

MEMO

To: Town Council
CC: Town Employees
From: John C. Carrington, Interim Town Manager
Date: January 27, 2020
Subject: **Town Manager's Report**

Below, please find my report concerning various items of interest to the Town Council, staff, and the community:

Departmental Reports

- *Public Works:*
 - Since our Arborist Crew Leader started on October 15th, he and his crew have removed 204 trees, which includes 56 trees over 85 feet that were to support a contractor. It should be noted that during this time there was a Holiday, Snow event and Training Course.
 - Snow – so far this limited snow season, the Department has used approximately 1,180 tons of salt and expended approximately \$98,000 for overtime.
- *Town Clerk:*
 - Freedom of Information Workshop - Tom Hennick from the Freedom of Information Commission returns once again to present important FOI information for staff and committees on February 6, 2020 at 5PM in the Council Chamber. The FOI Commission conducts workshops around the state helping citizens and officials understand their rights and their obligations under the FOI Act. The workshop will feature a review of the basics of the FOI including when to enter executive session, requests for public records, the difference between search and research, and more. No RSVP necessary. For more information, contact Town Clerk Sara-Ann Chaine at 860-429-3302.

Upcoming Events

- *Storrs Farmers Market* – The Storrs Winter Market is open twice a month from now through April. The Market is held from 3:00PM – 5:00PM in the Buchanan Auditorium in the Mansfield Public Library. 2020 Winter Market dates are February 1 & 15, March 7 & 21, April 4 & 18. Learn more at: storrsfarmersmarket.org.

Upcoming Meetings*

All meetings are in Audrey P. Beck Building unless noted otherwise

CC – Council Chamber; CRA – Conference Room A; CRB – Conference Room B; CRC – Conference Room C

- Zoning Board of Appeals Meeting, January 28, 2020, 6:30PM, CC
- Human Service Advisory Committee Meeting, January 29, 2020, 3:30PM, CRB
- EDC Subcommittee: Zoning Regulation Review, February 1, 2020, 5:30PM, CRB
- Inland Wetlands Agency / Planning & Zoning Commission, February 3, 2020, 6:30PM, CC

- Historic District Commission Meeting, February 4, 2020, 6:30PM, CC
- Planning and Zoning Commission Regulatory Review Committee, February 7, 2020, 9:00AM, CRA
- Town Council, February 10, 2020, 7:00PM, CC

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*