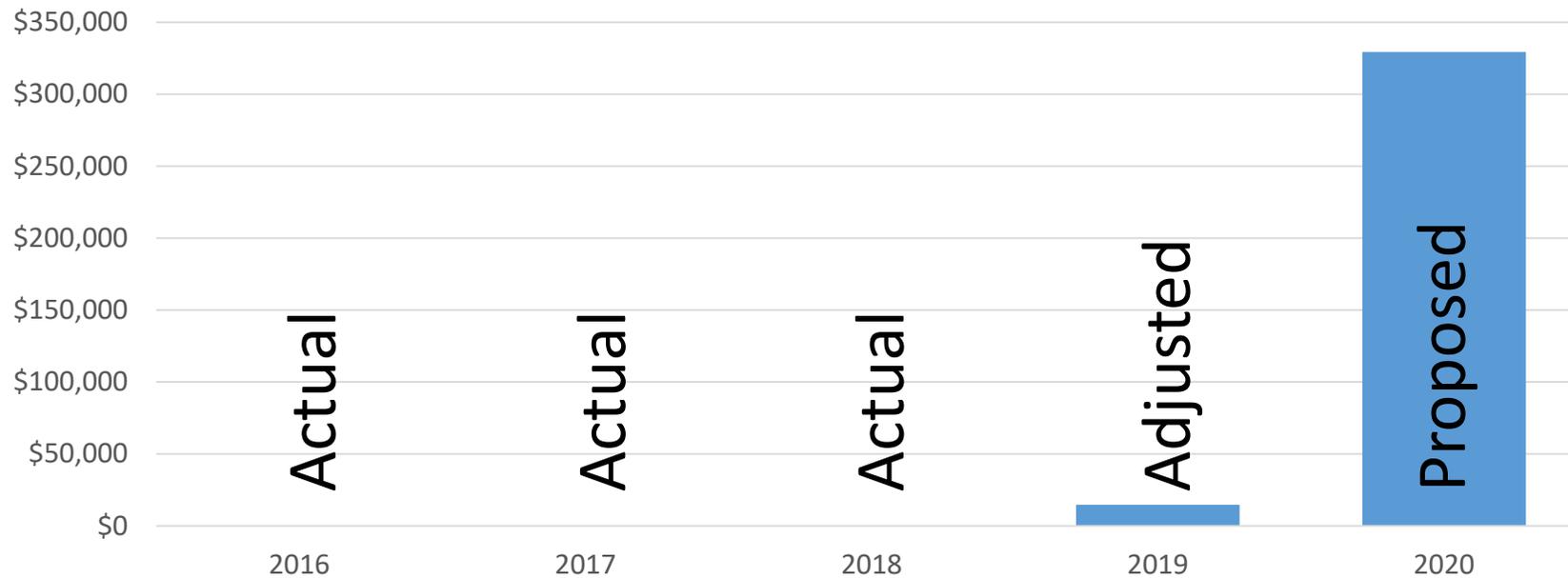
General Liability-Auto-Property Insurance (Decrease 6.96%)



Town-Wide Expenditures

Contingency

- MERS Increase
- Compensation Study Implementation
- Staff Compensation Increases



Transfers to Other Funds

Transfers

Increases

- Debt Service Fund increase of \$135,250
- Parks & Recreation Fund increase of \$45,000
- Downtown Partnership increase of \$18,000
- Transit Services Fund increase of \$2,170

Maintenance

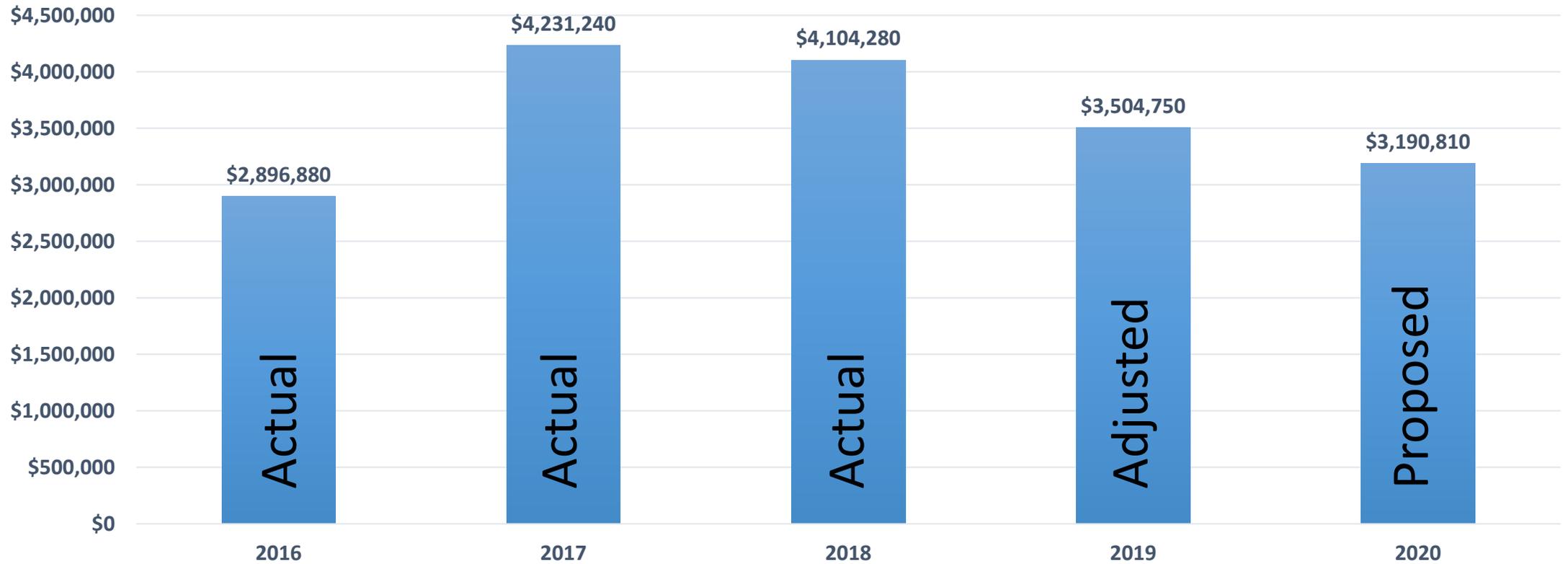
- Revaluation
- Cemetery Road

Decreases

- Capital Projects Fund decrease of \$389,640
- Storrs Center Reserve Fund decrease of \$35,000
- OPEB Trust Fund decrease of \$89,720

