

LEGAL NOTICE

THE TOWN OF MANSFIELD IS ACCEPTING QUALIFICATIONS FOR:

PARKING CONSULTING SERVICES

Qualifications shall be submitted in the manner specified to the Planning and Zoning Commission, c/o the Department of Planning and Development, 4 South Eagleville Road, Mansfield, CT 06268 until **2:00 p.m. on Monday, April 10, 2017.**

The Town will be accepting sealed Qualifications for Parking Consulting Services. Qualifications are to be submitted in sixteen (16) complete 3-hole punched sets pursuant to the requirements established in the Request for Qualifications dated March 21, 2017. Such submissions include general information on the firm; description of experience in providing the parking consulting services, particularly with regard to parking supply and demand and shared parking for mixed-use projects; resumes of key personnel who will be responsible for providing the services required to accomplish project requirements; approach and methodology to be used in completing the project; and references. Qualifications shall also be provided in digital (pdf) format.

The successful consultant(s) shall:

- Have extensive, successful experience in estimating/evaluating parking supply and demand and use of shared parking in mixed-use projects;
- Ensure that any appropriate licenses or certifications required by the State of Connecticut are maintained for the duration of the contract;
- Meet all municipal, state and federal affirmative action and equal employment opportunity practices;
- Ensure that all insurance requirements required by the Town of Mansfield are maintained for the duration of the contract;
- Complete all forms associated with this Request For Qualifications (RFQ) and confirm receipt of any and all issued addenda issued prior to the closing date.

Additionally, all interested firms shall submit a detailed statement indicating the organizational structure under which the firm proposes to conduct business. Proposed subconsultants, subcontractors, joint ventures, etc., should be clearly identified. The relationship to any “parent” firm or subsidiary firm with any of the parties concerned must be clearly defined.

The Town of Mansfield reserves the right to reject any or all Qualifications and to accept any or all Qualifications, if it is deemed to be in the best interest of the Town of Mansfield.

Linda M. Painter, AICP
Director of Planning and Development
Town of Mansfield, CT

Dated: March 21, 2017