

**SPECIFICATIONS AND PROPOSAL FORMS
FOR
STUDENT TRANSPORTATION**

ADDENDUM #1



**MANSFIELD BOARD OF EDUCATION
MANSFIELD, CT**

Addendum Date: December 22, 2015

**Issue Date: December 2, 2015
Response Date: January 21, 2016**

Response to questions from the Pre-Proposal Meeting on December 15, 2015

1. Section 7.6.3 Facilities is amended to read as follows:

Contractor shall be responsible for providing all transportation-related facilities used in the performance of this Contract. All vehicles to be used in the performance of this Contract are to be parked and stored in Mansfield. All vehicles must be registered in the Town of Mansfield. The Board reserves the right to inspect the terminal/lot periodically during the term of the Contract. The location to be provided shall include an on-site fuel tank which shall be utilized solely for the provision of services to the Mansfield Public Schools.

The Board prefers that the Proposer lease the bus facility located at 1725 Stafford Road, Storrs-Mansfield, CT from the Town of Mansfield. The Lease will be negotiated separately with the Town of Mansfield at an estimated annual lease of \$74,600. However, alternative proposals will be considered.

The Contractor shall also provide to the Board information on Contractor's additional facilities or sites that would be utilized to fulfill this contract, including but not limited to vehicle maintenance services.

On the Form of Proposal, the Proposer shall provide information on the facilities or sites that would be utilized to fulfill this contract, including but not limited to the bus lot and a facility for vehicle maintenance services.

2. The Board is requesting a separate price per day for the mid-day preschool runs. The Board runs two buses per elementary school, bringing 3- and 4-year old preschoolers home mid-day and then picking up afternoon preschoolers and bringing them to school. The runs pick up the morning students at 11:45 A.M. and drops off afternoon students at 12:50 P.M. A revised proposal submittal form follows.
3. There will not be a licensing fee for use of our software.
4. The Board will have a minimum of 182 school days, with the possibility of one additional day.
5. The Board is requesting a separate price for activity trips based upon a rate per waiting hour, a rate per mile and a minimum per trip. We estimate 55 – 60 trips per year.
6. The Board does not require a mechanic on site.
7. Liquidated damages will be negotiated and defined in the contract.
8. A copy of the current bus contract and recent invoices is attached..
9. Additional questions may be submitted to the Finance Director at trahanca@mansfieldct.org until January 14, 2016. Responses will be emailed to proposers who attended the pre-proposal meeting and will be posted on the Finance Department webpage.
10. This is a request for proposals and we will therefore accept additional alternates.
11. Wheelchair vehicles are not required at this time.
12. A walk through of the Town's bus facility will be arranged upon request to Allen Corson at corsonan@mansfieldct.org.
13. The District used 61,000 gallons of diesel fuel last year.
14. The correct link for the Request for Proposal and Addendums is: <http://www.mansfieldct.gov/content/1914/2410/6382.aspx>

Revised: 12/23/15

**STUDENT TRANSPORTATION SERVICES
PROPOSAL SUBMITTAL FORM – THREE TIER PROGRAM
January 21, 2016**

Having carefully examined the within specifications for furnishing the transportation service for the Mansfield Board of Education, Mansfield, Connecticut, the undersigned:

_____ (Company Name) certifies that it has examined and fully comprehends all the enclosed "Specifications", and "Notice to Proposers" for the transportation service for the amounts stated below and pursuant to the terms described on the specifications:

_____ (BASE PRICE) to provide student transportation services for the Mansfield Board of Education as specified.

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
1. <u>REGULAR DAY TRANSPORTATION</u>					
AM/PM per bus/day:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
2. <u>MID-DAY RUNS</u>					
Per run charge/day:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
3. <u>LATE RUNS</u>					
Per run charge/day:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
4. <u>ACTIVITY/ATHLETIC BUS TRANSPORTATION</u>					
Cost per Mile:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Cost per waiting hour:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Minimum per trip:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
5. <u>INTRA-DISTRICT TRIPS</u>					
Cost per trip:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Revised 12/23/15

STUDENT TRANSPORTATION SERVICES
ALTERNATE PROPOSAL SUBMITTAL FORM – TWO TIER PROGRAM
January 21, 2016

Having carefully examined the within specifications for furnishing the transportation service for the Mansfield Board of Education, Mansfield, Connecticut, the undersigned:

_____ (Company Name) certifies that it has examined and fully comprehends all the enclosed "Specifications", and "Notice to Proposers" for the transportation service for the amounts stated below and pursuant to the terms described on the specifications:

_____ (BASE PRICE) to provide student transportation services for the Mansfield Board of Education as specified.

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
1. <u>REGULAR DAY TRANSPORTATION</u>					
AM/PM per bus/day:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
2. <u>MID-DAY RUNS</u>					
Per run charge/day:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
3. <u>LATE RUNS</u>					
Per run charge/day:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
4. <u>ACTIVITY/ATHLETIC BUS TRANSPORTATION</u>					
Cost per Mile:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Cost per waiting hour:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Minimum per trip:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
5. <u>INTRA-DISTRICT TRIPS</u>					
Cost per trip:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

PROPOSAL SUBMITTAL FORM (CONTINUED)
January 21, 2016

ADD ALTERNATE PRICES

PERFORMANCE BOND

Cost to provide a 100%
Bond, for:

2016-17 year \$ _____

2017-18 year \$ _____

2018-19 year \$ _____

2019-20 year \$ _____

2020-21 year \$ _____

GLOBAL POSITIONING SYSTEM

Cost per bus per year:

2016-17 year \$ _____

2017-18 year \$ _____

2018-19 year \$ _____

2019-20 year \$ _____

2020-21 year \$ _____

PRE-PAYMENT DISCOUNT

PERCENTAGE DISCOUNT APPLIED TO PRE-PAYMENT AMOUNT:

DISCOUNT PER PRE-PAYMENT PERIOD: _____%

CONTRACTOR PROVIDED FUEL

_____ (BASE PRICE) to provide student transportation services for the Mansfield Board of Education as specified.

1. <u>REGULAR DAY TRANSPORTATION</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
AM/PM per bus/day:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

2. <u>MID-DAY RUNS</u>					
Per run charge/day:	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

Revised 12/23/15

3. LATE RUNS

Per run charge/day: \$_____ \$_____ \$_____ \$_____ \$_____

4. ACTIVITY/ATHLETIC BUS TRANSPORTATION

Cost per Mile: \$_____ \$_____ \$_____ \$_____ \$_____

Cost per waiting hour: \$_____ \$_____ \$_____ \$_____ \$_____

Minimum per trip: \$_____ \$_____ \$_____ \$_____ \$_____

5. INTRA-DISTRICT TRIPS

Cost per trip: \$_____ \$_____ \$_____ \$_____ \$_____

Revised 12/23/15

PROPOSAL SUBMITTAL FORM (CONTINUED)

DEDUCT ALTERNATE PRICES

FACILITY LOCATION CHANGE

If the District was to provide a facility on town or school property at no cost to the Contractor, what sum of money would the school district save?

2016-17 year	\$ _____
2017-18 year	\$ _____
2018-19 year	\$ _____
2019-20 year	\$ _____
2020-21 year	\$ _____