Transfers

Five-Year Transfer Out Costs



Transfers

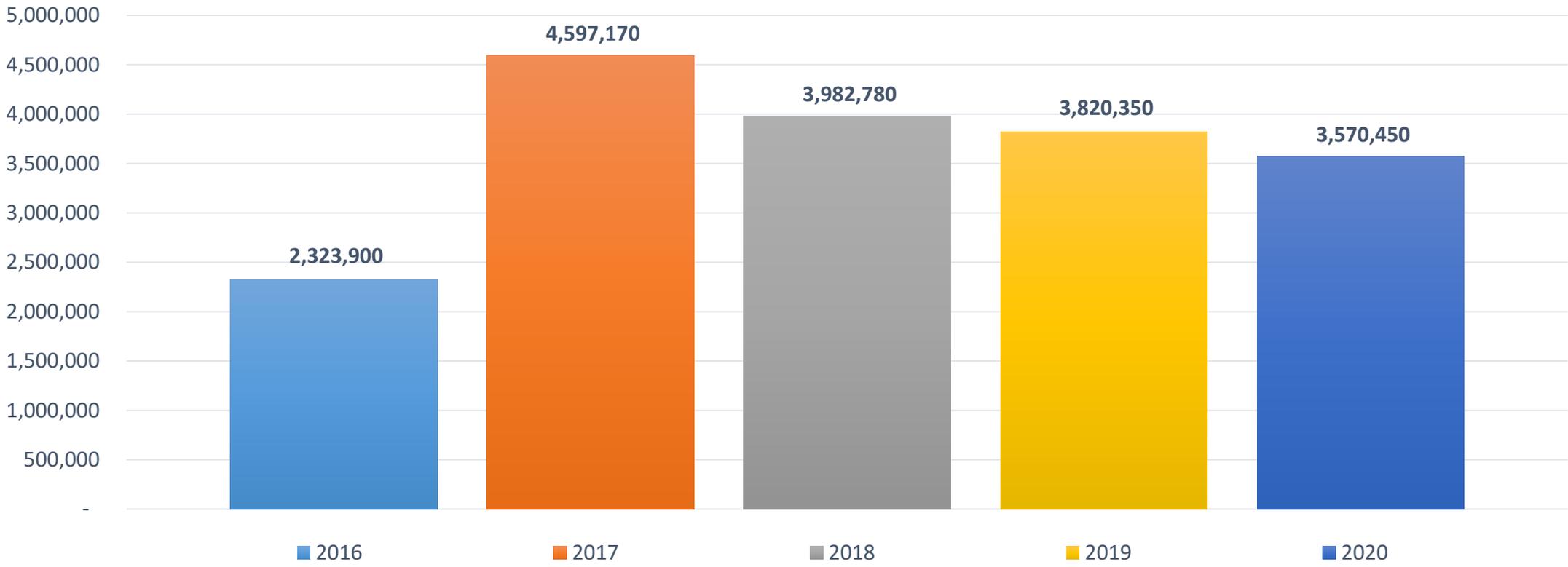
Highlights

- Fully funding OPEB actuarially-determined contribution (Health Fund)
- Increase in debt service due to sewer, MMS, & open space bond
- Increase P&R Funding towards achievement of 25% GF support
- Increase Downtown Partnership funding for Econ. Dev. Support
- Capital Fund continues pay-as-you-go on prioritized capital programs

