

MEMORANDUM

Town of Mansfield
Town Manager's Office
4 So. Eagleville Rd., Mansfield, CT 06268
860-429-3336 x5
townmanager@mansfieldct.org



To: Town Council
From: Derrik M. Kennedy, Town Manager
Cc: Town Employees
Date: April 8, 2019
Re: Town Manager's Report

Below, please find my report concerning various items of interest to the Town Council, staff, and the community:

Council Business

- *Proposed FY 2019/20 Operating Budget and CIP* –Residents can find a [schedule](#) of budget meetings on the Town's website and can access information regarding the current year budget and next year's proposed budget on our *Open Mansfield* financial transparency platform: <http://open.mansfieldct.org>.

Departmental Reports.

- *Town Managers Office / Public Works Department* – Please join us in congratulating two Mansfield students, Kara Xiao (1st Grade) and Darshan Hamal (6th Grade) who were named winners in the 2019 Roadway Safety Poster Contest. For more than nine years Roadway Safety Partners have come together to sponsor the contest, asking students in grades K-6 to illustrate ways in which they think road users can impact roadway safety. All winners will be recognized by the Lieutenant Governor and the CTDOT Commissioner along with representatives from local public works departments, the Department of Motor Vehicles, State Police and several public safety agencies at the Annual Work Zone Awareness Press Conference on Monday, April 8th at the CT Department of Transportation Headquarters in Newington. The attached document has information on this year's winning entries, including a picture of each poster.
- *Human Resources* - Please join us in welcoming our new additions to the Town of Mansfield and Mansfield Downtown Partnership:
 - **Nora Claus** will be joining the Town of Mansfield as the newest Payroll Administrator. Nora graduated from Eastern Connecticut State University with an Associate's Degree in Accounting. Previously, she worked for the Travel Centers of America as an accountant.
 - **Jessica Duers** will be joining the Town of Mansfield as the newest Office Assistant for Human Services. Jessica graduated from Eastern Connecticut State University with a Bachelor's Degree in English & History. She also holds her Master's Degree from the University of Bridgeport in Elementary Education. Jessica currently works for the Windham Region No Freeze Project as an Administrative Assistant.

- **Denise Kegler** will be joining the Mansfield Downtown Partnership as the newest Event Coordinator. Denise attended Central Connecticut State University and studied Music Education. Previously, she worked for Mystic Aquarium as an Interpretation Supervisor for the Theatre and Music Programs.

All of the new employees bring a wealth of experience with them and will be strong additions to the Town of Mansfield & Mansfield Downtown Partnership teams! A very warm welcome from the Town.

Upcoming Events

- *Annual EGGSTRAVAGANZA Egg Hunt* - Mansfield Advocates for Children (“MAC”) is holding its annual egg hunt on April 13, 2019, at 1:00 PM at the Mansfield Community Center. The event will also feature crafts, games, a book swap, prizes from local businesses and a visit from the Bunny! The egg hunts will take place on the Ossen Community Playground and will be held in three waves- for ages 1-3, 4-6, and 7-10. There is a suggested donation of \$3.00 per child, and children should bring a basket for their goodies. The playground will be closed at 12:00 PM to prepare for the egg hunt and will reopen at, or around, 3:00 PM. In the event of heavy rain, the Eggstravaganza will take place on April 20, 2019. Persons wishing to attend may call the Mansfield Community Center’s inclement weather hotline at 860 429-3015 x 4 if there is a question about the weather. For more information, please contact Sarah Dufresne, Early Childhood Services Coordinator, at DufresneS@mansfieldct.org or 860-429-3338.
- *Community NARCAN Training Event* - A free community NARCAN training event will take place in the E.O. Smith High School Library on April 24, 2019 between 6pm and 7pm. NARCAN is a lifesaving medication, which can reverse the toxic effects of a potentially fatal overdose of opioids such as morphine, heroin, and oxycodone. Attendees will learn how to recognize the signs and symptoms of an opioid overdose, safely administer NARCAN to an individual, and what local resources are available for support in treating opioid addiction. All attendees will be given a free NARCAN rescue kit. This event is open to all members of the public. For more information, please contact Mansfield Youth Services at 860-429-3319.
- *Storrs Farmers Market* – Since 1994, Storrs Farmers Market has been proud to provide the greater Mansfield community with fresh, local produce, meats, dairy, baked goods, and more. Everything sold at Storrs Farmers Market is grown and produced in Connecticut, so the offerings change with the seasons. Sign up for the weekly newsletters to learn what products will be available at each Market. Storrs Farmers Market is open every Saturday from 3:00 to 6:00 PM on the front lawn of the Mansfield Town Hall from May through November. Learn more at storrsfarmersmarket.org.