Capital Program

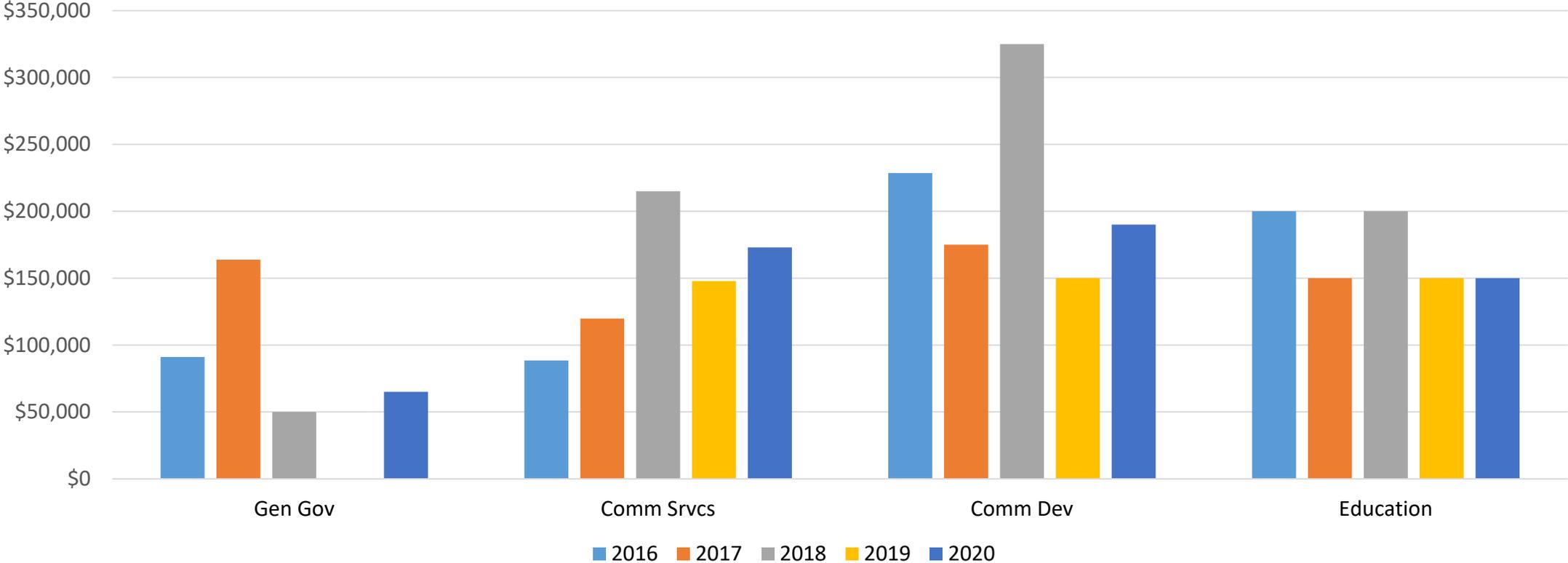
Capital Program

Five-Year Capital Trend



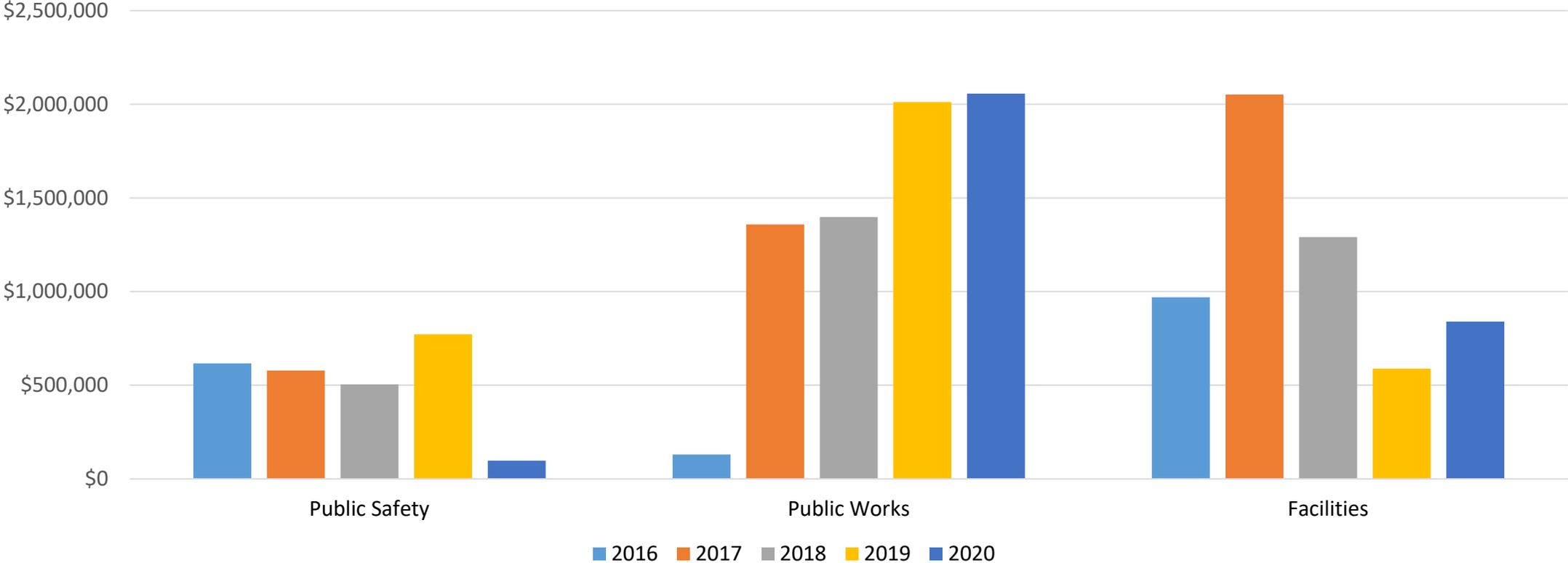
Capital Program

Capital Funding by Program



Capital Program

Capital Funding by Program



Capital Program

Highlights

- Continue vehicle replacement plan
- Improve public safety enforcement
- Continue public safety PPE replacement plan
- Improve public safety remediation efforts
- Bridge, road, and drainage improvements
- Continue on-going Community Center maintenance & repairs
- Invest in needed facility improvements
- Continue playground/scape improvement plan funding
- Invests in marketing & branding implementation

Capital Non-Recurring Fund (CNR)

Sources of Funding:

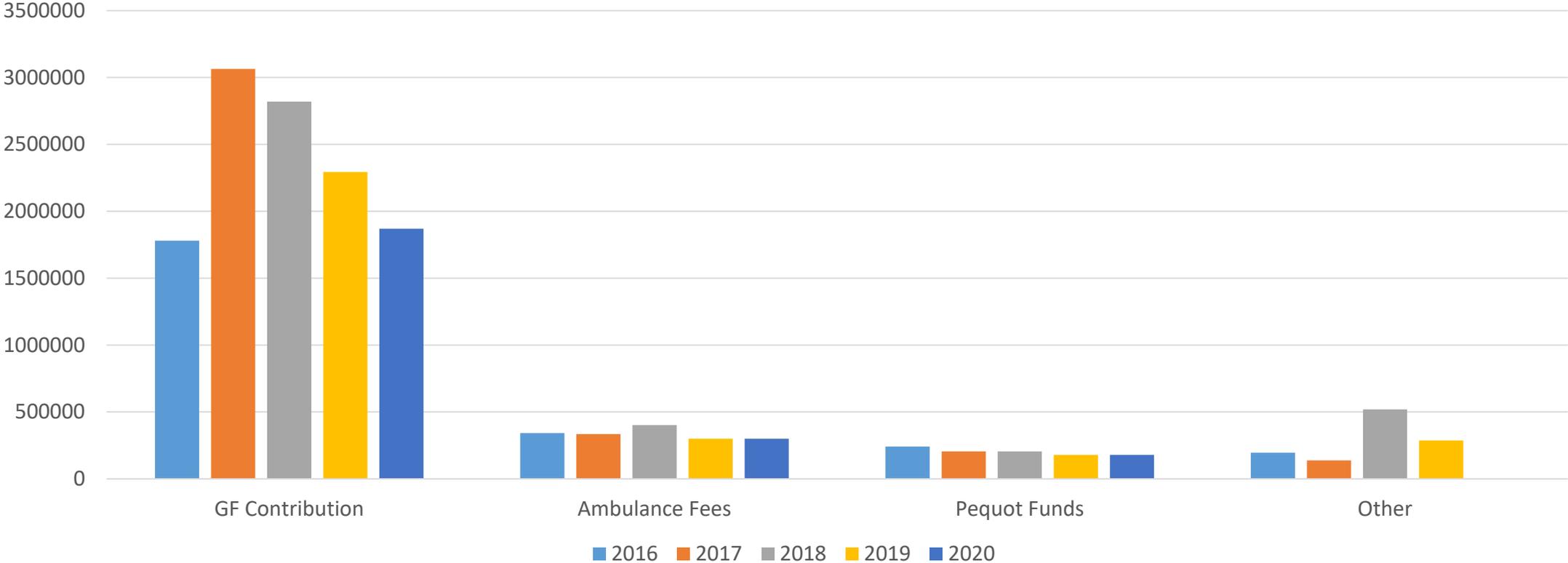
- General Fund
- Ambulance User Fees
- Sewer Assessments
- Pequot Funds
- Other

Uses of Fund:

- Management Services Fund
- Capital Fund
- Storrs Center Reserve Fund
- Transit Services
- Other

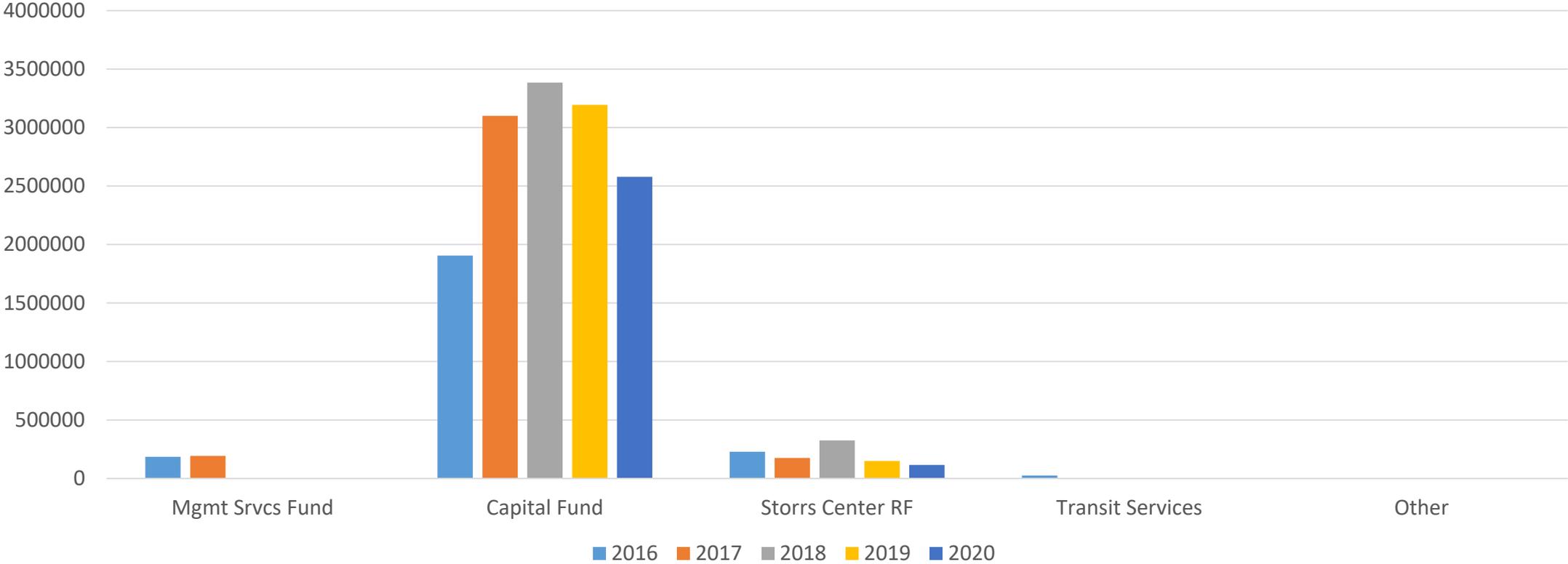
Capital Non-Recurring Fund (CNR)

Five-Year Source Trend



Capital Non-Recurring Fund (CNR)

Five-Year Use Trend



Capital Non-Recurring Fund (CNR)