Upcoming Meetings*

All meetings are in Audrey P. Beck Building unless noted otherwise

CC – Council Chamber; CR B – Conference Room B; CR C – Conference Room C

- Town University Relations Committee, April 9, 2019, 4:00PM, CC

- Historic District Commission, April 9, 2019, 7:00PM, CRB
- Sustainability Committee, April 10, 2019, 5:30PM, CRB
- **Special Town Council Meeting – (Budget Workshop)**, April 10, 2019, 6:30PM, CC
- School Building committee, April 11, 2019, 4:30PM, CC
- Ad Hoc Committee on Police Services, April 11, 2019, 5:00PM, CRB
- Transportation Advisory Committee, April 11, 2019, 7:00PM, CRB
- Personnel Committee, April 15, 2019, 5:30PM, CRB
- Planning and Zoning Commission, April 15, 2019, 6:00PM, CC
- Committee on Committees, April 16, 2019, 6:00PM, CRC
- Cemetery Committee, April 17, 2019, 3:30PM, CRC
- **Special Town Council Meeting – (Budget Workshop)****, April 17, 2019, 5:30PM, CC
- Conservation Commission, April 17, 2019, 7:00PM, CRB
- **Special Town Council Meeting – (Budget Discussion)**, April 22, 2019, 5:30PM, CC
- Town Council, April 22, 2019, 7:00PM, CC

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*

***Tentative meeting – will only take place IF NECESSARY*

2019 Roadway Safety Poster Contest Update



There were over 80 posters submitted in this year's Roadway Safety Poster Contest. The winners and runner-ups have been notified, and all have been invited to attend the Work Zone Safety Press Conference on Monday, April 8th.

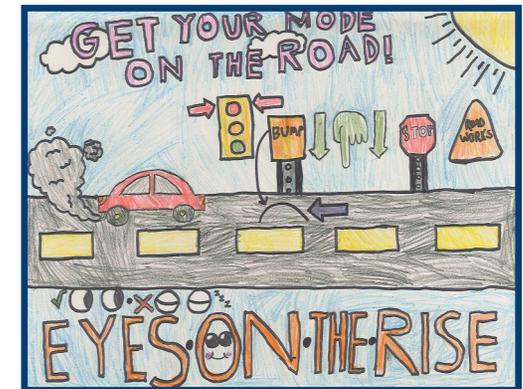
This year's winners and honorable mentions are:



Kara Xiao
K-1 Winner



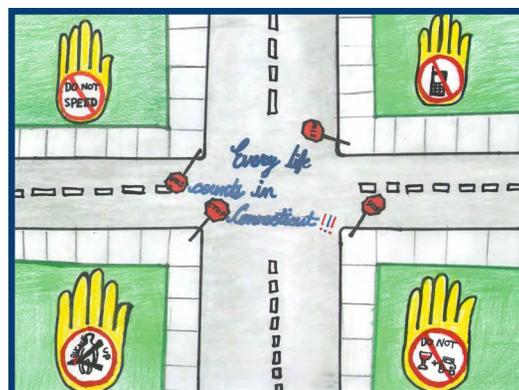
Chloe Shearer
2-4 Winner



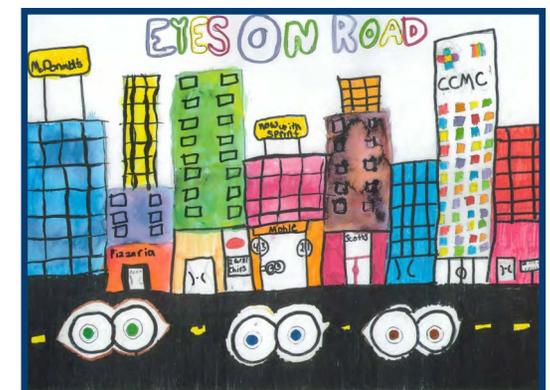
Darshan Hamal
5-6 Winner



Caitlin Corpus
K-1 Honorable Mention



Eshaa Sreeji
2-4 Honorable Mention



Jubilee Richardson
5-6 Honorable Mention