Five-Year Fund Balance Trend

	2016	2017	2018	2019	2020
Total Sources	2,559,446	3,741,264	3,945,147	3,059,866	2,349,021
Total Uses	2,343,823	3,468,167	3,710,000	3,343,870	2,694,370
Excess/(Deficiency)	215,623	273,097	235,147	(284,004)	(345,349)
Fund Balance (7/1)	26,569	242,192	515,289	750,436	466,432
Fund Balance (6/30)	242,192	515,289	750,436	466,432	121,083

Revenues

Revenues

Influences

- Modest Increase in Grand List
- Governor's Budget Impact on State Aid

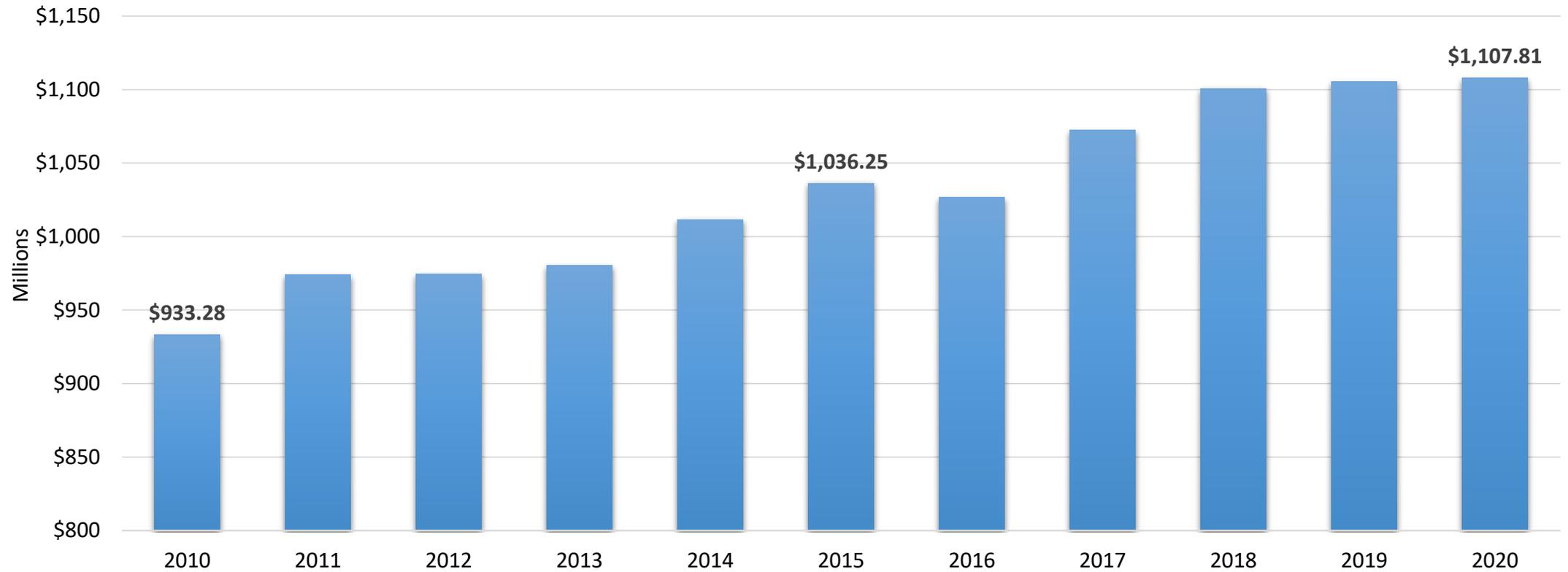
Revenues

Grand List

	10/1/2017	10/1/2018	Change	% Change
Real Estate	\$ 948,168,466	\$ 951,037,025	\$ 2,868,559	0.30 %
Pers. Property	\$ 74,236,910	\$ 75,180,580	\$ 943,670	1.27 %
MV	\$ 82,916,729	\$ 81,591,745	(\$ 1,324,984)	(1.60 %)
Totals	\$1,105,322,105	\$1,107,809,350	\$ 2,487,245	0.23 %

Revenues

Net Grand List



Revenues

Governor's Proposed Budget

- ECS Base Grant decrease \$446,170 (-4.6%)
- LoCIP decrease \$31,230 (-14.3%)
- Teachers' Retirement Contribution of \$133,525

- No changes to PILOT: Colleges & Hospitals or State-Owned Property
- No changes from prior year State grants and aid

- Total Net State Aid: \$19,365,725 to \$18,754,800, or \$610,925 (-3.2%)

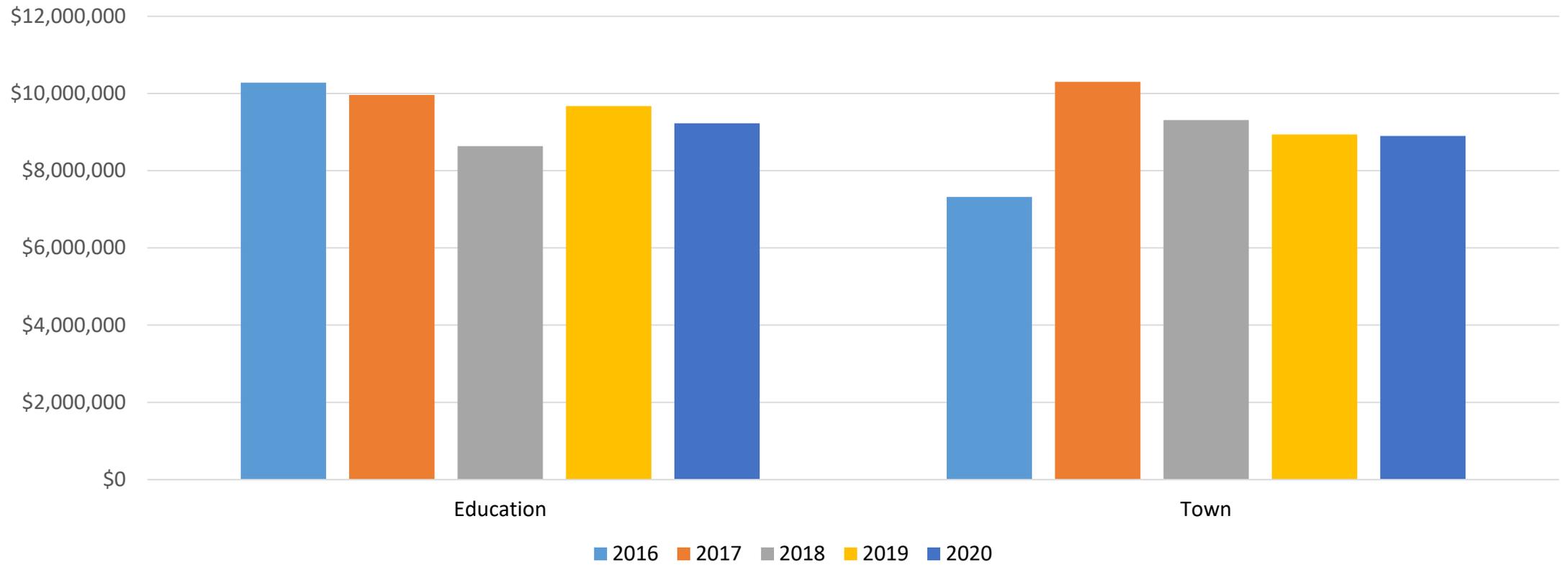
Revenues

Types of Revenue

- Taxes
- State Aid
- Licenses & Permits
- Charges for Services
- Fines & Forfeitures
- Miscellaneous Revenues
- Transfers In from Other Funds

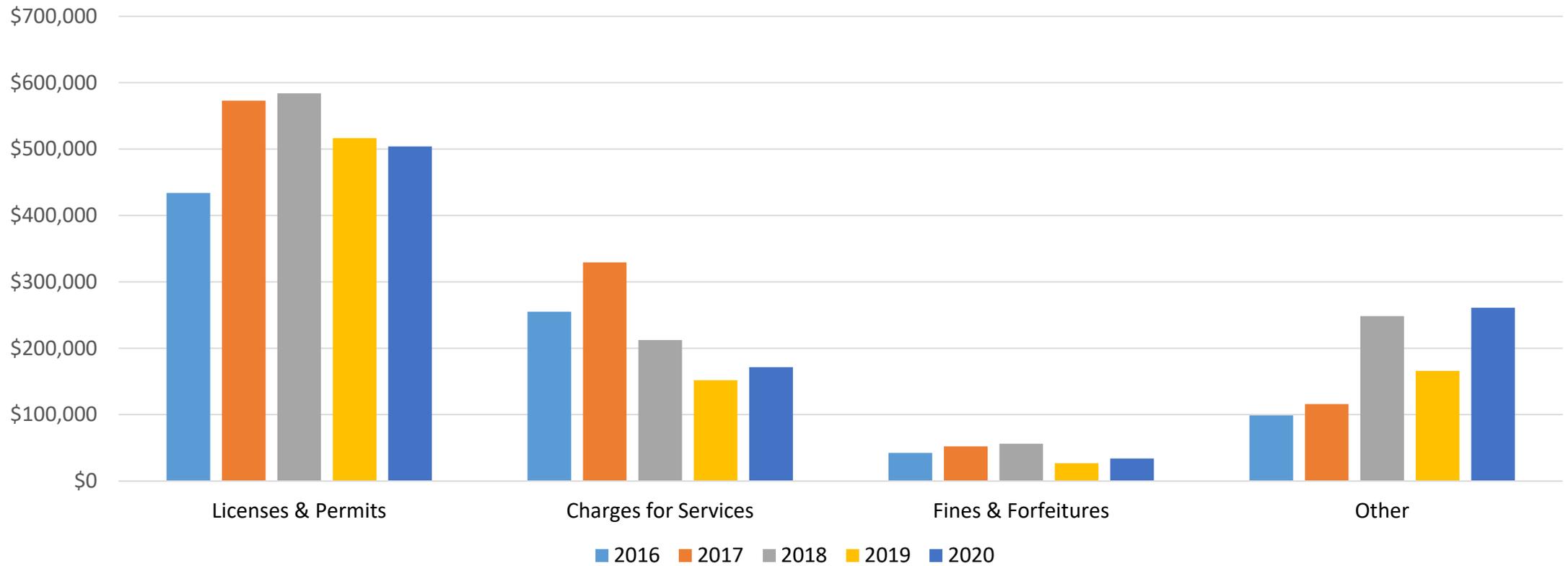
Revenues

Five-Year State Aid Revenue Trend

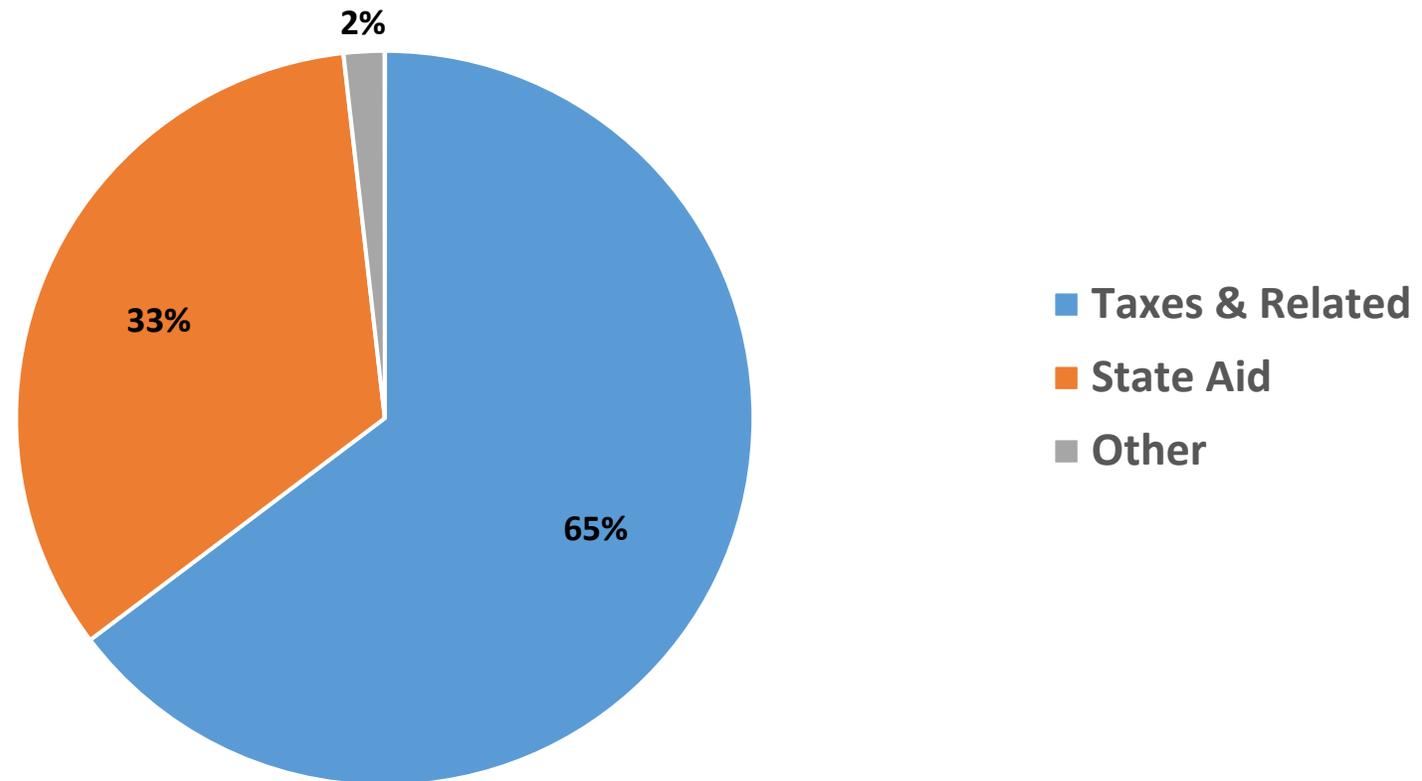


Revenues

Five-Year Non-Tax Revenue Trend

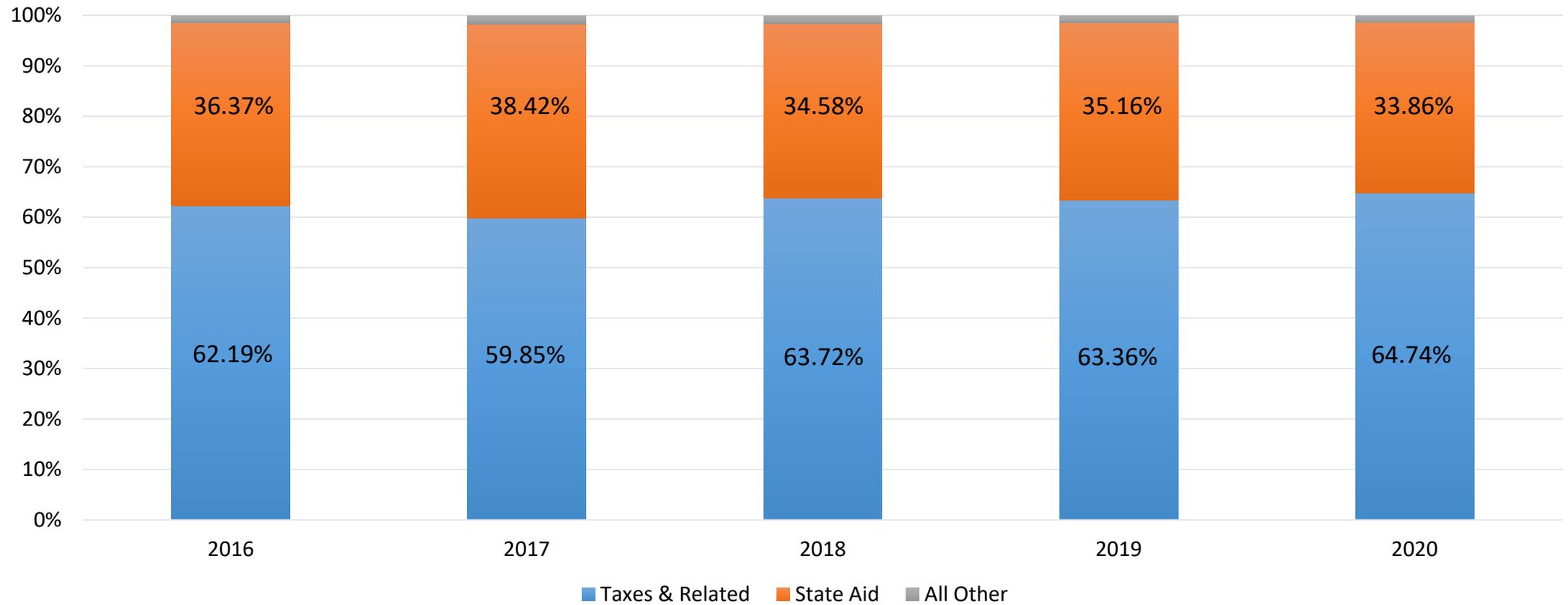


Revenues



Revenues

Five-Year Revenue Distribution Trend



Summary & Impact

Summary & Impact

	Proposed Budget	\$ Change	% Change
Town General Fund	\$16,980,330	\$1,175,700	7.44%
Town Capital Contrib.	\$1,869,370	(\$424,640)	(18.51%)
Town Debt Contrib.	\$410,250	\$135,250	49.18%
TOTAL GEN. GOV.	\$19,259,950	\$886,310	4.82%
Mansfield BOE	\$23,637,850	\$177,690	0.76%
TOTAL TOWN	\$42,897,800	\$1,064,000	2.54%
Region 19 Contrib.	\$11,238,560	\$284,120	2.59%
PROPOSED BUDGET	\$54,136,360	\$1,348,120	2.55%

Summary & Impact

FY 2019 Mill Rate – Adopted	30.88
FY 2020 Mill Rate – Proposed	31.87
Difference	.99
Percent Change	3.20 %

Summary & Impact

Effect on Homeowner

Appraised Value	Assessed Value (70%)	Tax Implication
\$ 150,000	\$105,000	\$104 or \$9/mo
\$ 225,000	\$157,500	\$156 or \$13/mo
\$ 350,000	\$245,000	\$243 or \$20/mo
\$ 500,000	\$350,000	\$347 or \$29/mo

Summary & Impact

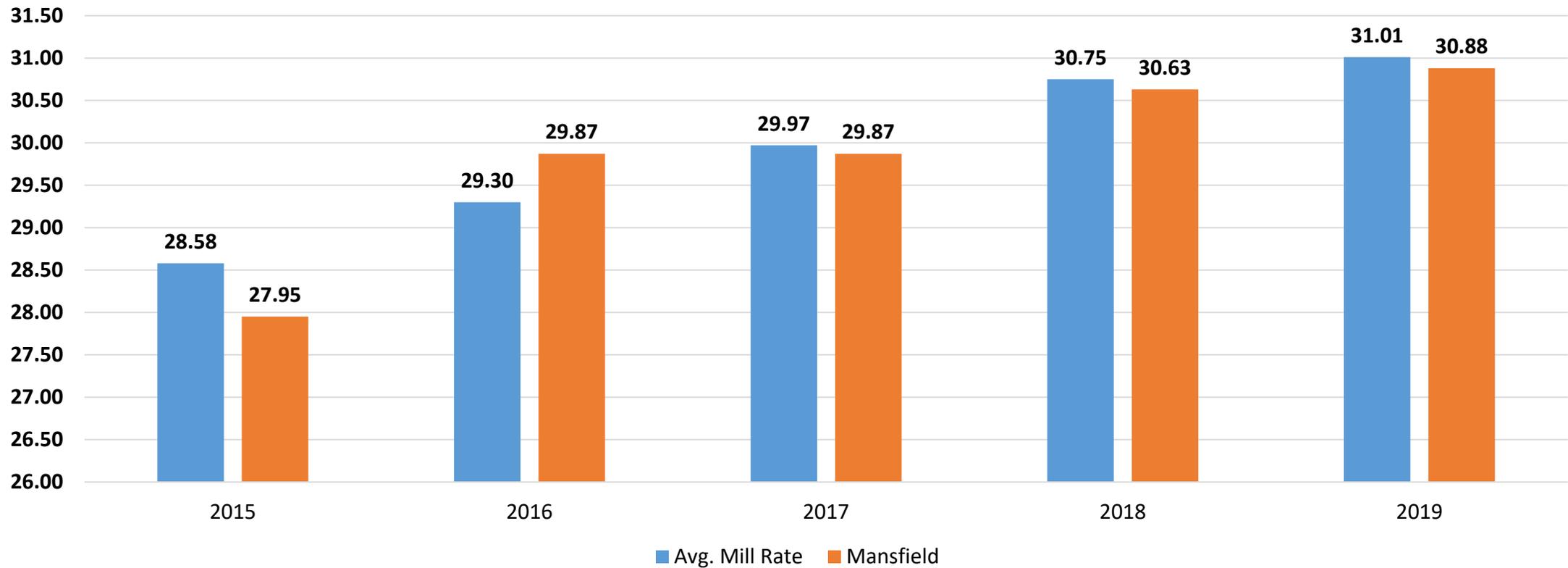
Average Municipal Mill Rate for FY19	31.01
Mansfield Mill Rate for FY19	30.88
Change in CPI-U for New England Year-over-Year*	2.0%
Average CT-Wide 5-Year Mill Rate Increase**	2.59%
Proposed Mansfield Mill Rate for FY20	31.87
<i>Projected Average Municipal Mill Rate for FY20</i>	31.81

*CCM, *Municipal Data Reporter*, February 2019

**CT Office of Policy & Management, CT Mill Rates

Summary & Impact

Average Municipal Mill Rate



Summary & Impact

Comparable Towns	FY 2019 Mill Rate
Bolton	39.00
Coventry	32.20
Ellington	31.70
Glastonbury	36.00
Manchester	35.81
Simsbury	36.42
South Windsor	37.67
Tolland	35.00
West Hartford	41.00
Willington	30.09
Windham	37.51
Windsor	32.96

Mansfield Mill Rate

FY2019 = 30.88

FY2020 = 31.98

Comp. Town Average

35.45

Calendar

- Wednesday, March 27
Budget Review
- Monday, April 1
Public Budget Information Session
- Wednesday, April 3
Budget Review
- Monday, April 8
Town Council Public Hearing
- Wednesday, April 10
Budget Review
- Wednesday, April 17
Budget Review (if necessary)
- Monday, April 22
Budget Discussion
- Thursday, April 25
Budget Adoption